This form should be saved to your device and then completed using the free Adobe Acrobat Reader application or full version of Adobe Acrobat. Many internet browsers and other applications can display PDF files, but we cannot guarantee their compatibility in regard to these forms. We specifically advise users of Apple devices not to use 'Preview' because of known issues.

Notification for Prior Approval for a Proposed Change of Use of a building from Office Use (Class B1(a)) to a Dwellinghouse (Class C3)

Town and Country Planning (General Permitted Development) Order 2015 Schedule 2, Part 3, Class O

Development consisting of a change of use of a building and any land within its curtilage to a use falling within Class C3 (dwellinghouses) of the Schedule to the Use Classes Order from a use falling within Class B1(a) (offices) of that Schedule*

*Development is not permitted where the building is on Article 2(5) land, is a Listed Building or is within the curtilage of a listed building or the site is, or contains, a Scheduled Monument, or is or forms part of a safety hazard area or military explosives storage area.

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to a Local Planning Authority in accordance with the legislation detailed on this form.

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to a Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

Find contact details for Local Planning Authorities: https://www.planningportal.co.uk/lpasearch

If printed, please complete using block capitals and black ink.

1. Developer Name and Address

Title:	Mr	First name:	Thomas
Last name:	Royston		
Company (optional):	C/O DTZ Investors		
Unit:		House number:	House suffix:
House name:	85		
Address 1:	King William Street		
Address 2:			
Address 3:			
Town:	London		
County:			
Country:			
Postcode:	EC4N 7BL		

2. Agent Name and Address

Title:	Miss	First name:	Samia
Last name:	Syeda		
Company (optional):	Savills (UK) Limited		
Unit:		House number:	12 House suffix:
House name:	Belvedere		
Address 1:	Booth Street		
Address 2:			
Address 3:			
Town:	Manchester		
County:			
Country:			
Postcode:	M2 4AW		

3. Site Address Details

Please provide the full postal address of the application site.

Unit:		Building number:	64-66	Building suffix:	
Building name:					
Address 1:	King Street				
Address 2:	Manchester				
Address 3:					
Address 4:					
Postcode:	M2 4ND				

4. Description of the Proposed Development

Please describe the proposed development, including relevant information covering transport and highways impacts of the development; contamination risks on the site; and flooding risks on the site.

PRIOR APPROVAL NOTIFICATION FOR THE CHANGE OF USE FROM OFFICE (B1) TO RESIDENTIAL (C3) COMPRISING EIGHT APARTMENTS

PLEASE REFER TO ASSOCIATED DOCUMENTS FOR INFORMATION COVERING TRANSPORT AND HIGHWAYS IMPACTS; CONTAMINATION RISKS; FLOOD RISKS; AND NOISE IMPACTS.

If the building was not in use on 29th May 2013, when was it last in use? Date (DD/MM/YYYY)

What was the use of the building on 29th May 2013 or the last use before that date?

B1(a) Office

5. Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required could result in your notification being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted. Please note that as part of this procedure, if any objections are received the Local Planning Authority may require submission of further information at a later date.

- [x] All sections of this notification completed in full, dated and signed (typed signature if sent electronically).
- [x] The correct fee
- [x] A plan indicating the site and showing the proposed development. A plan drawn to an identified scale will assist the authority in assessing your development proposal. Plans can be bought from one of our accredited suppliers using our Buy a planning map (www.planningportal.co.uk/buyaplan)

6. Declaration

I/we hereby apply for prior approval as described in this notification and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Developer:	Or signed - Agent:	Date (DD/MM/YYYY):	
	Samia Syeda	26/02/2019	(date cannot be pre-application)

7. Developer Contact Details

Telephone numbers

Country code:	National number:	Extension number:
	C/O Agent	

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address:

C/O Agent

8. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
	0161 602 8669	

Country code:	Mobile number (optional):
	07811 676 153

Country code:	Fax number (optional):

Email address:

samia.syeda@savills.com