EC HARRIS
BUILT ASSET
CONSULTANCY

Design and Access Statement
REF: PP2197408

To support Proposed External ATM at: **Ashton New Road Post Office**
79 Beswick Street, Manchester, M4 7HR

Current property & Use

The location is currently occupied by a branch of the Post Office and provides a valued service to the local community.
As part of the Post Offices financial product and at a request from the Postmaster, an ATM is proposed for installation at the location. The ATM will provide a valuable amenity to the local community while helping the Post Office provide a 24hr service to their customers.

Sustainability

The Post Office ATM s provide various customers with a reliable and safe means of account and cash withdrawal facilities near to where they live, this helps to improve not only the viability of this Local Post Office but to encourage use of other facilities nearby.

Installation

The proposed works involve ATM to be installed through the brickwork to the right of the main entrance. The ATM Safe used is the UL291 Standard
All proposals have the express intention of providing means of access for disabled users compliant with DDA requirements.

Access/ Location

All ATM locations (except on rare occasions) are DDA compliant to ensure access for all. The Post Office takes its responsibility for DDA access to its branches very seriously and this follows on with the new ATM installations which have been located to ensure access for all with an accessible keypad height from street level.

Availability of Parking

There is a small amount of parking available directly outside of the shop; parking restricting in other location on the street; adjacent side road unrestricted for parking. Meaning there will be no negative effect on highways or public safety due to the ATM installation.

Security

The Post Office Risk Management Team has carried out detailed Risk Assessment at the proposed ATM installation prior to this formal application, utilizing standards from the Association of Chief Police Officers (ACPO) website
www.securedbydesign.com.

Details Accessed include:-

- Previous Post Office incidents
- Recent incidents across all ATM operators within a 5k radius
- Localized Hot Spot Risks
- Access
- Security and Safety

The Post Office uses this information to ensure safety of clients and operators of the ATM. They are committed to ensuring all necessary security measures are taken to Design Out crime, minimizing any risks to our clients or possible attacks on our ATMs.

Alarms/ CCTV

All Post Office branches are alarmed with the majority also being monitored by Romec. Each system is designed to meet the specific requirements of each location and will be adapted for the ATM.

- In many cases the locations have CCTV internally within the area of the proposed ATM or will be installed to cover the ATM installation.

- Various means of surveillance are used to ensure the safety and security of the ATM, the most effective form is Natural Surveillance. An ATM installation can have a positive effect on the immediate locations security and economics due to positive footfall in the area.

- Additional security measures such as ram raid protection can be installed where required to aid the application or meet local requirements, subject to approval. Although a full risk assessment was undertaken by the Post Office and relevant steps taken prior to this application.

Cash Replenishment

The ATMs will be cash replenished by the Post Office staff in a secure environment outside customer hours and in accordance with Post Office operational standards.