MANCHESTER CITY COUNCIL

PLANNING AND BUILDING CONTROL
03 JUN 2013

LICENSING ACT 2003
PREMISES LICENCE

Premises licence number	**150692**
Granted	**16/04/2013**

Part 1 - Premises details

Name and address of premises		
Sugar Junction 60 Tib Street		
Post town	**Post code**	**Telephone number**
Manchester	M4 1LG	

Licensable activities authorised by the licence

1. **The sale by retail of alcohol*.**
2. **The provision of regulated entertainment, limited to:**
   Exhibition of films;
   Recorded music;
   Performances of dance;
   Anything similar to live music, recorded music or the performance of dance;
3. **The provision of late night refreshment.**

* All references in this licence to "sale of alcohol" are to sale by retail.

The times the licence authorises the carrying out of licensable activities

Sale by retail of alcohol

Standard timings

Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1000	1000	1000	1000	1000	1000	1000
Finish	2345	2345	2345	2345	2345	2345	2345

The sale of alcohol is licensed for consumption on premises.

Seasonal variations and Non standard Timings:
New Year: From the start time on New Year's Eve to the terminal hour for New Year's Day

Exhibition of films; Recorded music; Performances of dance; Anything similar to live music, recorded music or the performance of dance

Standard timings

Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	1000	1000	1000	1000	1000	1000	1000
Finish	2400	2400	2400	2400	2400	2400	2400

Licensed to take place indoors only.

Seasonal variations and Non standard Timings:
New Year: From the start time on New Year's Eve to the terminal hour for New Year's Day

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Provision of late night refreshment							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	2300	2300	2300	2300	2300	2300	2300
Finish	2400	2400	2400	2400	2400	2400	2400
Licensed to take place indoors only.							
Seasonal variations and Non standard Timings: New Year: From the start time on New Year's Eve to the terminal hour for New Year's Day							

Hours premises are open to the public							
Standard timings							
Day	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Start	0900	0900	0900	0900	0900	0900	0900
Finish	0015	0015	0015	0015	0015	0015	0015
Seasonal variations and Non standard Timings: New Year: From the start time on New Year's Eve to the terminal hour for New Year's Day							

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

London Coffee Exchange Ltd
145-157 St Johns Street, London, EC1V 4PY
londoncoffeeexchange@gmail.com

Registered number of holder, for example company number, charity number (where applicable)

08015733

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Alexander Watt

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal Licence number: TA/020031
Issuing Authority: Taunton Deane Borough Council

Annex 1 – Mandatory conditions

Door Supervisors
Only individuals licensed by the Security Industry Authority shall be used at the premises to undertake security activities, which include guarding against: -

a) Unauthorised access or occupation (e.g. through door supervision),
b) Outbreaks of disorder, or
c) Damage

Supply of alcohol

1. No supply of alcohol may be made under this premises licence:

a) At a time when there is no designated premises supervisor in respect of the premises licence or,
b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended

2. Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a personal licence.

3. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children–

a) games or other activities which require or encourage, or are designed to require or encourage, individuals to–
   i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
   ii) drink as much alcohol as possible (whether within a time limit or otherwise);
b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on–
   i) the outcome of a race, competition or other event or process, or
   ii) the likelihood of anything occurring or not occurring;
e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

4. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

5. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

6. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

7. The responsible person shall ensure that–

a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures–
   i) beer or cider: ½ pint;
   ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
   iii) still wine in a glass: 125 ml; and
b) customers are made aware of the availability of these measures.

Exhibition of films

The admission of children under the age of 18 to film exhibitions permitted under the terms of this certificate shall be restricted in accordance with any recommendations made:

a) by the British Board of Film Classification (BBFC) where the film has been classified by that Board, or

b) by the Licensing Authority where no classification certificate has been granted by the BBFC, or where the licensing authority has notified the club which holds the certificate that section 20 (3) (b) (74 (3)(b) for clubs) of the Licensing Act 2003 applies to the film.

Annex 2 – Conditions consistent with the operating schedule

1. Alcoholic and other drinks shall not be removed from the premises in open containers save for consumption in any external area provided for that purpose.
2. Staff shall receive training on matters concerning underage sales, drugs policies and operating schedules.
3. There shall be a zero tolerance policy in relation to drugs at the premises and there shall be regular checks by management to prevent the use of drugs by patrons. Drugs seized shall be stored securely and handed to the police.
4. The premises shall operate a proof of age scheme and shall require photographic identification from any persons to be under the age of 21 years.
5. The management of the premises shall liaise with police on issues of local concern or disorder.
6. Where CCTV equipment is fitted, it shall be maintained in good working order in accordance with the manufacturers instructions.
7. There shall be no drinks promotions at the premises which are inconsistent with the need to promote responsible drinking.
8. No person under the age of 18 years shall be permitted on the premises after 2100 unless accompanied by a responsible adult.
9. Intoxicating liquor shall not be sold or supplied on the premises otherwise than to persons who shall only consume the alcohol whilst seated at tables.
10. Staff shall be trained on matter of safety, evacuation and use of emergency equipment as required.
11. Spillages and breakages shall be removed as soon as possible to reduce the risk to patrons and staff.
12. Toughened glass shall be used the premises where appropriate.
13. Where appropriate, prominent, clear and legible notices shall be displayed at all exits requesting the public respect the needs of local residents and to leave the premises and area quietly.
14. Patrons shall be encouraged by staff to leave quietly and respect the interests of the occupiers of any noise sensitive premises. Where appropriate the licensee or a suitable staff member shall monitor patrons leaving at the closing time.
15. Contact numbers for local taxi firms shall be kept at the premises and made available to patrons requiring a taxi.
16. There shall be no collections of waste from the premises between 200 and 0800.
17. No deposits and waste including glass are to be placed in outside receptacles between 2200 and 0800 hours.
18. No film or videos of any description shall be shown so that they can be viewed by persons under the age of any applicable BBFC/Local Authority certification.
19. The premises supervisor or appointed staff member shall ensure that when children are admitted to the premises their presence is not inconsistent with the style of operation of the premises at that time and the licensable activities that are being carried out.
20. Policies in relation to children shall be adequately communicated to patrons by staff through appropriate signage.

Annex 3 – Conditions attached after a hearing by the licensing authority

1. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
2. A tamper proof noise limiting device shall be fitted to the premises sound system. All music shall be played through the sound limited system at a level agreed by the City Council Environmental Health Department.
3. A smoking and dispersal policy to be submitted in writing and agreed with Environmental Health.
4. Any area where customers have legitimate access must be sufficiently illuminated for the purposes of CCTV. CCTV must be in operation at any time a person is in the premises. All CCTV recorded I mages will have sufficient clarity / quality / definition to enable facial recognition. CCTV will be kept in an unedited format for a minimum period of 28 days. CCTV will be maintained on a regular basis and kept in good working order at all times. CCTV maintenance records to be kept with details of contractor used and work carried out to be recorded. Where CCTV is recorded on to a hard drive

system any DVD's subsequently produced will be in a format so it can be played back on a standard personal computer or standard DVD player. Where CCTV is recorded on to a hard drive system, the hard drive system must have a minimum of 28 day roll over recording period. Where CCTV is recorded on to VHS cassette tapes there will be a minimum of 28 days worth of VHS cassettes. These must be indexed and used on a roll over basis. Any person left in charge of the premises must be trained in the use of any such CCTV equipment and able to produce / download / burn CCTV images upon request by a person from a responsible authority. Plans indicating the position of CCTV cameras to be submitted to the responsible bodies within one week of the granting of a licence requiring CCTV. Where the recording is on a removable medium (i.e. videotape, compact disc, flash card etc.), a secure storage system to store those recording mediums shall be provided.

5. Staff shall receive training with regards relevant aspects of the licensing objectives.

Annex 4 – Plans
See attached

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