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| Local Labour Construction - Proposal and Reporting Template                                                                                                                                                                                                                        | <p><b>Proposal:</b></p> <p>1. Please complete all information in the top row "Scheme Overview".</p> <p>2. For sections 1 - 3 please complete column "Total Indicative Target" and a 3-monthly profile. Do the same for activities you want to undertake under sections 4 - 5 + if known add organisation(s) details in section 6.</p> <p>3. An authorised person then needs to sign and date the form at the bottom.</p> <p>If you would like to discuss your proposal including any support available please email <a href="mailto:workandskillsadmin@manchester.gov.uk">workandskillsadmin@manchester.gov.uk</a>.</p> <p>NB. Sections marked 'reporting only' do not require an indicative target, and are only required for each quarterly reporting period.</p> <p><b>Reporting:</b></p> <p>1. You should also use this form to send us 3 monthly unless otherwise agreed; this should be sent to the email address above. Your final report must also be sent to the Planning Team to discharge the local labour condition.</p> <p>2. Provide the cumulative actual achieved after each 3-monthly period. In any case of under/over achievement you should update the forward profile accordingly on the same report, so that we know what to expect during later reports.</p> <p>3. Please use section 6 to:</p> <ul style="list-style-type: none"><li>- Name schools/universities/community organisations you supported in sections 4 and 5.</li><li>- Tell us about any good news stories or case studies you want us to share with others.</li></ul> <p>4. An authorised person then needs to sign and date the form at the bottom.</p> |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| Scheme Overview                                                                                                                                                                                                                                                                    | Scheme Start                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                             |                              | Scheme End                  |                             |                             |                              | Expected start date of main recruitment (mm/yy) |                             |                             |                              |                             |                             | Est construction value of scheme (nearest £M) |                              |                             |                             |                  |  |
| Planning reference / scheme name:<br>Contact name / email:                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| 1. WORKFORCE                                                                                                                                                                                                                                                                       | Total Indicative Target                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Yr 1 Quarter 1 (Apr to Jun) | Yr 1 Quarter 2 (Jul to Sept) | Yr 1 Quarter 3 (Oct to Dec) | Yr 1 Quarter 4 (Jan to Mar) | Yr 2 Quarter 1 (Apr to Jun) | Yr 2 Quarter 2 (Jul to Sept) | Yr 2 Quarter 3 (Oct to Dec)                     | Yr 2 Quarter 4 (Jan to Feb) | Yr 3 Quarter 1 (Apr to Jun) | Yr 3 Quarter 2 (Jul to Sept) | Yr 3 Quarter 3 (Oct to Dec) | Yr 3 Quarter 4 (Jan to Mar) | Yr 4 Quarter 1 (Apr to Jun)                   | Yr 4 Quarter 2 (Jul to Sept) | Yr 4 Quarter 3 (Oct to Dec) | Yr 4 Quarter 4 (Jan to Mar) | Target achieved? |  |
| 1. Total number of newly created jobs on the development (both on site and off site). This includes supply chain and sub-contractors.                                                                                                                                              | 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| 2. Of that total, how many were City of Manchester residents (see map in Annex 1 of guidance note) - reporting only                                                                                                                                                                | 3.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| 2. APPRENTICESHIPS                                                                                                                                                                                                                                                                 | Total Indicative Target                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Yr 1 Quarter 1 (Apr to Jun) | Yr 1 Quarter 2 (Jul to Sept) | Yr 1 Quarter 3 (Oct to Dec) | Yr 1 Quarter 4 (Jan to Mar) | Yr 2 Quarter 1 (Apr to Jun) | Yr 2 Quarter 2 (Jul to Sept) | Yr 2 Quarter 3 (Oct to Dec)                     | Yr 2 Quarter 4 (Jan to Feb) | Yr 3 Quarter 1 (Apr to Jun) | Yr 3 Quarter 2 (Jul to Sept) | Yr 3 Quarter 3 (Oct to Dec) | Yr 3 Quarter 4 (Jan to Mar) | Yr 4 Quarter 1 (Apr to Jun)                   | Yr 4 Quarter 2 (Jul to Sept) | Yr 4 Quarter 3 (Oct to Dec) | Yr 4 Quarter 4 (Jan to Mar) | Target achieved? |  |
| 3. Total number of new apprentices that will be / were working on the development (incl those working for subcontractors/suppliers)                                                                                                                                                | See comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| 4. Total number of weeks these apprentices will be / were working on the development                                                                                                                                                                                               | 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| 5. Of the total number of new apprentices, how many were City of Manchester residents (see map in Annex 1 of guidance note) - reporting only                                                                                                                                       | 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| 3. SUB CONTRACTORS AND SUPPLIERS                                                                                                                                                                                                                                                   | Total Indicative Target                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Yr 1 Quarter 1 (Apr to Jun) | Yr 1 Quarter 2 (Jul to Sept) | Yr 1 Quarter 3 (Oct to Dec) | Yr 1 Quarter 4 (Jan to Mar) | Yr 2 Quarter 1 (Apr to Jun) | Yr 2 Quarter 2 (Jul to Sept) | Yr 2 Quarter 3 (Oct to Dec)                     | Yr 2 Quarter 4 (Jan to Feb) | Yr 3 Quarter 1 (Apr to Jun) | Yr 3 Quarter 2 (Jul to Sept) | Yr 3 Quarter 3 (Oct to Dec) | Yr 3 Quarter 4 (Jan to Mar) | Yr 4 Quarter 1 (Apr to Jun)                   | Yr 4 Quarter 2 (Jul to Sept) | Yr 4 Quarter 3 (Oct to Dec) | Yr 4 Quarter 4 (Jan to Mar) | Target achieved? |  |
| 6. Total amount (£) spent in LOCAL supply chain through the contract - reporting only                                                                                                                                                                                              | 60%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| 4. LEARNING AND EMPLOYABILITY WITH CITY OF MANCHESTER SCHOOLS AND JOB SEEKERS                                                                                                                                                                                                      | Total Indicative Target                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Yr 1 Quarter 1 (Apr to Jun) | Yr 1 Quarter 2 (Jul to Sept) | Yr 1 Quarter 3 (Oct to Dec) | Yr 1 Quarter 4 (Jan to Mar) | Yr 2 Quarter 1 (Apr to Jun) | Yr 2 Quarter 2 (Jul to Sept) | Yr 2 Quarter 3 (Oct to Dec)                     | Yr 2 Quarter 4 (Jan to Feb) | Yr 3 Quarter 1 (Apr to Jun) | Yr 3 Quarter 2 (Jul to Sept) | Yr 3 Quarter 3 (Oct to Dec) | Yr 3 Quarter 4 (Jan to Mar) | Yr 4 Quarter 1 (Apr to Jun)                   | Yr 4 Quarter 2 (Jul to Sept) | Yr 4 Quarter 3 (Oct to Dec) | Yr 4 Quarter 4 (Jan to Mar) | Target achieved? |  |
| 7. Number of hours dedicated to supporting young people up to the age of 24 years into work (e.g. career/sector talks; cv writing support; mock interviews)                                                                                                                        | 40                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| 8. Number of weeks of meaningful works placements or pre-employment training for secondary school and further education students.                                                                                                                                                  | 22                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| 9. Number of weeks of work trials for city of Manchester job seekers that will be / were offered.                                                                                                                                                                                  | 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| 10. Number of hours of support into work provided to unemployed adults (over 24yrs) through career mentoring; including mock interviews, cv writing support, and careers advice.                                                                                                   | 8                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| 5. WORKING WITH THE COMMUNITY ORGANISATIONS IN THE CITY OF MANCHESTER                                                                                                                                                                                                              | Total Indicative Target                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Yr 1 Quarter 1 (Apr to Jun) | Yr 1 Quarter 2 (Jul to Sept) | Yr 1 Quarter 3 (Oct to Dec) | Yr 1 Quarter 4 (Jan to Mar) | Yr 2 Quarter 1 (Apr to Jun) | Yr 2 Quarter 2 (Jul to Sept) | Yr 2 Quarter 3 (Oct to Dec)                     | Yr 2 Quarter 4 (Jan to Feb) | Yr 3 Quarter 1 (Apr to Jun) | Yr 3 Quarter 2 (Jul to Sept) | Yr 3 Quarter 3 (Oct to Dec) | Yr 3 Quarter 4 (Jan to Mar) | Yr 4 Quarter 1 (Apr to Jun)                   | Yr 4 Quarter 2 (Jul to Sept) | Yr 4 Quarter 3 (Oct to Dec) | Yr 4 Quarter 4 (Jan to Mar) | Target achieved? |  |
| 11. Number of hours of community projects will be / were delivered and have skills and employability outcomes for residents                                                                                                                                                        | See comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| 6. DETAILS OF SCHOOLS AND COMMUNITY ORGANISATIONS & CELEBRATING SUCCESS                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| Please name the individual named schools/universities and community organisations supported under 4 and 5 above.<br>We also want to hear your good news stories so if you have something to shout about tell us here!!                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| Catherine Ashcroft (cashcroft@ericwright.co.uk), Eduction Co-ordinator, for the Eric Wright Group will work with Manchester City Councils works and skills team to co-ordinate a programme of schools / colleges to be targeted for the delivery of careers events and placements. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| Name of authorised person                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              | (E)Signature                |                             |                                               |                              |                             |                             |                  |  |
| Position in organisation                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |
| Date                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                             |                              |                             |                             |                             |                              |                                                 |                             |                             |                              |                             |                             |                                               |                              |                             |                             |                  |  |

