



**CONSTRUCTION PHASE HEALTH &
SAFETY PLAN**

AT

**Greenfinch Public House
108 Palatine Road
Didsbury
M23 3ZA**

FOR

Anchorbridge Developments Ltd

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1.1 Project Information

Site Address:	Greenfinch Public House 108 Palatine Road Didsbury M20 3ZA
Client: Contact	Anchorbridge Developments Ltd 696 Wilmslow Road Didsbury M20 2DN Richard Robinson Tel: 0161 434 5225 email: manchester@wrenproperties.co.uk
Principal Designer: Contact:	TBC
Principal Contractor: Contact:	Salford Excavations Construction Ltd 346 Rake Lane The Pilkington Site Swinton Manchester M27 8LJ Tel: 0161 727 7117 email: info@salfordexcavations.co.uk

1.2 Site Information

1.2.1 Site Personnel

Contract Manager: Wes Lawrence
Contract Administrator: Chris Standring
Site Manager: Anthony Gunn
Safety Manager: Chris Standring

1.2.2 Description of the Project

Demolition of single storey wrap round extension to public house, remove basement floors and foundations, infill with selected material and compact, reduced level dig to patio and footpath areas to allow commencement of building development.

1.2.3 Site Location/Local Environment

The site is located on the junction of Palatine Road and Lapwing Lane, Didsbury, M20 3ZA.

1.2.4 Existing Site Services

There are known services on site feeding the public house. All statutory undertakers service and utility drawings have been obtained for the area. All known services to the extension have been disconnected. Prior to excavations, there will be a survey using cable detection equipment to check if any services are present and hand dug trial holes to determine the exact location, depth and status of any services if required. The services will be identified and detailed on site records.

1.2.5 Specific Site Hazards and Restrictions

The major hazards on the project are:

- Asbestos – Although reports state no asbestos present, asbestos awareness will be maintained in the event of any unforeseen asbestos being located during works. Report attached.
- Personnel being struck by mobile plant
- Public Safety
- Work near underground services if present.
- Machinery excavations and work in basement areas.
- Lifting operations
- Manual handling
- Demolition works
- Exposure to vibration
- Site deliveries and exiting of loaded wagons i.e., Lorries reversing etc.

Before works commence, the client will provide an asbestos report. For all asbestos located, the approved licensed asbestos contractor who is removing the asbestos to provide R&D asbestos report along with all method statements and risk assessments to main contractor for assessment before any work commences, all certification for disposal of the asbestos to be given to the contractor.

Works where any of the above and any additional site-specific hazards may be encountered will not be permitted to commence until the relevant Risk Assessments have been produced and issued to affected personnel, all of whom will be required to provide their individual signatures as proof of receipt of the aforementioned documents.

Traffic management in relation to personnel on site will be considered at all times and when planning each stage of the works to ensure pedestrians are segregated/kept safe from site traffic and have safe access. Unimpeded access along roads will be maintained throughout the project duration with speed limits in force. The site boundary will be maintained in a secure manner at all times segregating operations from members of the public. The access into site is off public highway, therefore members of the public do have access up to the site boundary at all times. Therefore, all deliveries must be controlled whilst entering and leaving the site with particular consideration of the local area and public access. All the paths and roads surrounding the site will be maintained in a clean state with safe access available at all times.

Signage will be in place throughout the project duration informing members of the public of the work taking place and the associated hazards that exist within the site.

CAT scans, trial holes and service drawings will be used to ascertain the position of any existing services if found, all contractors entering site will be given this information.

Open excavations will be dependent on the integrity of the dig, ground conditions and depth. All excavations will be guarded as appropriate and inspected by a competent person prior to entry by any personnel. Excavations will be carried out by machines. Plant operators will hold the relevant machinery operators' certificates and will be supported by a banks man at all times.

Fuel for plant will be stored in sealed bunded bowers. Re-fuelling will be carried out in an allocated area and with the appropriate equipment. Spillage kits will be available on site.

All lifting equipment and accessories will comply with the requirements of LOLER 98. All lifting operations will be carried out in accordance with BS 7121. There will be a requirement for lifting equipment during the course of the proposed works.

All work at height will be assessed prior to operations commencing to ensure suitable safe access equipment is identified. Under no circumstances will work occur at height without a safe working platform being in place.

All operators of mobile elevated work equipment will be competent, the equipment will hold a current certificate of thorough examination and operators will wear safety harnesses when working above 2 metres.

All manual-handling tasks will be assessed prior to the tasks being carried out; the use of mechanical aids to eliminate the need for manual handling will be planned into working methods as necessary.

Prior to the works commencing information relating to the project will be posted around the area of the construction operations taking place. Contact details of the client will be issued to ensure that any queries or concerns can be discussed if required.

Noise, vibration and dust levels from site activities will be minimised as far as is reasonably practicable to ensure that neighbouring premises are not affected. Consideration will be given to the near location of the houses on adjacent the pub car park. Any works outside normal working hours will be agreed with the Client prior to commencing, although at present this is not required. Checks will be undertaken at times of high noise levels to ensure that the works will not adversely affect local residents. The works will be planned around any known events, and consideration will be given to the timing of activities and the elements such as wind direction etc.

The vibration levels of plant will be assessed prior to use to ensure that operatives are not exposed to unacceptable levels of hand arm vibration. Through the risk planning process processes will be replaced where possible to eliminate this risk e.g., breakers mounted on excavators rather than hand held. The vibration levels of equipment will be maintained on site within this plan.

1.2.6 Programme of Works

The programme of works is to be agreed with the customer and is anticipated to commence on **23rd May 2022**. It is anticipated that the works will take approximately 4 weeks to complete for the initial package.

1.3 Objectives of the Safety Plan

The objective of the Health and Safety Plan is to ensure the Health, Safety and Welfare of persons working on or affected by this contract is satisfactorily managed. This Construction Phase Health and Safety plan will be developed as construction progresses. Once the project is complete it must be returned to the nominated Contract Administrator listed in Section 1.2.1 for Health and Safety File information required by CDM Regulations 2015.

During construction, this Health and Safety plan must remain on site under the control of the Site Manager. The general information relating to hazards existing on the site will be covered during the initial site induction, which all operatives will receive upon first arrival to site.

1.3.1 Safety Objectives

Our objective is:

- To complete the contract without any fatalities, major injuries, injuries, illness, and dangerous occurrences or near misses.
- To comply with statutory requirements under the Health & Safety at Work Act 1974, and subordinate legislation.
- To comply with the requirements in the Pre-Tender Health and Safety plan and by the client.

Where personnel appointed to undertake works on this site are in any doubt of their statutory requirements, guidance is available from the principal contractor's safety manager.

1.4 Individuals Responsibilities

The responsibilities given below complement each individual's general responsibilities given in the Health and Safety Policy and are specific to this site.

Contract Manager:		Signed:		Date:	
1. Obtain method statements from contractors before work commences. 2. Obtaining risk and COSHH assessments from contractors. 3. Ensure risk assessments are carried out for site specific hazards. 4. Impose disciplinary measures where safety infringements are found. 5. Check this Health and Safety plan for adequacy of information. 6. Ensure welfare and security requirements for site are installed and maintained. 7. Ensure, when visiting site, health and safety matters are discussed.					

Site Manager:		Signed:		Date:	
1. Maintain this Health and Safety Plan on site 2. Undertake formal site inductions for all site operatives upon their first arrival. 3. Ensure contractors RAMS are read and signed on to prior to their commencement. 4. Issue permits to work, where required. 5. Ensure contractors adhere to RAMS and site rules. 6. Undertake all statutory inspections. 7. Ensure traffic/pedestrian segregation routes are in place. 8. Assist the Company H & S Advisors with their duties.					

Safety Manager:		Signed:		Date:	
1. Check the adequacy of contractors' method statements, risk and COSHH assessments. 2. Assist with the compilation of Risk and COSHH assessments. 3. Provide advice on site specific health and safety issues. 4. Identify 'permit to work' requirements. 5. Carry out formal health and safety inspections and provide advice on remedial actions where required. 6. Report all health and safety non-compliances to the Contracts Manager. 7. Undertake any accident investigations relating to this project and produce accident reports where required.					

1.5 Health, Safety and Welfare Arrangements

1.5.1 Welfare

The welfare requirements identified by the CDM 2015 will be installed and maintained. It is proposed to initially use the existing welfare facility within the public house as labour will be at a minimum.

These include the provision of:

1. Clean, lit and ventilated sanitary conveniences appropriate to the number of people on site.
2. Washing facilities with warm water, soap and paper towels.
3. An adequate supply of clean drinking water.
4. Rest facilities, with provision for heating, eating and for boiling water.

1.5.2 Health and Safety Arrangements

Personnel wishing to raise concern or comment regarding health and safety on this site must, in the first instance, contact the Site Manager. If personnel feel their concerns are met with a less than satisfactory response, the Company H & S Manager must be contacted at the telephone number found at Section 1.2.1 of this document.

Day to day health and safety compliance on site is the responsibility of the Site Manager, who must report any concerns immediately to the Company H & S managers. Further communication with the Company H & S managers will be made during the formal site health and safety inspections undertaken by the Company Health and Safety managers fortnightly.

Details on general health and safety compliance are provided in the Health and Safety Manual held on site by the Site Manager.

Signage advising of mandatory requirements will be displayed on and at the entrance to site.

1.5.3 Information for contractors

A copy of this plan will be kept available on site and all contractors appointed to site will, during induction by the site manager, be advised to read it. Details of site-specific hazards, site rules, mandatory requirements and welfare/fire/first aid procedures and facilities will be discussed during initial formal site induction.

The minimum information which will be displayed on site includes: the location of the first aid box and the identity of the first aider(s), fire/emergency evacuation notices, a copy of the F10 Notification of Project (although not required for this phase of works), Public and Employer's Liability Insurance Policy details, a Health and Safety Law Poster and a copy of the Site Rules.

Where contractors are not maintaining satisfactory safety standards they will be immediately informed and the required improvements confirmed in writing to their Company Head Office. Contractors found to be working in a manner which is determined by the Site Manager, Contracts Manager or Company Health and Safety managers to be detrimental to their own, or other person's health, safety and welfare will be immediately removed and excluded from site pending an investigation by the Company Health and Safety managers.

1.6 Emergency Procedures/Hazards

1.6.1 First Aid Procedures

A trained First Aider will be on site, together with a first aid kit. This will be stocked in accordance with the First Aid at Work Code of Practice, appropriate to the number of personnel on site. The location of First Aid facilities and the identity of First Aiders will be displayed on site.

Contractors wishing to formally arrange to work on site outside of the normal site hours will not be permitted to do so unless the same level of First Aid provision is provided for their personnel.

1.6.2 Fire/Emergency Procedures

The arrangements for fire procedures if needed will be clearly displayed on site. The Site Manager will continually ensure the fire plan is current in relation to the works occurring. This to be carried out in accordance with the main contractors site rules.

Through the site induction and displayed fire action notices the information regarding the arrangements for evacuation and assembly will be disseminated.

In the event of a fire or emergency evacuation on site all personnel must report to the designated assembly point and the emergency services contacted using the telephone in the site office or mobile phone.

As hot works is to be carried out on site, a hot work permit must be issued, it is the duty of the site manager to inform the contracts manager of any requirement changes on site prior to any works commencing, no smoking will be permitted on site unless in the agreed designated area

Arrangements to deal with any spillages will be in place with personnel briefed on the contract spill drill.

1.7 Accident Reporting

1.7.1 Accident investigation and reporting

In order to meet the requirements of the Reporting of Injuries, Diseases and Dangerous Occurrence Regulations 1995 (RIDDOR) the following procedures must be adhered to.

These apply to all persons, including the public, who may be harmed or otherwise affected by our work activities,

All accidents or dangerous occurrences, regardless of how minor they may appear at the time, must be reported at the earliest opportunity to the Company H & S managers by the quickest possible means. In addition, the Site Manager must complete an Accident Report Form and dispatch it to Head Office as soon as possible.

In the event of a serious or reportable accident, the Company H & S managers will take statements from witnesses, and where practical, photographs of the scene of the accident which must not be disturbed until permission to do so have been granted by Senior Management.

All accidents must be entered onto the accident report book, with a copy to be sent to the Head Office and a copy to be kept in the site file

***PLEASE NOTE**

In the event of an incident involving a member of the public our policy is to investigate and record all the available information. e.g.:

- Name & address of member of the injured party.
- Nature of incident—slips, trip, fall, etc.
- Injuries sustained.
- The **exact** location of the accident

This information must then be passed to Head Office as soon as possible.

1.8 Traffic Routes

1.8.1 Site Access

Signage will be erected advising the public of construction. During site induction all personnel will be informed of the dangers of the close proximity of members of the public and to ensure they are vigilant at all times and that all working areas are securely fenced and flashing amber beacons are operational on all plant.

Access and egress to the site is directly off Lapwing Lane entrance to the car park. The site entrance will be clearly sign posted to include warnings for any pedestrians that may be using the footpath past the site. Signage will be erected inside the site warning any site traffic leaving that pedestrian may be present. Any large vehicles leaving the site will be under the control of a banksman.

The area around the site entrance and access roads will remain clear of construction traffic at all times and all deliveries to site will be timed and escorted to avoid peak times.

The site will adhere to a 5mph speed limit and hazard warning lights must be on whilst entering and leaving the site.

Access routes and pedestrian walkways on site will be clearly defined and signed as necessary as per the main contractor's site traffic management plan.

The Site Manager will ensure that access/egress routes remain clean and barriers/ fencing remain in place.

1.8.2 Contractor's parking

Contractors' vehicles will park within a designated area on the pub car park to ensure no obstruction with other vehicles. (Refer to Site management Plan displayed in site office).

1.8.3 Security/ Separation of pedestrians from vehicles and plant

All working and compound areas will be protected by 1.8m high Herras type metal fencing. These panels will be used as gates for the compound and will be locked outside of working hours or when left unattended. Steel lockable storage containers will be deployed on site and all tools and movable materials will be locked in storage. Deliveries will be timed to suit work progress.

Any open excavations will be protected with barriers/fencing as depths determine. Plant will be immobilised and stored within the compound area out of hours, and all materials will be securely stacked within the compound area until use.

Visitors to the site will be requested to report to the Site Manager, sign in and receive an induction prior to entering any of the working areas.

1.8.4 Location of site accommodation

All site welfare and offices will be in an agreed room in the public house.

1.9 Health and Safety File

General

The health and safety file should include information about all the following topics, *where this may be relevant to the health and safety of any future construction work*. The level of detail should be proportionate to the risks likely to be involved in such work.

- (a) A brief description of the work carried out;
- (b) Residual hazards and how they have been dealt with (for example surveys or other information concerning asbestos, contaminated land, water bearing strata, buried services);
- (c) Key structural principles incorporated in the design of the structure.
- (d) Any hazards associated with the materials used (for example hazardous substances, special coatings which should not be burnt off);
- (e) Information regarding the removal or dismantling of installed plant and equipment (for example lifting arrangements);
- (f) Health and safety information about equipment provided for cleaning or maintaining the structure;
- (g) The nature, location and markings of significant services, including fire- fighting services;
- (h) Information and as- built drawings of the structure, its plant and equipment (e.g., the means of safe access to and from service voids, fire doors and compartmentation).

Source: *Construction (Design and Management) Regulations 2015.*

2.1 Contractors risk assessments and method statements

- Demolition and Earthworks RAMS

3. COSHH Information & Assessments

- See Demolition RAMS: diesel

4. Emergency Information

- See RAMS and incorporated in site file

5. Notification

- Not deemed notifiable for this phasing of works

6. Environmental Information

6.1 Site Waste Management Plan

- Incorporated in site file

6.2 Site Managers Environmental Site Set Up

- Incorporated in site file