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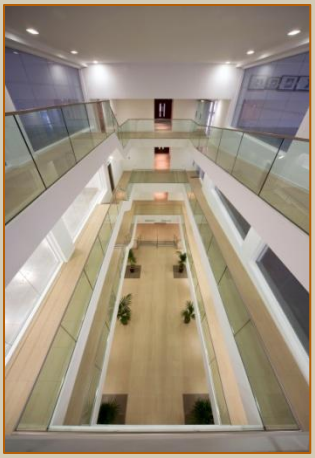
Scott Hughes Design





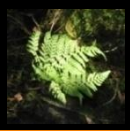
Capability Statement 2010

ace consultancy engineering business environment

THE CODE FOR SUSTAINABLE HOMES

BREEAM

LINK-UP





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Introduction

Scott Hughes Design is a specialist structural engineering consultancy, also offering BREEAM, Code for Sustainable Homes and Eco-Homes audits. Our aim is to be recognised as the best structural engineering consultancy in the North West. We believe we have achieved this by employing highly qualified and motivated staff, who enjoy their work and believe in providing a quality personal service to all our clients

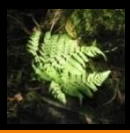
The practice currently offers the following services:

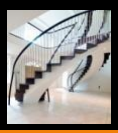
- Structural engineering
- Civil engineering
- BREEAM, EcoHomes and Code for Sustainable Homes assessments
- Sustainable development advice
- Flood Risk Assessments
- CDM Co-ordinator services

The practice has experience in all the major market sectors including education; leisure; healthcare; commercial ; industrial; art and residential and in both new build and refurbishment. We are currently working on projects across England from South East to Cumbria, varying in project cost from under £100,000 to £60 million.

Scott Hughes Design has one of the largest teams of Structural engineers in Manchester and one of the largest BREEAM consultancies in the North West.







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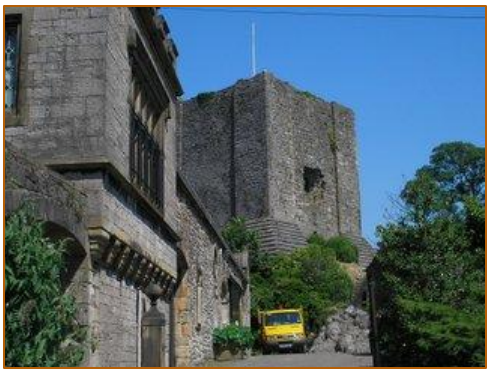
Approach & Methodology

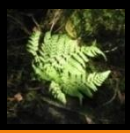
Our approach is to provide high level experienced input throughout the life span of the project. We believe strongly in project " ownership", from Director level down. Our aim will always be to provide continuity of staff throughout a projects life. Project ownership includes all aspects of design, production, quality and health and safety.

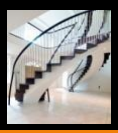
Scott Hughes Design aim to provide a local, proactive, client focused service. With an emphasis on good design, a wealth of experience and a 'can do' attitude, we believe we can make a significant difference to the projects in which we are involved.





The Manchester office, in the Ancoats Urban Village Regeneration area, offers a city centre location. It is equipped with the latest, networked computer hardware and design software. We operate an in-house ISO Accredited QA system. We comply with the CDM regulations and operate a hazard and risk review system. We hold all relevant insurances, details of which are available on request.





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Culture & Financial Standing

Culture and Values

Scott Hughes Design was established in 2003 by engineers for engineers. We are a company driven by people who want to practice their trade. We aim to win work which we enjoy doing, with clients whom we want to work with.

We sell ourselves as the best specialist structural engineering practice in the North West of England, and believe that in 7 years of trading we have achieved this status. We are well known across the North West and most of our work is through repeat business. We are on a number of framework agreements, and have won a number of design awards

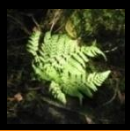
We operate a flexible office both in terms of hours of work and freedom we give our staff. In return we get commitment and enthusiasm for the values we strive to achieve





Financial

Scott Hughes Design is a financially stable company with no reliance on outside capital or bank overdrafts. This enables the Directors to control and invest in the future of the business. Bank or accountant's references and accounts can be furnished if requested.





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Company Policies

The policies below are implemented by Scott Hughes Design.

Training

Scott Hughes Design's only resource is their staff. We pay for the best, and train our staff to ensure that they stay the best.

We encourage all our engineering staff to achieve chartered status through either the Institution of Structural Engineers, or the Institution of Civil Engineers. Ian Scott (Director) is a Fellow of the I.Struct. E and Wendy Broomhead is a member of the Institutions of Structural and Civil Engineering and the Society of Environmental engineers and all our Sustainability Assessors to achieve accreditation with the BRE & Stroma.

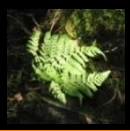
We support our staff in attending training and seminars with paid time off as well as covering the cost of the training. We review training on an annual basis as part of the annual appraisal process, and insist on all technical staff maintaining CPD diaries

Health & Safety

Scott Hughes Design recognises its moral and legal responsibility for health and safety and is committed to provide a safe and healthy work environment for employees, contractors, clients and visitors.

We are committed to:

- Compliance with all applicable laws, regulations and industry standards and compliance with the Construction (Design & Management) Regulations
- Open communication between, managers, employees clients contractors and the Health & safety Executive.
- Promoting an active awareness of safety as a priority to all staff by providing information, instruction, training and supervision.
- Being proactive in areas of hazard identification, control and removal, and in accident and injury protection.
- Managing identified risks using recognised safety management systems.
- Maintaining the workplace in a safe condition at all times and providing the necessary resources to meet health and safety needs.





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Environmental Policy

Scott Hughes Design recognises it's moral and legal responsibilities for environmental awareness and is committed to providing quality professional and technical services in an environmentally responsible manner, compatible with the needs of the environment in which we live and work.

We are committed to:

- The principals of ecologically sustainable development. We endeavour to ensure that each project recognises the impact of every design choice on the environment and that the environmental sustainability of projects is promoted throughout the project.

- Compliance with all relevant statutory laws and regulations relating to the environment and conformance with best environmental practice.

- Where responsible for those operations, manage the environmental aspects and impacts, raise awareness and train staff in general environmental issues relating to the construction industry.

Equal Opportunities and Diversity

Scott Hughes Design is committed to compliance with all relevant statutory laws and regulations relating to equality and discrimination. Our policy is applied to recruitment, training, career advancement, remuneration and service provision.

We ensure that all employees, contractors and clients are treated equally as individuals regardless of their colour, race, nationality or ethnic or national origin, religion, political belief, social or economic class, marital or parental status, gender, sexual orientation, age or disability.

We are committed to open communication between, managers, employees clients and contractors and promote an active awareness of diversity to all staff by providing information, instruction, training and supervision.

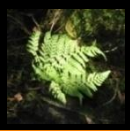
Quality Systems Management

Scott Hughes Design is committed to the provision of a quality service which delivers effective and safe solutions and provides value to the Clients Implementation will be achieved by the use of an internal Quality Management system, set out in the Scott Hughes Design Quality Manual, on all projects.

We ensure that our service delivery complies with current national legislation and best practice.

Scott Hughes Design complies with the audit procedures set out in ISO9001 and the Scott Hughes Design Quality Manual. We carry out biannual external audits and achieved full ISO9001-2008 accreditation in 2009.

Continual improvement and monitoring is addressed by regular internal quality audits and periodic external audits and training of staff.





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Relevent Projects

Scott Hughes Design is currently carrying out work in the education , commercial, residential, health and industrial market sectors. Examples of a selection of relevant current projects include:

- Environment Resources Centre, Bolton (£860k construction cost) funded by The Wildlife Trust. Sustainable teaching facility.

- Clitheroe Castle Museum, Clitheroe (£2.25million) funded by Ribble Valley BC. Renovation, refurbishment of existing structure along with the construction of a new visitors' centre, cafe and education suite.

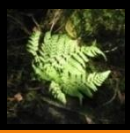
- Castlefield Chapel, Manchester (Circa. £1million) funded by Bluetree Estates. Redevelopment of a landmark Grade II listed Victorian church to create a modern office space.

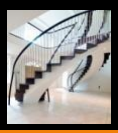
- Turning Point, Rotherham (£1.6million) funded by Turning Point Ltd. Construction of a 12 unit social care supervised residential centre.

- Kirkdale Manor, Nawton (£2.5million) funded by Kirkdale Developments. Refurbishment and alteration of an existing 20th Century Georgian Manor to create 26 high quality flats.

- Brockholes Visitor Centre, Preston (£7.8million) funded by Lancashire Wildlife Trust. BREEAM Assessment (targeting Outstanding rating) of a proposed visitor centre within a wildlife reserve.

- The Co-operative Head Office, Manchester (£40million) funded by The Co-operative. A proposed new office structure incorporating 325,000sq.ft of office space. Designed to achieve a BREEAM rating 'Outstanding' and an A-rated energy Performance Certificate.





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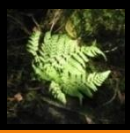
Clients & References

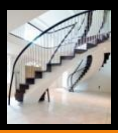
Scott Hughes Design is currently providing services to:

- Barrow 6th form college
- Kendal College
- Sir John Dean's college
- Ribble Valley BC
- Nottingham University
- Manchester Metropolitan University
- Lancaster University
- Bluetree Estates
- Bury Metropolitan Borough Council
- Manchester City Council
- Scarborough Borough Council
- The National Trust
- Urenco
- Serco
- AA Projects
- Turner & Townsend
- Turning Point Ltd
- The Wildlife Trust
- CTP Developments
- Mid Cheshire College
- BAM Construction
- Barrow Borough Council

References:

References are available on request,





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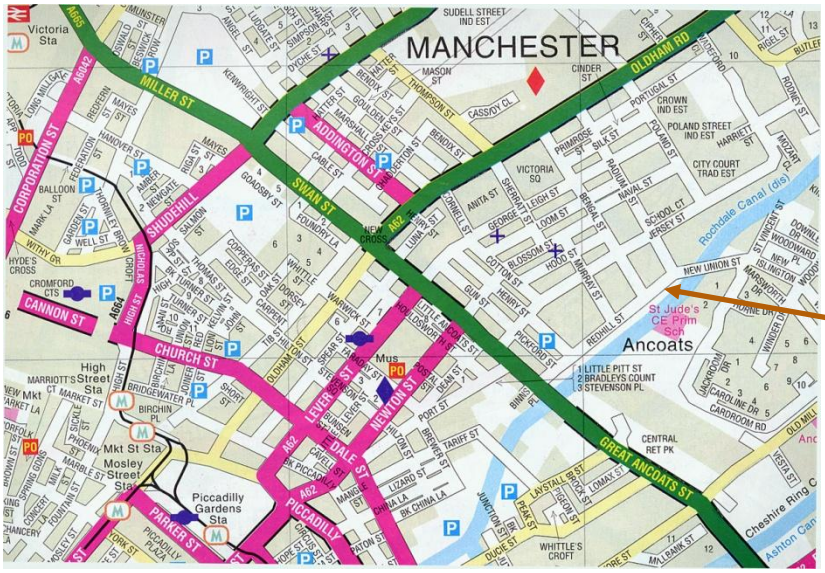
Location

The Scott Hughes Design offices are located in the newly converted and historic Flint Glass Works, on Jersey street in the Ancoats Urban Village. Manchester

It is approximately 10 minutes walk from Piccadilly Station and there are plenty of car parks and on site parking spaces on Jersey Street.



The Flint Glass Works



The Ring Road