



Why do you need a dynamic Risk & Method checklist?

Risk assessments and method statements are prepared and supplied prior to works commencing for all sites, these are available in the construction phase plan or in the dynamic site file.

A dynamic risk & method checklist should be completed if additional hazards have been identified that may not be included in the original risk assessment and when a new or alternative method needs to be applied for the task.

When completing a dynamic risk & method checklist, you must:

- **Implement Covid-19 Control Measures at all times (see separate RA and information in the below method section of this form)**
- Carry out a visual inspection of the work area to identify any hazards. (Hazard definition; "anything with the potential to cause harm")
- Think about the equipment being used; is the equipment used the correct type?
- Consider the tools being used, are the tools correct for the job?
- Are the materials being used appropriate?
- Think about what you and others are doing; does this pose any harm to you or anyone working within the vicinity (including other members of staff and the public)
- Ensure that work does not commence until a suitable risk assessment has been completed
- Think about the method, how are you doing the job? Is it the safest way? Are there other (safer) ways to complete the task?

Don't leave anything to chance, if you are unsure, ASK

For assistance please contact: Michelle Aidley on 01942 621342 / 07986203053 or email at michellea@amspec.co.uk or contact a member of the management team.

Dynamic Risk & Method Checklist

Site Location	
Task (state task being undertaken)	
Job number	
Date	
Checklist carried out by	

If any of the below hazards are present please tick the box

☐	Falls from height	☐	Entry into confined spaces	☐	Poor lighting conditions
☐	Use of Stepladders (refer to Stepladder RA)	☐	Use of Podium	☐	Use of fixed scaffolding
☐	Falling or flying objects	☐	Dust	☐	Chemicals or harmful substances
☐	Fumes	☐	Adverse weather conditions	☐	Heat, fire or explosions
☐	Noise	☐	Uncertified equipment	☐	Asphyxiation or drowning
☐	Vibration	☐	Electricity	☐	Traffic/vehicle movements on site
☐	Storage of materials	☐	Slips trips and falls	☐	Manual Handling
☒	Covid-19 (See separate Covid-19 Risk Assessment)	☐		☐	



Other – please state				
Existing Control Measures				
From the hazards identified what existing control measures are in place				
Hazard		Control Measure		
Additional Control Measures				
What additional control measures have you put into place to reduce or remove the risk				
Hazard		Control Measure		
Method				
State / List here what method you will use to complete the works (how will you do the job?)				
IMPORTANT NOTE: COVID-19 (CV19) • Prior to work commencing all operatives must read the Covid-19 risk assessment and site operating procedures. To ensure that any additional control measures relating to the task are implemented • If any of the control measures are breached, work must stop and specific control measures put into place before work can continue. • Key points to remember at all times are: ○ Social Distancing – stay 2 metres apart at all times ○ Regularly wash your hands for 20 seconds with soap and water OR use hand sanitizer provided ○ Do not come to site if you or someone you live with have symptoms of Covid-19 ○ Don't share tools if completely unavoidable ensure that they are cleaned before and after every use with antibacterial products) ○ Don't shake hands with other people				



Additional Comments / Notes			
Use this section to record any other relevant information when completing the dynamic risk assessment			
Sign		Sign	
Print		Print	
Date		Date	

If multiple persons are carrying out this task ensure all involved have read, understood and sign the checklist. Use the additional comments / notes section for multiple signatures if required.

By signing this dynamic risk checklist, you are confirming that you have fully understood the purpose of this checklist and that you have completed this to ensure that the work area / site is safe before work commences.