

From: **Feekins, Laura** < >
Date: Wed, 2 Dec 2020 at 16:43
Subject: RE: 125553 - CDN/20/0374 5)a) vii) and viii) - Town Hall
To: Emily Booth < >
Cc: Fitzgerald, Eithne < >

Hi Emily

As discussed, please see attached building asset schedules and below statement from Meg McHugh in relation to 5a (viii).

Further to our conversation earlier today, I can confirm that Town Hall collection of portable historical items has been decanted from the building and is either in safe storage or on display elsewhere. This includes:

- *Furniture - in store at Lowry Mill*
- *Paintings, Prints and Photographs - in store at Lowry Mill*
- *Ceramics, Social History and Civic Gifts - in store at Lowry Mill*
- *Textiles - in store at Lowry Mill*
- *Silver - in secure storage*
- *Sculpture - on display at venues across the city*

The collection is recorded on KE EMu, a collections management system which is hosted by Manchester Art Gallery. Each item has a unique reference number and is catalogued with as much detail as possible. This usually includes a description of the object along with its date, maker, condition and a photograph. It also records the current location of the object and will be used to record the proposed location of items when they return to the building. The collection is managed according to our Collections Management Policy which has been approved by Strategic Board.

Any historically important paperwork - documents, photographs, books and so on - are classified as Archive material. This type of item has been transferred to Archives+ (in Central Library) and will be managed in accordance with their retention policy for the city.

I can't find any record of submission against 5a(vii) but will make the submission for partial discharge relating to floorboards at LGF once information is received from LL.

CDN/20/0418 relates to 5a(i) Fireplaces – this is with LL to respond to comments received 3.11.2020.

Kind regards
Laura

Laura Feekins
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