WATERHOUSE GARDENS

PRIVATE DINING ROOM MANAGEMENT PLAN

Project : Waterhouse gardens
Address: Dutton Street, Manchester, M3 1LE
Launch Date: May 2025
Managing Agent: Salboy Property Management Ltd

Introduction

This management plan is to ensure the efficient, safe , and least disruptive use of the private dining room facility at Waterhouse Gardens.

Opening Hours:

The dining room will be open from 8am to 11pm 7 days a week. No access will be permitted outside these times apart from for emergency services and maintenance engineers.

Access:

Access is controlled by fob, the fob is kept at the concierge desk and is only released to residents who have prebooked the area via the resident app

Noise and Music:

Music noise levels have been set and electronically controlled via an app on an Ipad located at the concierge desk so music levels cannot exceed the agreed internal limits.

The general noise levels will be monitored by the concierge and onsite management team. The dining room is covered by extensive CCTV and any user who is witnessed to be causing excessive noise will be warned and it may result in them being asked to leave the dining room and future access being restricted.

Cleaning and Maintenance:

The dining room will be cleaned daily by the onsite housekeeping team at Waterhouse Gardens. They will have a cleaning schedule , but will also look out for any faults or damage and report these to the management team

Cleaning materials will also be made available to users so they can clean equipment down after use.

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User Policy:

The following policy outlines the rules, expectations, and conditions of use for all residents and their guests. By entering and using this facility, all users agree to comply with the below.

- The Private Dining Room may only be used by **residents and their invited guests**. The booking resident must always be present during the booking.
- Maximum capacity of 12 must not be exceeded
- The room is to be used for **private, non-commercial use only**. Photography and filming must be approved by management.
- The booking includes access to **hob tops, oven, microwave, fridge, crockery, cutlery, glassware, cooking utensils**, and the dining table and seating area.

DAMAGES & CLEANING

- Residents are fully responsible for the condition of the Private Dining Room and all items provided during their booking.
- Any damage, loss, or removal of provided equipment or kitchenware will be chargeable to the resident.
- If cleaning required exceeds what is considered reasonable or goes beyond the capacity of our housekeeping team, additional charges will apply.
- Continued misuse of the space may result in restricted access to the Private Dining Room.

RESIDENT RESPONSIBILITIES

They agree to:

- Leave the Private Dining Room in the same **clean and tidy** condition it was found.
- **Clean all used surfaces, appliances, utensils, crockery, and cutlery** before the end of your booking.
- **Switch off all appliances** (including hob, oven, and microwave) before leaving the room.
- Remove all rubbish and dispose of it in the appropriate refuse areas.

- Ensure the room is vacated by the **end of the booked time slot**.
- Residents are fully responsible for the conduct, behaviour, and safety of their guests at all times. Waterhouse Gardens accepts no liability for any actions, damages, or incidents caused by guests during the booking.

PROHIBITED USE

Residents must not:

- Leave the room unattended while appliances are in use.
- Allow guests to remain unaccompanied in the amenity space.
- Tamper with any fire safety equipment or fixtures.
- Engaging in antisocial behaviour or the use of drugs within the space is strictly prohibited and may result in the immediate termination of the booking.

LIABILITY & INDEMNITY

Salboy Property Management Ltd and Waterhouse Gardens accept no liability for injury, loss, or damage to personal belongings during the use of the Private Dining Room. The resident accept full responsibility for their guests and for the condition of the room and its contents during the booking.