

Amspec Site Rules

1. Staff must wear a smart and clean uniform at all times.
2. Personal safety equipment must be worn as prescribed for each job, such as: safety glasses for eye protection, hard hats at all times within the confines of the construction area where there is a potential for falling materials or tools, gloves when handling materials, and safety shoes are necessary for protection against foot injuries.
3. Familiarise yourself with all Risk Assessment and Method Statements provided on site, along with the asbestos survey if required.
4. Ensure you have been inducted by the site foreman and signed in.
5. The use of illegal drugs or alcohol or being under the influence of the same on the project shall be cause for termination.
6. Fire escapes, stairwells, landings, doorways, walkways and corridors are to be kept **CLEAR AT ALL TIMES**.
7. Welfare facilities will be provided, keep these clean and tidy at all times.
8. Deliveries must be signed for and checked by the site foreman, any discrepancies or issues to be reported to the office immediately.
9. Know where the first aid provisions are kept and who the first aider is.
10. If there is an accident make sure an accident report form is completed and this is reported to the office immediately.
11. Never move an injured person unless it is absolutely necessary. Further injury may result. Keep the injured as comfortable as possible and utilize first-aid equipment until an ambulance arrives.
12. Know where firefighting equipment is located and be trained on how to use it.
13. Know what emergency procedures have been established for your job site. (location of first aid kit, fire extinguisher locations, evacuation plan, etc.)
14. **NO SMOKING** in any part of the building, find the designated smoking area outside.