



CHS South

Draft

School / Site Operating Hours

Document Control

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Prosperre Learning Trust

is a Multi Academy Trust

Registered in England and Wales number 10872612

Registered Office: Firbank Road, Manchester, M23 2YS

The Prosperre Learning Trust has a number of Trust-wide policies which are adopted by all schools/academies in the Trust to ensure an equitable and consistent delivery of provision.

The Trust Board has responsibility for the operational of all schools/academies and the outcomes of all students however responsibility is delegated to the Local Governing Body of each school via the Scheme of Delegation.

Within our policies reference to:

- Governing Body / Governors relates to the members of the Local Governing Body representing the Trust Board.
- School includes a reference to school, academy or free school unless otherwise stated.
- Headteacher includes a reference to Headteacher, Principal or Head of School of a school, academy or free school.

1. Current School day:

1.1. Our current (normal) school day runs from 8.00am in the morning until 16.00pm (including Enrichment) in the afternoon as follows:

Breakfast:	08.00 - 08.20	20 minutes
Registration:	08.30 - 08.45	15 minutes
Lesson 1:	08.45 - 09.45	60 minutes
Lesson 2:	09.45 - 10.45	60 minutes
Break:	10.45 - 11.10	25 minutes
Lesson 3:	11.10 - 12.10	60 minutes
Lesson 4:	12.10 - 13.15 or 12.45 - 13.45	65 minutes
Lunch:	12.10 - 12.45 or 13.15 - 13.45	35 minutes
Lesson 5:	13.45 - 14.45	60 minutes
Enrichment:	15.00 - 16.00	60 minutes

1.2. In normal circumstances children are expected to be in school from 8.30am to 2.45pm Monday to Friday.

1.3. Please note this is our usual school day but it has been adapted due to COVID 19. Following Department for Education (DfE) guidance our school day has been staggered for different year groups to allow for staggered arrival at school to support increased Social Distancing measures.

Year 7: Students attend school ongoing from 8:45am – 2:45pm daily.

Year 8: Students attend school ongoing from 8:45am – 2:45pm daily.

Year 9: Students attend school ongoing from 8:30am – 2:30pm daily.

1.4. It is likely that in September we will still require the flexibility to operate our normal school day of 8.30am to 2.45pm with 30-minute variances of start and finish times to ensure that staggered starts can be coordinated with neighbouring schools.

1.5. Our normal school day opening hours have been designed to minimise the impact of student congestion in the Chorlton Community, following issues raised by Loreto High School during the original planning application. This has operated well over the past few years but in our formal response to the planning complaint we offered to review our opening hours after the move to our permanent site if this was required by the Headteacher of Loreto High School. This offer of review still stands subject to appropriate approval by the Planning Authority.

2. Requested Site Operating Hours:

2.1. As a result of the school opening hours, we request Planning Authority Approval to operate our school site during the following hours:

Monday to Friday: 6.30am to 10pm

The period from 6.30am to 8.30am is to allow for the Opening up of the site and school, cleaning of the building and preparation for lessons.

The period from 9pm to 10pm is purely to allow the safe lock down and securing of the site.

Saturday: from 8am to 9pm

Sunday (& Bank Holidays): 8am to 5pm

3. Delivery Hours:

3.1. We would request that our delivery hours could be extended to:

‘Deliveries, servicing, and collections, including waste collections shall not take place outside the following hours: **06:30** to 20:00, Monday to Saturday, no deliveries/waste collections on Sundays/Bank Holidays.’

3.2. This is to facilitate deliveries of fresh produce in time for the serving of student breakfast at 8am Monday to Friday.

3.3. We would be happy with waste collections being kept to the current restrictions of 07:30 to 20:00 Monday to Saturday.

3.4. At our Chorlton High site we currently have 3 deliveries per week which arrive between 6.30am and 7am. This is a small number of deliveries and is based around the delivery schedules of our baked products providers. We would not expect the number of deliveries in this time period at CHS South to be significantly different to this. Most of our food and produce deliveries are currently delivered in standard 7.5 to 18 tonne lorries.

4. Use of All-Weather Pitch:

4.1. We would request that our use of the pitch could be extended to:

‘No activity on the pitch / field / court outside hours of: Monday to Saturday **08.30** to 21.00 Sunday and Bank Holidays 09.00 to 17.00’

4.2. This is because our curriculum use of the pitch will begin at 8.30am Monday to Friday.

- 4.3. If the pitch could not be accessed until 9am we would have to delay our main school opening hours to a 9am start which would then cause a clash with other local schools, in particular Loreto High School, because there would not be enough time slots available to timetable the full PE Curriculum.
- 4.4. At our Chorlton High site we are able to use the astro pitch from 8.30am onwards. This pitch is alongside a number of residential addresses and our use of this facility has not produced any complaints from our residential neighbours. Actually, in ensuring that our school day starts at 8.30am this allows children to be brought into our building swiftly and engaged in lessons. If we were to delay the start of the school day until 9am then it is likely that children would congregate in the external areas for longer periods in the morning.

5. Community Use of the School:

- 5.1. We would propose that our Community Use hours would be:

TERM-TIME:

Day of the week	School Use	Community Use
Monday	08:30 – 17:00	17:00 – 21:00
Tuesday	08:30 – 17:00	17:00 – 21:00
Wednesday	08:30 – 17:00	17:00 – 21:00
Thursday	08:30 – 17:00	17:00 – 21:00
Friday	08:30 – 17:00	17:00 – 21:00
Saturday		09:00 – 18:00
Sunday (& Bank Holidays)		09:00 – 16:00

SCHOOL HOLIDAYS:

Day of the week	School Use	Community Use
Monday		09:00 – 21:00
Tuesday		09:00 – 21:00
Wednesday		09:00 – 21:00
Thursday		09:00 – 21:00

Friday	09:00 – 21:00
Saturday	09:00 – 18:00
Sunday (& Bank Holidays)	09:00 – 16:00

5.2. We could not guarantee to operate the full 'Community Use' schedule immediately upon opening in September 2021 but would build a schedule within the above parameters subject to the interest and requirements of local community users.