

19 August 2025
Covering Letter C4 L1&6



James Bridgeman
Planning Department
Manchester City Council
P O Box 532
Town Hall
Manchester
M60 2LA

Jay Patel
E: [REDACTED]
M: [REDACTED]

Belvedere
12 Booth Street
Manchester M2 4AW
savills.com

Planning Portal Ref: PP- 14023372

Dear James

Town and Country Planning Act 1990 (as amended)

Application to Discharge Condition 4 of Planning Permission Ref: 140958/LO/2024- Sunlight House, Quay Street, Manchester, M3 3JZ

Application by: Karrev (Sunlight) Ltd

Introduction

Further to the grant of full planning permission at the above site on the 5 December 2024, we write on behalf of Karrev (Sunlight) Ltd to submit details to discharge condition 4 of Planning Permission Reference 140958/LO/2024.

Application Documents

In addition to the specific reports and drawings required to satisfy the condition set out above, the application is accompanied by the following:

1. This Covering Letter;
2. The completed application forms
3. Previously Approved Tennant Fit Out Guide prepared by Anomaly

Condition 4 – Tenant Fit Out Guide

Condition 4 states:

4) Prior to the occupation of each of the units on the first floor (1.01, 1.03, 1.05) and sixth floor (6.01 and 6.02), a tenant fit out strategy shall be submitted for approval in writing by the City Council, as Local Planning Authority. This should help inform the future strategy for the layout of spaces including removal partitions, fixtures and fittings.

The enclosed Tennant Fit Out Guide has been prepared by Anomaly Architects. It is based on design principles established through extensive consultation with Manchester City Council (MCC) officers as well as the condition discharge process (where many of the detailed and technical aspects of the proposals have been agreed with





the Local Planning Authority). The Guide will be shared with future office tenants and will be used to inform fit outs of individual office demises ahead of their accommodation.

Please note, the enclosed Fit Out Guide has been previously approved by MCC under CDN/25/0074 (Discharge of Condition 15 of Listed Building Consent 136161/LO/2023) dated 1st May 2025.

We trust that the application provides sufficient details to discharge condition 4 of Planning Permission Reference 140958/LO/2024.

Should you require anything further or have any questions, please contact Jay Patel.

Yours sincerely

A handwritten signature in black ink that reads "Savills". The signature is written in a cursive, flowing style.

Savills
Planning