

Emergency Procedures

<u>Site Address</u>	21 Didsbury Park Didsbury Manchester M20 5LH
<u>Emergency Contact Numbers</u>	Director: Adrian Short – 07793 413 180 Site Manager: TBC Tel: _____ Email: _____
<u>Emergency Services</u>	Police, Fire and Ambulance/emergency medical help Tel: 999
<u>A&E</u>	Stepping Hill Hospital Poplar Grove Hazel Grove Stockport Cheshire. SK2 7JE Tel: 0161 483 1010
<u>Method of raising the alarm</u>	Verbal and klaxon.
<u>Muster Point</u>	The muster point will be the entry to site from Didsbury Park.
<u>First Aider</u>	The first aider is _____ or his nominated representative Contact Number: _____
<u>Fire Marshals</u>	The fire marshal will be _____ or his nominated representative when he is off site and will know who is on site and where they are working and ensure they are off site in the case of evacuation. Name: _____ Tel: _____

Should an injury occur if the person is unable to be move send somebody for the first aider and make the person as comfortable as possible, do not move if it is anticipated moving the patient could cause further injury, unless they are in imminent danger and require moving to a safer location. For injuries where they are still mobile take them to the office.

Should a fire occur shout fire and go to the office and sound the klaxon and inform the fire marshal, call the emergency services provide your name the location (see above), clearly identify the emergency. The fire marshal will collect the site register and all persons will gather at the muster point where a role call will be held. Fire Marshal to inform emergency services if anybody is missing off the role call and inform them of any hazards such as combustibles like fuel or paints stored, unstable structures, etc.