

Hot Work Permit



Contract Title:		Contract No:	
Location of Works:		Date of Work:	
Risk Assessment:	Yes No	Method Statement:	Yes No
Person in Charge:		Name of Contractor:	

Description of Work

Description and exact location of work to be carried out:

Part 2 Precautions to be Taken Before Work *(complete this part to identify requirements for part 3)*

	YES NO
All combustible materials and flammable substances to be removed where practicable?	YES NO
Plant, stores, wooden flooring, and other combustible materials to be protected from sparks, hot material & damage?	YES NO
Any gaps in wall & floor openings to be covered with non-combustible material?	YES NO
Is hot work equipment in a good state of repair?	YES NO
Correct clothing to be worn and in good condition?	YES NO
Are tar boilers & other similar equipment to be taken on roof?	YES NO
If YES is a specific risk assessment and method statement in place?	YES NO
List other precautions to be taken	

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Part 3 Precautions During Work *(Tick boxes as appropriate)*

	YES NO
Correct fire fighting equipment to be kept in close proximity to area of work until Permit is cancelled	YES NO
LPG/HFL cylinders to be secured in vertical position	YES NO
Fittings and hoses in good condition, fitted with regulators & flashback arrester	YES NO
Empty cylinders/bottles to be removed from work area to secure compound	YES NO
When welding, cutting & grinding the work area to be screened with non-combustible material	YES NO
Work to be ceased one hour before end of shift	YES NO

List other precautions to be taken: -

Part 4 Authorisations

All Signatories to this Permit confirm that they understand the precautions to be taken prior to and during the work. The recipient of this Permit is responsible for the safety of all persons and equipment involved. Only the Authorised Person can cancel this Permit

	Name	Signature	Date / Time
Permit issued by (Authorised Person):			
Recipient of Permit:			
Surrendered by:			
Cancelled by (Authorised Person):			