Event and Parking Management Plan

Proposed Community Centre – 2 Seymour Road, Manchester

Our Ref: 230098/EPMP/01 – 31st July 2025 – MCC Planning Ref: 140755/FO/2024

Introduction

1. SCP are retained by Minhaj ul Quran International to provide transport consultancy services in connection with a planning application for a proposed Community and Islamic Centre.

Planning Background

2. A planning application for the scheme was submitted in August and validated in September 2024 under Manchester City Council (MCC) reference 140755/FO/2024, including a Transport Statement and Travel Plan prepared by SCP.

3. MCC's highway officer subsequently provided a first consultation response in October, which was addressed by an earlier Transport Statement Addendum. Some further information has subsequently been requested by the highway officer, which was provided in a second Addendum.

4. Following this further information was requested to identify the likely car parking demand and how this would be accommodated, which was addressed by a third Transport Statement Addendum including details of the proposed car parking demand and off-site provision.

5. MCC have therefore requested the submission of an Event Traffic Management Plan and updated Travel Plan to set out how car parking will be managed at the weekly peak usage of the site during Friday prayers.

Car Parking Provision – On Site

6. In their most recent consultation comments, MCC requested that the number of staff spaces be reduced from the 10 proposed previously as an over-provision for the 6 staff to be on site and replaced with additional disabled car parking spaces.

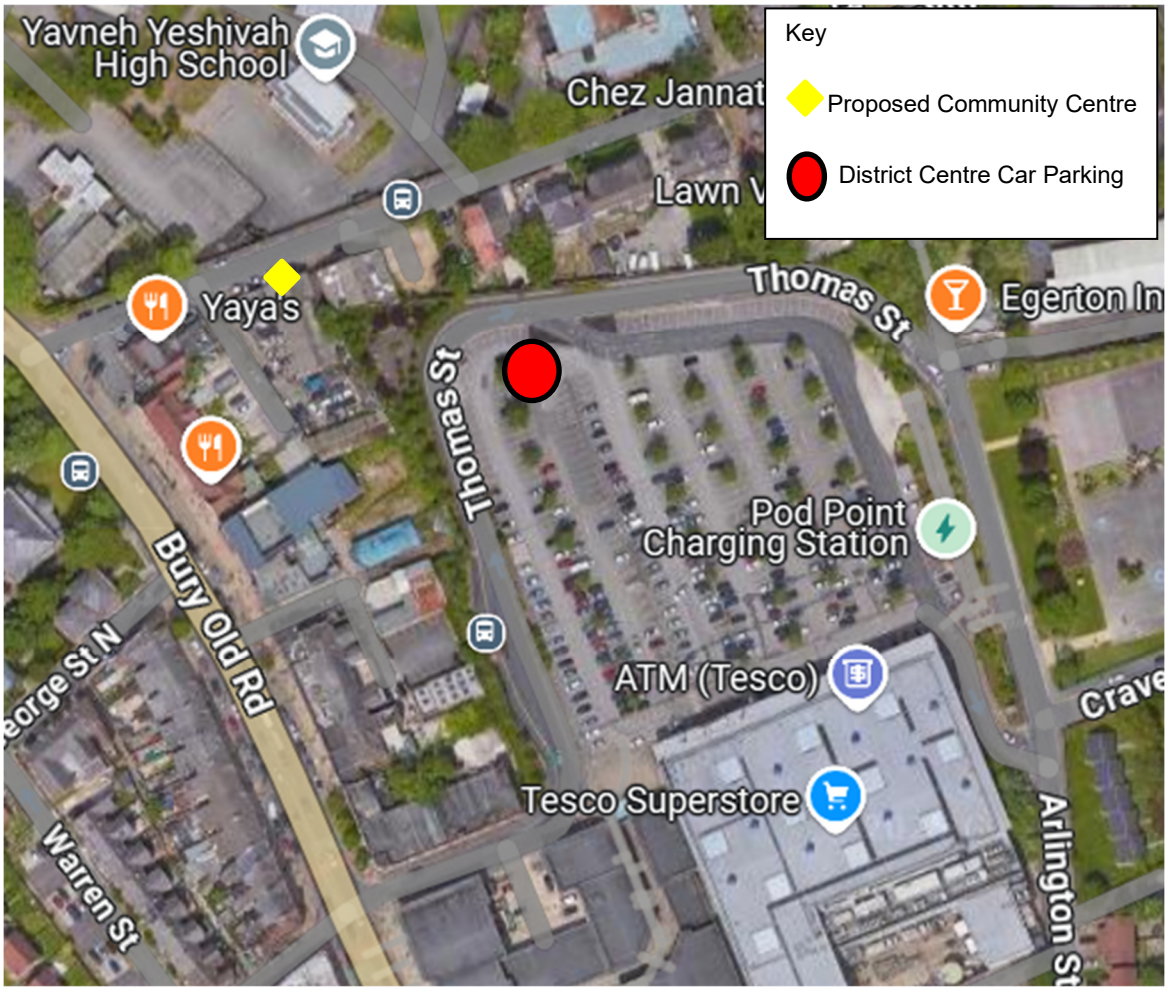
7. The proposed site layout plan has been amended to provide a total of 8 car parking spaces, comprised of 5 staff spaces, one of which has an Electric Vehicle (EV) charging point and 3 disabled spaces. The revised plans are included in **Appendix A**.

8. Visitors requiring disabled parking on-site would be able to book their spaces in advance via an online calendar booking service advertised on social media and the website. On the day, they would be managed through volunteers stationed at the entrance bollards verifying the booking ID.

Car Parking Provision – Off Site

9. A range of off-site car parking options were set out in the previous Addendum, however it has been agreed with MCC that off-site car parking be directed to the nearby district centre car park at Thomas Street, adjacent to the nearby Tesco. The location in relation to the application site is shown on **Figure 1**.

Figure 1- Parking Location Plan



10. Whilst being located adjacent to Tesco, the car park is understood to be owned by Manchester City Council and is operated by Your Parking Space (https://www.yourparkingspace.co.uk/). It offers free car parking for up to 3 hours, as shown by the signage within the car park shown in **Figure 2**.

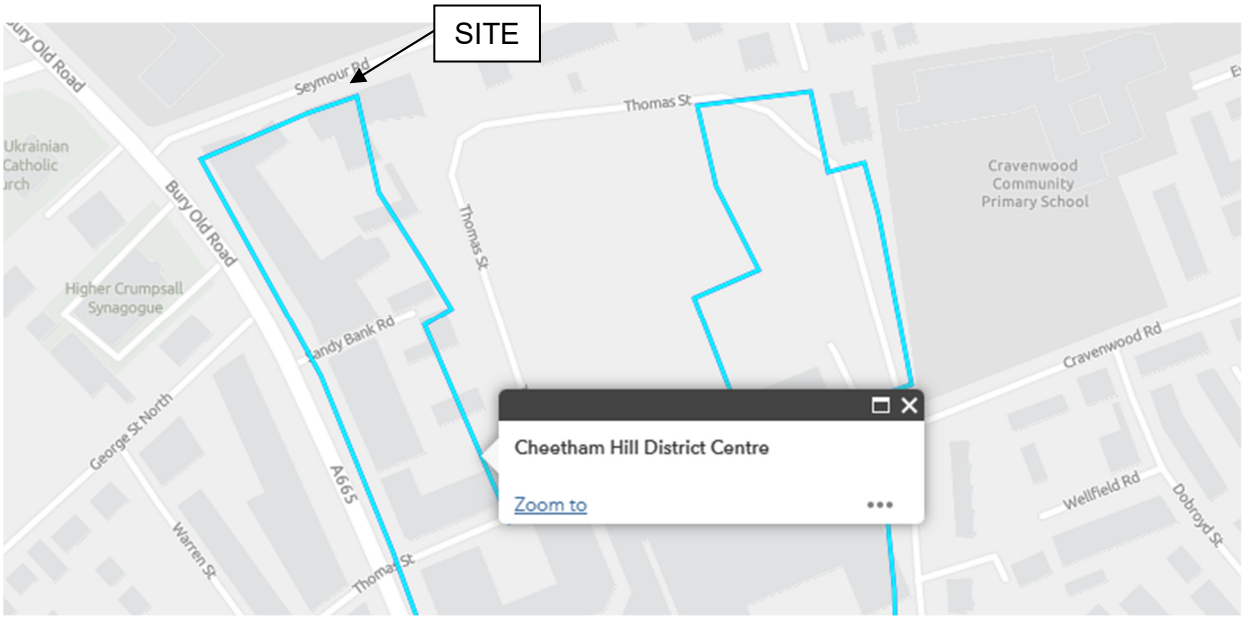
Figure 2 – Your Parking Space Signage



11. It is intended to serve both the Tesco store and northern end of Cheetham Hill District Centre, including the application site (see district centre-boundary in **Figure 3** below) and would therefore accommodate the car parking demand during the peak usage periods of site (Friday prayers), the duration of which falls within the free parking period of up to 3-hours. Longer durations of stay are available at a charge and can be pre-booked on the Your Parking Space website.

12. The car park is within a comfortable walking distance of the site with a continuous footway provided along the route via St Mary's Hall Road and Seymour Road and no roads to cross along the route.

Figure 3 – Cheetham Hill District Centre Boundary (MCC Core Strategy Proposals Map)



Event Car Parking Management

13. Information regarding the car parking arrangements will be provided on the community centre website, within welcome packs issued as part of the Travel Plan and on noticeboards within the centre. This will be provided in combination with travel options via non-car modes, which will be promoted as set out in the Travel Plan submitted as part of the application under separate cover.

14. Staff parking fobs will be allocated as part of the recruitment process and on an ongoing basis by the site manager.

15. Visitors arriving by car will be directed to the district centre car park adjacent to Tesco on the 'find us' section of the community centre website, on email / newsletter communications from the centre and on noticeboards. This information will include detailed information including the location of the car park, number of spaces, parking tariffs and the convenient pedestrian route between the car park and the site.

16. Before Friday prayers, parking stewards will be deployed outside the entrance to the centre to direct visitors arriving by car to the off-site car park. There will be 5 parking stewards standing at strategic points around the community centre access helping to redirect any cars to the Tesco car park. Signage will also be displayed to clearly advise that the on-site car park is for staff and disabled parking only and direct visitors to the off-site car park.

17. Use of both the on-site and off-site car parking will be monitored as part of the Travel Plan surveys.

18. In order to further discourage inconsiderate parking/waiting along Seymour Road, the existing traffic regulation orders on Seymour Road will be updated to extend the single-yellow restrictions during to cover the full period time of attendance for Friday prayers and the application will fund the associated legal order. Current signage indicates that waiting restrictions are in place 12.30 - 1.30hrs, however no supporting legal order for this period is currently in place and the application will resolve this existing issue.

19. Usage of both the on-site and off-site car parking will be monitored as part of the Travel Plan surveys.

S|C|P

APPENDIX A

SEYMOUR ROAD

OLD BURY ROAD

soft landscaping area

1800

3396

1800

1200 2400 1200 2400 1200 2400 1200

4800

1200

soft landscaping area

2400 2400 2400 2400 2400 1520

4800

Cycle Store

Bin Store

EV charging point

N

Gross internal floor area - 782.2m 2
Car park (8 spaces) - 742.265m 2
Roof garden - 278.585m 2
Gross external floor area - 1,020.85m 2

Site boundary

revision	date	drawn	description
A	28/11/24		Drawing updated as per comments outlined in the Transport Statement Addendum. Please refer to the addendum for detailed responses and supporting information.

Do not scale from drawings unless by agreement with architect. Use figured dimensions only. Check all dimensions on site prior to commencing the works. Drawing to be read in conjunction with other relevant consultant information.

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BARCX

0m 10m 20m 30m 40m 50m

Site Plan

0256-(01) 011-Site Plan — number — A — revision

SEYMOUR ROAD

1:500 @ A1 — scale

0256 — job reference

TB — drawn