Manchester Christmas Markets 2019
Site Specific Traders Information - Appendix 1
Market Street

Location: Market Street, Manchester. M1 1PW

Trading Dates: Friday 08 November – Saturday 21 December 2019 – (44 days)

Trading Times: 10.00am – 8.00pm (6.00pm on final day)

Market Set-up (Bump-in)

The houses will be in place and ready for your fit out by 8.00am on 04 November 2019. If houses are in place before this date, we will telephone you so that you can have access to your house sooner.

You will require 3 padlocks to secure your house.

When fitting-out your house, you are required to secure the entire site you are to work in and prevent other traders and/or members of the public from entering.

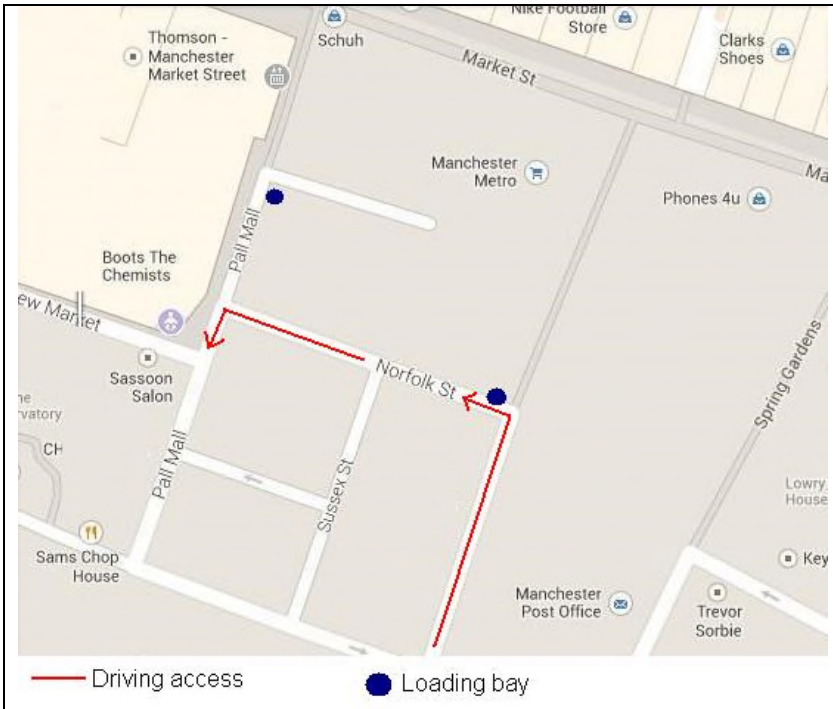
Market Closure (Bump-out)

Vacating your house – please ensure all goods / fixtures & fittings are removed from your house by 9.00pm on 21 December. The houses will be removed from site shortly after this time. Please remove all padlocks. Any items left on or in the houses will be disposed of.

On the last day of the market please dispose of your rubbish in the bag provided and leave at the designated collection point. All display equipment must be removed by the trader and not left on site. Traders leaving rubbish and unwanted display equipment on site will be charged for its removal.

All traders selling food products (i.e. cheese or sweets) which may create or cause grease to develop on surfaces must provide suitable floor coverings for houses and arrange for the house to be thoroughly cleaned before vacating the house.

Access



There is no direct access to Market Street.

The only access for traders to unload from a vehicle is via Norfolk Street and Pall Mall.

All goods will need to be hand-balled from here to the stalls. We would recommend that you consider bringing a trolley with you to help with this process.

At the request of the market management or market security, vehicles must be removed from site IMMEDIATELY.

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Power

Electric power supplies / lighting will not be available when you set up and when you vacate/dismantle your house. If you require power, please arrange for your own temporary supply or use battery powered tools.

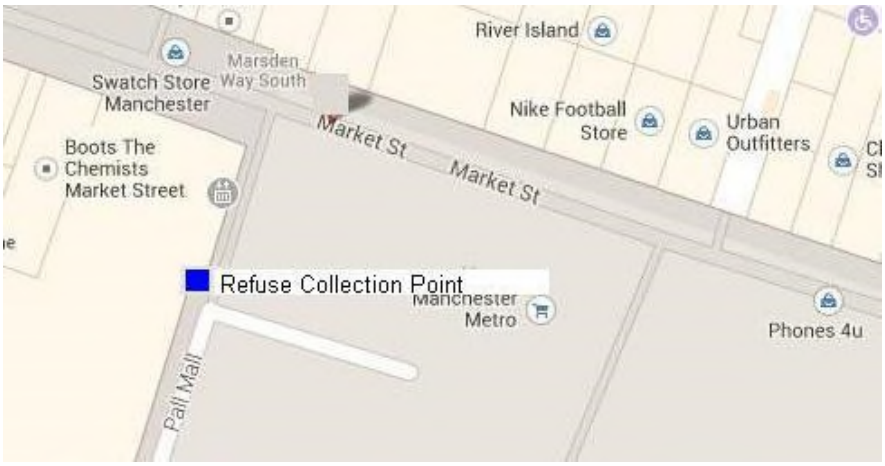
During trading days, generators will be turned on at 9.00am and off at 9.45pm.

Refuse Collection Point

Traders must remove all additional and trade waste from site to be safely, and responsibly, disposed of.

Refuse is to be placed in refuse sacks, sealed and taken to the Refuse collection point: Near bollards on Pall Mall - down the side of Boots on Market Street (see map below), after market closure at 8pm.

- Individual traders are responsible for removal of excessive amounts of refuse.
- Traders must not use the public litterbins for the disposal of commercial refuse.
- Green bags only are to be left on the collection point.
- Traders are required to keep their stalls and surrounding area clean and tidy.



Water

Foul water – There is no provision for the disposal of foul water in this location on the market. Traders must remove all foul water from site and dispose of it in a suitable and responsible manner. Any trader found disposing of foul water down the drain in and around site may incur an instant Penalty Fine. Manchester Markets is powerless to intervene if a Penalty Fine is issued.

Fire Assembly Point

In the event of a fire and the evacuation of the market area, please assemble:-

Outside Marks & Spencer (bottom of Market Street)