

Local Labour End Use - Proposal and Reporting Template	Proposal: 1. Please complete all information in the top row "Overview". 2. For sections 1 - 2 please complete column "Total Indicative Target". Do the same for activities you want to undertake under sections 3 - 4 + if known add organisations details in section 6. 3. An authorised person then needs to sign and date the form at the bottom. If you would like to discuss your proposal including any support available please email workandskillsadmin@manchester.gov.uk. NB. Sections marked 'reporting only' do not require an indicative target, and are only required for final reports. Reporting: 1. You should also use this form to send in your final report with actual outcomes. You will be required to send this in to the planning team for the condition to be discharged. 2. An authorised person then needs to sign and date the form at the bottom.			
Overview				
Planning reference/scheme name: Proposal from:	Expected start date of operation/end use (mm/yy)		Expected start of recruitment / other local labour activities (mm/yy)	
1. WORKFORCE	Total Indicative Target	Actual		
1. Total number of newly created jobs on the development when in operation.	24			
2. Of that total, how many were City of Manchester residents (see map in Annex 1 of guidance note) - reporting only	24			
2. APPRENTICESHIPS	Total Indicative Target	Actual		
3. Total number of new apprentices that will be / were working for the end user of the development	4			
4. Total number of weeks these apprentices will be / were working on the development	full time			
5. Of the total number of new apprentices, how many were City of Manchester residents (see map in Annex 1 of guidance note) - reporting only	4			
3. LEARNING AND EMPLOYABILITY ACTIVITIES WITH CITY OF MANCHESTER SCHOOLS AND JOB SEEKERS	Total Indicative Target	Actual		
6. Number of hours dedicated to supporting young people up to the age of 24 years into work (e.g. career/sector talks, cv writing support, mock interviews)	0			
7. Number of weeks of meaningful works placements or pre-employment training for secondary school and further education students.	0 (health & safety issue)			
8. Number of weeks of work trials for city of Manchester job seekers that will be / were offered.	1			
9. Number of hours of support into work provided to unemployed adults (over 24yrs) through career mentoring, including mock interviews, cv writing support, and careers advice.	0			
4. WORKING WITH COMMUNITY ORGANISATIONS IN THE CITY OF MANCHESTER	Total Indicative Target	Actual		
10. Number of hours of community projects will be / were delivered and have skills and employability outcomes for residents	0			
6. DETAILS OF SCHOOLS AND COMMUNITY ORGANISATIONS & CELEBRATING SUCCESS Please name the individual schools/universities and community organisations supported under 3 and 4 above. We also want to hear your good news stories so if you have something to shout about tell us here!!				
Name of authorised person - M.N. Evers	Signature... <i>M.N. Evers</i>			
Position in organisation. Operations Manager				
06.05.2021				