

3rd April 2025

Work & Skills Officer

Work & Skills Team, Growth & Development Directorate

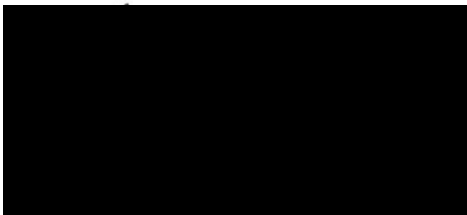
Manchester City Council

CIS TOWER, MILLER STREET – LOCAL LABOUR AGREEMENT

Please find enclosed the Local Labour Agreement. At this stage, the targets included in the schedule remain indicative, with procurement of the main contractor still to be finalised. Upon award of the main contract we will, alongside the appointed contractor, liaise with the Manchester Work & Skills team to agree suitable targets, aligned with onsite construction activities.

Project Sam remains committed to working closely with the Work & Skills team and their partners to develop opportunities.

Your sincerely,



Steve Baker

Associate Director – Project Manager

Colliers

M: 

ENC. Indicative Local Labour Schedule

Proposal and Reporting Template
Local Labour Construction

Your proposal:
1. Please add planning reference and/or scheme name; expected start and end date construction; expected start date of main recruitment (if any); estimated vale of scheme in nearest £M.
2. For sections 1 - 3 please complete column "Total Indicative Target" and a 6-monthly profile. Do the same for activities you want to undertake under sections 4 - 5 + if known add organisation(s) details in section 6.
3. An authorised person then needs to sign and date the form at the bottom.
If you would like to discuss your proposal including any support available please email workandskillsadmin@manchester.gov.uk.

Reporting:
1. You can also use this form to send us reports - 6 monthly unless otherwise agreed. Your final report must also be sent to the Planning Team to discharge the local labour condition.
2. Provide the **cumulative** actual achieved after each 6-monthly period (Q1&2 = April-Sept; Q3&4 = Oct-March). In case of under/over achievement please update the forward profile accordingly.
3. Please use section 6 to:
- Name schools/universities/community organisations you supported in sections 4 and 5
- Tell us about any good news stories you want us to share with others.
4. An authorised person then needs to sign and date the form at the bottom.

Planning reference / scheme name: CIS Tower, Miller Street	Expected start date (incl. enabling works)	Around 01/09/2025	Expected end date	Around 31/05/2029	Expected start date of main recruitment		Around 01/08/2025	Est value of scheme (nearest £M)		c. £135m	
1. WORKFORCE	Total Indicative Target	Yr 1 Quarter 1&2 (Apr to Sept)	Yr 1 Quarter 3&4 (Oct to Mar)	Yr 2 Quarter 1&2 (Apr to Sept)	Yr 2 Quarter 3&4 (Oct to Mar)	Yr 3 Quarter 1&2 (Apr to Sept)	Yr 3 Quarter 3&4 (Oct to Mar)	Yr 4 Quarter 1&2 (Apr to Sept)	Yr 4 Quarter 3&4 (Oct to Mar)	Yr 5 Quarter 1&2 (Apr to Sept)	Target achieved?
1. Total number of people will be / were working on the development (incl those working for subcontractors/suppliers)		100	100	100	100	100	100	100	100	100	
2. Of that total, how many will be / were City of Manchester residents (see map in Annex 1 of guidance note)		25%	25%	25%	25%	25%	25%	25%	25%	25%	
3. Of that total, how many will be / were newly created jobs		5	5	5	5	5	5	5	5	5	
4. Of those newly created jobs, how many will be / were taken up by City of Manchester residents		5	5	5	5	5	5	5	5	5	
2. APPRENTICESHIPS	Total Indicative Target	Yr 1 Quarter 1&2 (Apr to Sept)	Yr 1 Quarter 3&4 (Oct to Mar)	Yr 2 Quarter 1&2 (Apr to Sept)	Yr 2 Quarter 3&4 (Oct to Mar)	Yr 3 Quarter 1&2 (Apr to Sept)	Yr 3 Quarter 3&4 (Oct to Mar)	Yr 4 Quarter 1&2 (Apr to Sept)	Yr 4 Quarter 3&4 (Oct to Mar)	Yr 5 Quarter 1&2 (Apr to Sept)	Target achieved?
5. Total number of apprentices will be / were working on the development (incl those working for subcontractors/suppliers)		3	3	3	3	3	3	3	3	3	
6. Total number of weeks these apprentices will be / were working on the development		26	26	26	26	26	26	26	26	26	
7. Of the total number of apprentices, how many will be / were City of Manchester residents (see map in Annex 1 of guidance note)		3	3	3	3	3	3	3	3	3	
8. Of the total number of apprentices how many will be / were expected to be new roles		3	3	3	3	3	3	3	3	3	
9. Total number of weeks these new apprentices will be / were working on the development		26	26	26	26	26	26	26	26	26	
10. Of these new apprenticeship roles, how many will be / were taken up by City of Manchester residents		3	3	3	3	3	3	3	3	3	
3. SUB CONTRACTORS AND SUPPLIERS	Total Indicative Target	Yr 1 Quarter 1&2	Yr 1 Quarter 3&4	Yr 2 Quarter 1&2	Yr 2 Quarter 3&4	Yr 3 Quarter 1&2	Yr 3 Quarter 3&4	Yr 4 Quarter 1&2	Yr 4 Quarter 3&4	Yr 5 Quarter 1&2 (Apr to Sept)	Target achieved?
11. Total number of sub-contactors/suppliers will be / were working on the development (on / off site)		8	8	8	8	8	8	8	8	8	
12. Of that total, how many will be / were from the City of Manchester		3	3	3	3	3	3	3	3	3	
13. Number of Meet The Buyer events will be / were held		0	1	0	1	0	1	0	1	0	
4. LEARNING AND EMPLOYABILITY WITH CITY OF MANCHESTER SCHOOLS AND JOB SEEKERS	Total Indicative Target	Yr 1 Quarter 1&2 (Apr to Sept)	Yr 1 Quarter 3&4 (Oct to Mar)	Yr 2 Quarter 1&2 (Apr to Sept)	Yr 2 Quarter 3&4 (Oct to Mar)	Yr 3 Quarter 1&2 (Apr to Sept)	Yr 3 Quarter 3&4 (Oct to Mar)	Yr 4 Quarter 1&2 (Apr to Sept)	Yr 4 Quarter 3&4 (Oct to Mar)	Yr 5 Quarter 1&2 (Apr to Sept)	Target achieved?
14. Number of careers activities that will be/were held in City of Manchester schools (e.g. career/sector talks; cv writing support; mock interviews; reading/numeracy support)		1	1	1	1	1	1	1	1	1	
15. Number of careers activities will be / were held on site or office (e.g. career / sector talks, site tours) for City of Manchester schools		1	1	1	1	1	1	1	1	1	
16. Number of work experience/placements for under 18s City of Manchester residents will be / were offered		1	1	1	1	1	1	1	1	1	
17. Number of sector insight talks / events / company visits will be / were held for teaching staff of City of Manchester schools		0	1	0	1	0	1	0	1	0	
18. Number of strategic relationships will be / were developed with a City of Manchester secondary school to help improve curriculum and careers education and advice		0	0	0	0	0	0	0	0	0	
19. Number of student projects will be / were held with City of Manchester FE College and Universities		0	0	0	0	0	0	0	0	0	
20. Number of work experience / placements will be / were offered to over 18s City of Manchester residents		1	1	1	1	1	1	1	1	1	
21. Number of volunteer opportunities for City of Manchester job seekers will be / were offered		0	0	0	0	0	0	0	0	0	
22. Number of work trials for City of Manchester job seekers will be / were offered		0	0	0	0	0	0	0	0	0	
5. WORKING WITH THE COMMUNITY ORGANISATIONS IN THE CITY OF MANCHESTER	Total Indicative Target	Yr 1 Quarter 1&2 (Apr to Sept)	Yr 1 Quarter 3&4 (Oct to Mar)	Yr 2 Quarter 1&2 (Apr to Sept)	Yr 2 Quarter 3&4 (Oct to Mar)	Yr 3 Quarter 1&2 (Apr to Sept)	Yr 3 Quarter 3&4 (Oct to Mar)	Yr 4 Quarter 1&2 (Apr to Sept)	Yr 4 Quarter 3&4 (Oct to Mar)	Yr 5 Quarter 1&2 (Apr to Sept)	Target achieved?
23. Number of community projects will be / were delivered that had skills and employability outcomes for residents		0	0	0	0	0	0	0	0	0	
24. Number of other community projects will be / were delivered		0	1	1	1	1	1	1	1	1	
6. DETAILS OF SCHOOLS AND COMMUNITY ORGANISATIONS & CELEBRATING SUCCESS Please name the individual named schools/universities and community organisations supported under 4 and 5 above. We also want to hear your good news stories so if you have something to shout about tell us here!!											
Prior to submitting the planning application, we have consulted with the MCC Work and Skills team and are committed to continuing dialogue with them during preconstruction and construction periods to plan and provide opportunities for local labour and consult with their community and educational partners. The above figures are purely indicative at this stage and we will agree the targets upon award of the main contract and construction partner.											
Name of authorised person: Steve Baker (Colliers)						Signature					
Position in organisation: Project Manager											
Date: 03/04/2025											

