

METHOD STATEMENT FOR INSTALLATION OF PILKINGTON SPACIA GLASS

Windows were previously refurbished under the previously approved planning application 101365/LO/2013/C2

- Unscrew the non-original secondary glazing and frame by hand, from the window opening / reveal using non-mechanical methods ensuring no damage is done to the opening.
- Remove staff beading from right, left, top and bottom of sash box, and remove nails from beading to reduce risk of injuries during works.
- Cut cords with gasket cutters/cutting pliers on bottom sash and remove window following manual handling techniques, store safely away from work area.
- Remove parting beads from right and left of sash box, first ensuring that top sash is on cords or supported to reduce risk of top sash descending when parting beads are removed.
- Cut cords with gasket cutters/cutting pliers on top sash and remove window, store safely away from work area.
- Glass will be removed from window by placing putty down on a protective under sheet, a sheet is also placed over the top of the glass and the glass is carefully broken from the frame using a hammer.
- Once glass has been removed the remaining putty is removed from the frame using a hammer and chisel to create a clean area.
- The bare frame is then primed using a white primer.
- Linseed/multipurpose putty is placed in the frame as a bed for the new Pilkington Spacia glass.
- The Pilkington Spacia glass is then pressed into the putty, spacers where necessary will be added to ensure the position of the glass.
- The glass will then be fixed into place using glass tacks.
- Linseed/multipurpose putty is then placed on the front of the glass and finished using a putty knife, making sure the glass is well sealed from the elements.
- Replace top sash window by attaching cords, ensuring window is correctly weighted and running smoothly.
- Replace parting beads to right and left of sash box.
- Replace bottom sash window by attaching cords, ensuring window is correctly weighted and running smoothly.
- Replace staff beads into right, left, top and bottom of sash box,

NB: All works are to be done by hand, using non-mechanical methods to ensure no damage is done to the existing window, opening and structural surround.