

Site Location:
Start Date:
Expected Job Duration:
Method Statement Completed by:

Plumbing / Heating (Maintenance and repair work)

Liaise with other contractors and facilities manager to isolate water supplies. Isolate hot and cold water pipes where necessary. Drain down the water system where necessary. Carry out replacement of parts or repairs. Ensure waste pipes and other plastic pipe work are connected correctly. Where plastic pipe is connected with solvents, staff will follow all safe use instructions. Where solder work has to be carried out, prepare pipe work for solder joints. Obtain the appropriate hot work permit from the facilities manager. Ensure the correct type of fire extinguisher is on hand during hot work. Protect surrounding area with heat shields. Ensure adequate ventilation for solder work. Connect and solder all necessary joints. Check all joints. Liaise with facilities manager to turn water supplies back on. Carry out further checks for water tightness and quality of finish. Chlorinate the system if required and check for successful completion. Request facilities manager to inspect works. Issue certificate of completion and chlorination to facilities manager. Pack tools and equipment and leave area clean and tidy. Maintain fire watch for 2-4 hours where hot work has been carried out. Report to site office and sign off permit to work.
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