

COVID-19 RISK ASSESSMENT - SITE

This risk assessment specifically relates to Covid-19 (Coronavirus).

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.Hazard Outcome		Risk Rating			Control Measures	Residual Risk		
Hazard description	Persons at risk	Sev erity a	Likeli hood b	Risk a x b		Sev erity c	Likeli hood d	Risk c x d
The use of face coverings is referenced throughout this risk assessment. Their use MUST NOT replace any RPE (respiratory protective equipment) / masks that are required for certain tasks. The use of FFP2 or FFP3 (or any other stated) masks MUST NOT be replaced with face coverings under any circumstances)								
Exposure from others outside of the working environment due to 1) Living with someone with a confirmed case of COVID-19. 2) Being advised by a public health agency that contact with a diagnosed case has occurred	Operatives / Visitors	4	3	12	1) Information provided to all staff not to attend work and follow NHS self-isolation guidelines. This is covered within the induction, site operating procedures, toolbox talk and risk assessment 2) All sites / premises will undergo a deep clean. This will include a thorough clean of areas where the person may have been in contact with. All persons who have worked within the area will be informed immediately Any persons showing symptoms thereafter will be sent home and must follow self-isolation guidance set out by the NHS	4	1	4

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Suspected Case of Covid-19 (Someone displaying symptoms of Coronavirus) or if waiting for test results	Operatives / Visitors	4	4	16	Information provided to all staff within in induction, site operating procedures, induction and toolbox talks to: - Return home immediately - Self isolate until negative test results are returned - Avoid touching any surfaces - Cough/sneeze into tissues or sleeve and wash hands immediately - Follow NHS self-isolation guidelines - Not permitted to return to work until evidence of a negative test result is obtained - If results are positive self isolation for 10days from date of test Site management provided with benchmarking training including recognizing the symptoms of Covid-19	4	1	4
Travelling to/from Work	Operatives	4	4	16	- All operatives advised to travel alone where possible - If staff must travel together the following measures must be taken, - o Wearing of a face covering for the duration of the journey - o Vehicles must be cleaned regularly at all contact points - o If the weather permits keep windows open to allow fresh air to flow through the vehicle - o Do not overcrowd vehicles. Keep number of occupants to a minimum. - o Do not mix travel partners – however if this is unavoidable ensure the measures above continue to be implemented. But avoid this where possible. - o Discuss this with management to agree a suitable number when this is required. - o Sharing of vehicles must have the pre-agreement of the driver and those who will be travelling in the shared vehicle. - o Wash / sanitise hands before getting into the vehicle and once you get out - Consider other methods of transport such as cycling or walking where possible - If use of a parking meter is required use hand sanitizer provided before and after use - Wear disposable gloves when re-fueling vehicles and use hand sanitizer before and after use	4	1	4

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Individual Tasks / Activities – All Trades	Operatives / Visitors	4	4	16	- Construction Leadership Council – Site Operating procedure and Amspec Standard Operating procedure to be followed at all times. This is available via the HR tool kit and within the construction phase plan - Social Distancing must be maintained at all times. Staying 2 metres apart. - Where 2m is not achievable a close working permit must be implemented and face coverings must be worn. This must be kept to short duration and to a complete minimum where possible - Face coverings should be worn in communal areas where it is likely you will pass people you do not normally come into contact with - Signage in place at regular points throughout site to remind people to keep 2 metres apart - If there is a potential breach of social distancing measures, work must stop and further risk assessment must take place - All staff advised not to attend work if they or someone they live with are experiencing symptoms of covid-19 and to follow self isolation guidelines by the NHS - Wash hands regularly for 20 seconds using soap and water - Provision of waste bins on site at all times - Use individual hand sanitizers provided - Stock levels of cleaning products, hand sanitisers and hand soap monitored by site management. - Daily cleaning regimes of communal areas carried out including all contact points. A cleaning checklist completed by site management - Handwashing facilities provided and provision of hand soap stock monitored by site management - Tool box talk delivered to all staff re-enforcing control measures (see tool box talk section) - Information provided at induction relating to: cleaning regimes, social distancing, handwashing, following site operating procedures (See induction section) - Permit to work in place for “close working” – see separate risk assessment for this.			
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Inductions & Tool Box Talks	Operatives / Visitors	4	4	16	- Site inductions & Tool box talks will be carried out remotely where possible (via video conferencing) - Where it is not possible to carry these out remotely the following control measures must be in place: - o Social distancing– 2metres apart - o If possible, carry out outdoors or in a well-ventilated area - o Keep the amount of people in attendance to a maximum number of persons permitted - o Carry out the induction in multiple, smaller groups where necessary - o Ensure the area is cleaned before and after use - o Ensure operatives have washed hands OR use hand sanitiser	4	2	8
Site Entrance /exit points (signing in/out)	Operatives / Visitors	4	4	16	- Maintain social distancing of 2 metres - Face coverings must be worn in these areas - Floor marking tape/spray will be used to clearly outline 2 metre distance at sign in stations. This must be adhered to at all times. Do not congregate in these areas. - Sharing of pens to sign in is not permitted - Site management will provide pens for operatives to use (or use your own) - Hand sanitising stations provided at entrance points which must be used on arrival - Clear signage in place to re-enforce use of sanitising stations	4	2	8
Tools	Operatives / Visitors	4	4	16	- Only trained and competent persons permitted to use equipment (individual risk assessment will be in place for separate items, ensure that these are read & signed prior to work commencing) - Do not share tools. If it is impossible to avoid sharing, ensure that the tool is cleaned with anti-bacterial products before and after use - Maintain social distancing of 2 metres - Wear a face covering when passing tools - Wash hands with soap and water for 20 second or use hand sanitizer before and after use	4	1	4

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Plant & Equipment		4	4	16	- Only trained and competent persons permitted to use plant / equipment (individual risk assessment will be in place for use of separate items, ensure that these are read & signed prior to work commencing) - Ensure that all operating controls / handles / components / latches are cleaned with anti-bacterial products before and after use - Cleaning products available at all times and levels of stock maintained by site management - Maintain social distancing of 2 metres - Wash hands with soap and water for 20 second or use hand sanitiser before and after use	4	1	4
Access & Egress Points	Operatives / Visitors	4	4	16	- Operatives must not congregate around entrance and exit points - Hand sanitising stations will be in place at all entrance points and must be used before entering site - Cancel all non-essential meetings / visits to reduce the number of people accessing site - Ensure that social distancing is adhered to. Stand 2 metres apart - Entrance points included within the regular cleaning regimes, including clean down of all contact points (handles, switches, push plates etc) - Floor marking tape will be used where applicable at entrance points to mark 2 metre distances where queuing may take place - Clear signage in place to remind and warn others of control measures	4	1	4
Deliveries	Operatives / Visitors	4	4	16	- Deliveries must be made contactless - The delivery driver should ring ahead to inform of delivery - 2 metre social distancing must be maintained - Face coverings must be worn - If there is a risk this could be breached this must be raised with site management immediately and further risk assessment must be completed	4	4	1

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Welfare – Rest Break / Kitchen Canteen Area	Operatives	4	4	16	- Face coverings must be worn in these areas – with the exception of when seated for eating & drinking - Staggered break times in place at all times. - Maximum number of operatives permitted in these areas at any one time. This will differ from site to site – this must be reviewed and agreed by site management on the first day on site - Social distancing of 2 metres maintained. Tables and chairs to be arranged to allow 2 metre distance - Daily cleaning regimes agreed and recorded - Signage in place to remind people to wipe down areas they have sat / used and keep the area clean and tidy - Hand sanitisers available for use and must be used before and after eating - Provision of hand soap kept topped up and in place at all times - All staff encouraged to bring their own pre-prepared lunch and drinking bottles from home - Disposable cutlery to be used on all sites (these are provided and will be supplied and monitored by site management) - Disposable items will be individually wrapped or available via a dispenser to prevent contamination - Area included within the regular cleaning regimes, including clean down of all contact points (handles, switches, push plates etc), taps, tables, kettles, microwaves etc - Provision of waste bins on site at all times - Tables and chairs layout will be arranged to allow social distancing of 2 metres to be maintained	4	1	4
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Welfare - Toilets	Operatives / Visitors	4	4	16	- Review of facilities at pre-construction phase to ensure that the facilities are adequate for the number of people and to allow social distancing measures - Social distancing - Stay 2 metres apart - Daily cleaning regimes agreed and recorded - Provision of hand soap kept topped up and in place at all times - Signage in place within toilet areas to remind people to wash their hands and wipe down contact points - Provision of waste bins on site at all times - Operatives reminded by use of signage & daily text message to wash their hands regularly for 20 seconds with soap and water - Provision of cleaning supplies monitored by site management - On site checklist to be completed on the first day by site management	4	1	4
Meetings / Visitors on Site	Operatives / Visitors				- Cancel all non-essential meetings and visits - Hold meetings via video or phone call - Recommend video calls take place via Zoom or Microsoft teams - If face to face meetings are essential and cannot be avoided – ensure that social distancing can be maintained at all times - Consider holding the meeting outside or in a well ventilated area - Face coverings must be worn for the duration - Ensure that they wash / sanitise their hands on arrival Regularly wash hands for 20 seconds using hand soap and water or use hand sanitiser provided - Ask any visitor(s) prior to attending if they or anyone in their household have symptoms of Covid-19 – if they do they must not attend site - Clean the area after the meeting / visit using anti-bacterial products provided – ensuring all contact points are cleaned thoroughly - Minimise the areas they go into when on site.			

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Accident at Work (Specific Covid-19 Measures for first aiders)	First Aiders / Operatives / Visitors	4	4	16	- Personal Protective equipment available for first aid trained staff - Provision of disposable gloves, apron, protective face covering masks (for use when giving CPR) - Wear a face covering when dealing with the injured party - Wash your hands / use hand sanitizer before dealing with the injured party and before putting on gloves - If possible move the injured party to a quiet area so not to attract crowds. - If crowds form, disperse them immediately reminding them of the Covid-19 measures and 2 metre social distancing	4	1	4
Personal / Respiratory Protective Equipment (PPE / RPE)	Operatives / Visitors	4	4	16	- Social distancing measures are in place, stay 2 metres apart - If there is a chance that this is breached a close working permit should be implemented and face coverings must be worn - Re-usable PPE should be thoroughly cleaned after use and not shared between workers. Check with Manufacturers instructions that the equipment is safe to be cleaned and that it will not degrade its effectiveness. - Single use PPE must be disposed of so that it cannot be reused - Face coverings MUST NOT replace the use of RPE at any time or for any reason	4	2	8

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Sub-Contractors (All)	Operatives / Visitors	4	4	16	- Information statement provided to all sub-contractors when an order is placed - Sub-contractors required to submit RAMS prior to work taking place and must outline Covid-19 measures - Amspec risk assessment submitted prior to works commencing and required to confirm receipt - Construction Leadership Council – Site Operating procedure to be followed at all times. This is available and within the construction phase plan - Social Distancing must be maintained Staying 2 metres apart. - Signage in place at regular points throughout site to remind people to keep 2 metres apart - If there is a potential breach work must stop and further risk assessment must take place - Sub-contractors advised not to attend site if experiencing symptoms of covid-19 and to follow self isolation guidelines by the NHS - Signage in place at site entrances - Wash hands regularly for 20 seconds using soap and water - Use individual hand sanitizers - Stock levels of cleaning products, hand sanitisers and hand soap monitored by site management. - Daily cleaning of communal areas carried out including all contact points. A cleaning checklist completed by site management - Tool box talk delivered to all sub-contractors re-enforcing control measures - Information provided at induction relating to: cleaning regimes, social distancing, handwashing, following site operating procedures - Permit to work in place for “close working” – see separate risk assessment. - Sub-contractors advised to regularly clean down work areas with anti-bacterial products. Signage in place to remind people of this.	4	2	8
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Face Fit Testing	Operatives / Visitors	4	4	16	- Specific Face Fit Testing information from the HSE relating to measures to be taken for Covid-19 - Only trained staff are permitted to carry out face fit testing - Face fit testing must not take place until the trained person has been provided with the new Covid-19 training for carrying out face fit testing	4	1	4
Site Office	Operatives / Visitors	4	4	16	- Face coverings must be worn in this area - Telephones and computers must not to be shared. If sharing is completely unavoidable this must be cleaned before and after every use using anti-bacterial products. - Wash hands for 20 seconds using soap and water before and after use OR use hand sanitizer - Social distancing must be maintained– keeping 2 metres apart - Regularly clean the area using anti-bacterial products ensuring that all contact points are included - If you sneeze / cough do this into a tissue or sleeve, do not touch any surfaces and wash / sanitise hands immediately after. If a surface has been unavoidably touched wipe this down with anti-bacterial products immediately	4	1	4
Transmission of Coronavirus – Cleaning Regimes	Operatives / Visitors	4	4	16	- Enhanced cleaning regimes in place – monitored by site management and daily checklists completed, including but not limited to; - o Taps and washing facilities - o Toilet flush and seats Door handles and push plates - o Handrails on staircases and corridors - o Lift and hoist controls - o Machinery and equipment controls - o Welfare areas including kitchen and toilets - o Telephone equipment, Keyboards, photocopiers and other site office equipment - Provision of cleaning supplies will be monitored by site management and will ensure that good stock levels are kept at all times	4	2	8

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Risk and Residual Scores			
Severity		Likelihood	
Multi fatal	5	Certain	5
Fatal	4	Frequent	4
Major	3	Regular	3
Notifiable	2	Occasional	2
Minor	1	Rare	1

RISK	
Score	Risk
17-36	HIGH
8-16	MEDIUM
0-7	LOW

Training Declaration

By signing this document, you are:

- Confirming that you have read and understand all information outlined within this risk assessment.
- Confirming that you will adhere to all of the control measures outlined within this at all times

Sign	Print	Date		Sign	Print	Date