A Place Called Common Limited

The Bar
39 to 41 Edge Street
Norther Quarter
Manchester M4 1HW
0161 832 9245

The Office
The Tree House
22 Lever Street
Manchester M1 1EA

The Website
www.aplacecalledcommon.co.uk

The Email
webbadger@aplacecalledcommon.co.uk

The Registered Office
107 Oldham Street
Manchester M4 1LW
Registration Number : 514 6288
VAT Number : 841 666122

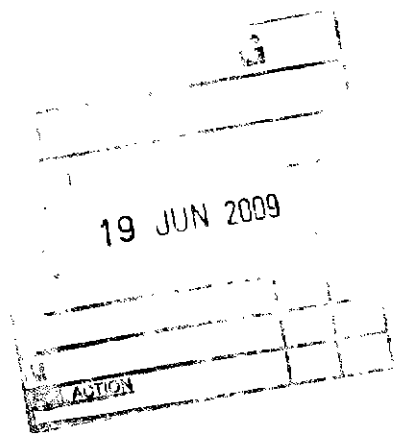
Management Strategy

We propose to operate an outside seating area to accommodate both diners and drinkers between the hours of 12 pm and 9pm. We have been given an agreement in principle from Dawn Gill at the Technical Services Department subject to a public consultation. I have also spoken to Andy Owen at Greater Manchester Police City Safe Team, he did not raise any objections to our application.

The seating area will be made up of a maximum of 5 tables with 2 chairs at each, the scheme has been devised so that there is a clear walk way of 180 cm. The chairs and tables will be clearly marked by ropes so as not to allow the seating to encroach on the 180cm walkway. The seating will also be fixed to the wall so members of the public cannot move it from its designated area.

All seating will be in clear view of the bar so it can be easily managed and policed to prevent public nuisance and anti-social behaviour. Drinking would only be allowed for those sat at one of our tables. All drinks would be served in plastic glasses for those wishing to sit outside and drink.

The chairs and tables would be removed and stored in the alley behind the premises at 9pm.



MANCHESTER
CITY COUNCIL

Technical Services
Hooper Street Depot
Off Midland Street Ardwick
Manchester M12 6LA

To reply please contact:-

Jonathon Heyes
A Place Called Common Limited
39-41 Edge Street
Northern Quarter
Manchester
M4 1HW

19 JUN 2009

Dawn Gill
Tel: 0161 908 5772
Fax: 0161 908 5716
e-mail
d.gill@manchester.gov.uk
Our Ref: TC/3082008
Your Ref:
11 June 2009

Dear Sir

Tables & Chairs Licence 2009
A Place Called Common
Location: Edge Street

I refer to your application received on 16 March 2009 requesting permission to place tables and chairs on the public highway at the above location.

I am pleased to inform you that your request has been approved in principle. However, in order for you to display tables and chairs on the highway, legislation also requires that planning consent is given and you will need to make a separate application to the Planning Department in this respect. You should include a copy of this letter with your application as proof that you have Highways Authority approval.

Once planning consent has been secured a copy of the consent must be forwarded to me so that an invoice for the Tables and Chairs license fee can be sent to you. Currently this fee is **£289.00**, but I reserve the right to amend it should the license period not relate to the current license year.

Upon receipt of payment of the fee, a license will be forwarded to you, entitling you to display the tables and chairs on the highway. Please note that only when the fee is paid will the license be issued. If you require any further information please contact Dawn Gill on the above number.

Yours faithfully

Les Dagnall
Highways Manager

enc.

Annex 2 – Conditions consistent with the operating schedule

1. An effective and adequate CCTV system equipped with a recording facility shall be installed, maintained and operated at the premises. Recorded images will be retained for 31 days and will be available to the Police upon request.
2. Management shall implementing strategy for, and staff training on, dealing with incidents of disorder.
3. Staff shall be trained to be vigilant and identify suspicious behaviour and take appropriate action.
4. Management shall seek advice from the Crime Reduction Officer / City Centre Safe Officers.
5. Management shall participate in local Pub Watch or Club Watch scheme and local area partnerships.
6. Where it is considered necessary the management will implement a search policy to prevent drugs or offensive weapons being brought onto the premises.
7. Barring known offenders / drug dealers and sharing information with licensed premises in the area.
8. Any person found using drugs will be removed from the premises. Any person found to be dealing drugs will be detained and the police informed immediately. Drugs seized will be handed over to the Police.
9. Ongoing training of staff to recognise drunkenness and refuse service to customers who have consumed excessive alcohol and training to handle potential troublemakers and diffuse difficult situations.
10. Management shall consult with local Fire Authority and other responsible Authorities.
11. Public Liability Insurance shall be in place.
12. Incorporate a safety plan covering fire safety inspections and maintenance.
13. All glassware is recycled and is emptied into a bottle bin during daytime hours, are to ensure that refuse collections only take place between 0700 and 1800 Monday to Saturday and 0900 and 1800 Sundays.
14. Management shall ensure regular inspection and maintenance of Fire Extinguishers are carried out.
15. The owners and operators shall be made aware that the Health and Safety Act applies to all persons present on the premises.
16. Management shall seek advice from the Greater Manchester Fire Authority or other responsible authorities.
17. The general environment, level of supervision and regular glass collections are considered sufficient to prevent dangers / accidents arising.
18. Any outdoor bottle banks shall be kept secure.
19. Ensure that glasses are collected on an ongoing basis making regular inspections for broken glass and clear up as necessary.
20. Introduction of comprehensive fire safety precautions.
21. Development and implementation of evacuation procedures.
22. All staff shall be trained in the safe handling of emergencies.
23. Emergency exits shall be kept unlocked and clear at all times, both inside and outside.
24. Carrying out regular safety inspections.
25. Staff shall be trained to intercept and manage any particular potential incidents.
26. Adequate prominently positioned and regularly emptied litter bins with clear signage.
27. Vermin proof bins shall be used at the premises.
28. Provision of secure facilities for empty glass containers.
29. The area around the premises shall be cleaned on a regular basis.
30. Ensure refuse is removed regularly and in a manner sensitive to needs of local residents.
31. Display telephone numbers for taxi firms in a prominent location and provide other facilities for customers to order cabs.
32. Instruct door staff to remind people to be quiet in the vicinity of the premises.
33. Prominent signage requesting patrons to leave quickly and quietly out of respect for local residents.
34. All windows and doors are to be kept in a closed position beyond 23:00
35. Incorporating a noise limiting device within the sound system, to be set at an appropriate level to ensure that music noise does not cause a nuisance to nearby residents.
36. To utilise appropriate sound proofing measures.
37. Ensure that air conditioning or ventilation machinery does not produce excessive noise.
38. Ensure that noise cannot escape from the premises through ventilation and extraction systems.
39. Avoid the emptying of bins into skips, especially if they contain glass either late at night or early in the morning.
40. Display prominent signage about the laws relating to children and alcohol.
41. Insisting that anyone who attempts to purchase alcohol and who appears to be under 18 must produce ID or a proof of age card. Stating clearly what forms of ID are acceptable and ensuring that all staff are aware of this requirement.

27 MAY 2009

Issued by:
Licensing Unit Premises Team, Neighbourhood Services, PO Box 271, Manchester City Council, Manchester M18 8YU

Annex 3 – Conditions attached after a hearing by the licensing authority

1. A written record shall be kept on the premises by the Designated Premises Supervisor of every person employed on the premises as a door supervisor in a register kept for that purpose. That record shall contain the following details:-
   i. the door supervisor's name, date of birth and home address;
   ii. his/her Security Industry Authority licence number;
   iii. the time and date he/she starts and finishes duty;
   iv. the time of any breaks taken whilst on duty;
   v. each entry shall be signed by the door supervisor.

That register shall be available for inspection on demand by an Authorised Officer of the Council, the Security Industry Authority or a Police Constable.

2. A minimum of 2 x SIA registered door staff to be employed from 2100 hrs every night the premises intends to open after midnight until the premises close in order to control the entry of persons to the premises and for the keeping of order in the premises when they are used for licensable activity
3. All door staff when working at the premises to wear a clear plastic armband containing the SIA card.
4. When premises are being used for external promoted events then the City Safe and events office at Bootle Street Police Station must be notified 28 days prior to the event taking place in order that a risk assessment be carried out in relation to any such event.
5. The premises should operate and promote the Challenge 21 policy whereby any person attempting to buy alcohol and other age restricted products who appears to be under 21 should be asked to produce appropriate ID. The only ID that should be accepted is a passport, photo driving licence or PASS accredited proof of age card.
6. All staff should be trained with regard to the Challenge 21 policy and forms of acceptable ID. Staff should also be trained to look out for drunkenness and take action to prevent proxy sales taking place. This training should be recorded in writing. Training should be repeated on a regular basis and details of repeat training should also be recorded in writing.

Annex 4 – Plans

See attached.

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