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10th October 2018

For the attention of - Ms Carolyn Parry
Manchester City Council,
Planning Department,
PO Box 532,
Town Hall,
Albert Square,
Manchester
M60 2LA

Dear Ms Parry,

TOWN AND COUNTRY PLANNING ACT (CONTROL OF ADVERTISEMENT) REGULATIONS 2007 APPLICATION TO DISPLAY AN ADVERTISEMENT AT 30 BROWN STREET, MANCHESTER, M2 1DH.

Please find enclosed an application for the display of signage at 30 Brown Street. The application has been submitted via the Planning Portal on behalf of the applicant, Boultbee Brooks (St James Court) LLP and comprises:

- Completed planning application forms;
- Site Location Plan (ref: AA5631 2052) with the application boundary edged in red;
- A planning application fee of £132 (PP-07307460); and
- Proposed drawing reference AA5631 2060 Branding Signage - Entrance

As the refurbishment of 30 Brown Street reaches practical completion, it has become necessary to begin finalising matters of detail. This application is for the installation of two facia signs at the main entrance to the building. The signs relate to the new, rebranded name for the newly refurbished office space. The design of the signage is simple and clean, in-keeping with the aesthetic of the building. The proposed signage comprises mirrored finished stainless steel lettering. The signs will be non-illuminated and will be located directly on the glazed panelling to either side of the primary entrance to the building, at the corner of Marsden Street and Brown Street.

I trust the enclosed is satisfactory to allow you to register the applications and I look forward to receiving acknowledgement of registration. Should you wish to discuss the proposals or have any queries please do not hesitate to contact me.

I look forward to hearing from you in due course.

Yours sincerely,

Diane Ellis
Associate Director

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Supporting Application Documents