



METHOD STATEMENT

Client: DOMIS Construction
Project: Installation of Remote Monitoring System
Site: Victoria House, Manchester City Centre
Start Date: 26th October 2021
Review Date: 26th October 2022
Ref: 2691C/MS/01/01

Prepared by	Name / Job Title	Signature	Date
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Issue No.	Date	Comments	Revised by
1	26/10/21	Original Submission	DJ

The contents of this document are confidential and intended solely for the attention of its recipient



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A Scope of Work

Dywidag have been contracted by DOMIS Construction to install a remote monitoring system during construction works at Victoria House in Manchester City Centre.

The monitoring system will consist of 4no Wireless battery powered Biaxial tilt sensors (system 1) and 2No vibration monitors (system 2) which will need to be powered by a mains power supply. Both systems are to be installed on the walls of the underpass used by trams under the nearby highway. The purpose of the monitoring is to provide remote real time understanding of the Transport For Greater Manchester Tram asset during the construction of Victoria House.

The monitoring solution will collate data from the instrumentation on site to show any movement and excessive vibrations of the existing structure during piling operations. Text message and email automated alarms will be generated and distributed should any significant change be recorded.

This Method Statement covers the required in connection with the following:

- Access and egress onto site
- Supply and installation of monitoring equipment
- Reporting of all monitoring data
- Maintenance of equipment during the project
- Removal of monitoring equipment on completion of project

The information from the data shall be treated as confidential and will only be passed to concerned parties.

B Method of Working

It is necessary for DYWIDAG Ltd to comply with TFGM health and safety during the installation works site. It is understood that possession times where the tram underpass can be accessed will be provided to DYWIDAG so that installation can be carried out correctly and safely.

It is assumed that mains power supply will be provided in a safe and agreed manner, either by industry approved connection or via a qualified electrician who can make the connection.

A full works and safety briefing will be carried out prior to commencing any works at site.

Access to height will be gained using a ladder. 3 points of contact will be maintained at all times and the ladder will be footed by a colleague. (A working at height permit must be completed prior to each shift which includes an inspection of the ladder).

A dynamic risk assessment will be completed at site by the Dywidag supervisor.

Full PPE must be worn at all times including full High Visibility Clothing, Head Protection, Safety Gloves & Eye Protection (Task Specific) & Safety Boots.

Pre-installation checks will be carried out and upon completion of the installation all equipment will be tested to ensure it is fully operational.

All instrumentation will be installed to the manufacturer's guidelines.



B1.1 COVID-19

Corona Virus: Anyone feeling unwell with a persistent cough and/or high temperature or with a loss of taste or smell must remain at home in isolation or anyone with household family members with these symptoms. Maintain social distancing and avoid close working. If you feel unwell, personnel must go home. Wash hands on a regular basis. Dywidag personnel will follow government guidelines and will be briefed daily.

Prior to the shift commencing a full safety brief will be carried out by the Dywidag supervisor. The following rules will be maintained at all times:

- No shared driving (Travel to site in separate vehicles)
- All personnel to maintain social distancing at all times
- Anyone not feeling well with a cough or temperature must go home
- Avoid working near other work groups
- No sharing of tools (personnel to use own tools)
- Wash hands on a regular basis and maintain good housekeeping
- Wipe and clean tools at the beginning and end of each shift
- Any corona waste to be disposed daily (disposable gloves, tissues or cleaning wipes)
- Should you be approached by a member of the public, maintain social distancing at all times

B1.2 Installation of Tilt Sensors

4No tilt sensors will be installed on either side of the underpass wall at locations agreed with the client.

Each end of the beams will be attached using M8 through bolts. Hilti Injectable Mortar (HY200 Resin) may be inserted in the drilled holes to chemically fix the bolts if a mechanical fixing is insufficient.

Battery powered hand drills will be used to drill holes in the wall and through bolts will be hammered in and the nuts securely tightened. If injectable Hilti Mortar is used, holes will be drilled and cleaned before injecting resin and anchor. Any instrumentation will be fixed to the anchor once the resin has cured.

Readings will be transmitted to the data logger using wireless transmitters and a transceiver, each with an internal battery supply.

B1.3 Installation of Vibration Sensors

2No Tri-axial Vibration Sensors mounted on right angled brackets will be installed at locations agreed with the client on either side of the underpass.

Each vibration sensor will be attached to the party wall using M8 through bolts.



Each vibration sensor will be attached to the underpass lining using 120mm long M8 through bolts. A pilot hole will be drilled in the tunnel wall to a depth of approximately 80mm, the instrument brackets will be offered up to the wall and the through bolt hammered into the pilot hole and the M8 nut will be tightened to secure the instrument to the wall.

M8 through bolts have been used many times on similar projects and are an adequate method of fixing the sensors for a long period of time.

B1.4 Installation of Data Loggers and Solar Panels

A data logger complete with modem and battery backup in a lockable enclosure and solar panels will be installed in a suitable location, in a position of safety and away from the general public.

The instrumentation will be secured to a nearby structure using M8 mechanical through bolts. If required a chemical anchor (Hilti HY200) may be inserted into the drilled holes to reinforce the mechanical fixings during the installation.

The data logger for the tilt sensors (system 1) will be powered by a renewable solar power supply. The vibration sensors (system 2) will be powered by a mains power supply to be supplied by the client at site.

All power cabling will be secured to the wall or ground using appropriate fixings.

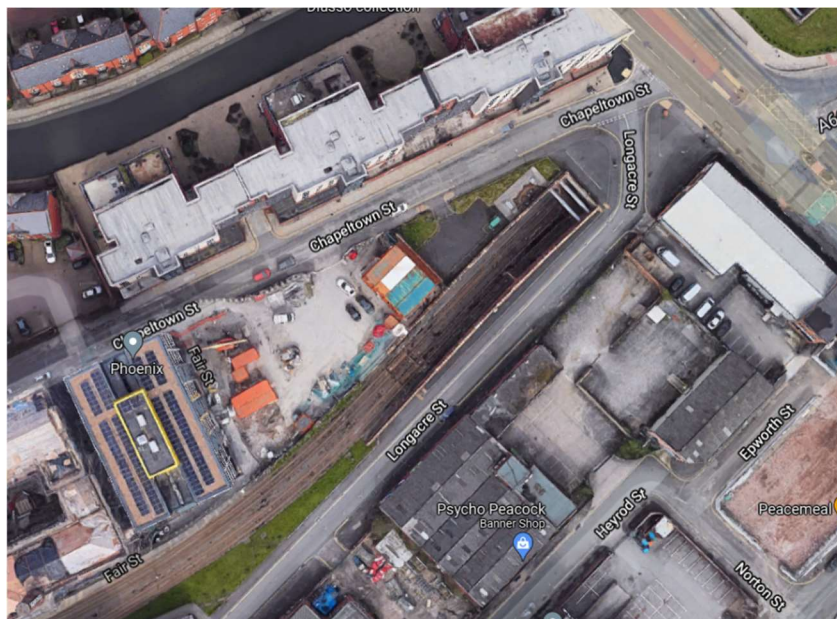
The data logger/modem will be programmed to transmit readings continuously back to Datum head office where the data will be displayed on a secure webpage.

B1.5 Work Programme

Currently no programme for installation has been agreed.

B1.6 Site Location

The site is located on the corner of Chapeltown St and Longacre Street in Manchester City Centre, Manchester M1 2BQ





B1.7 Access and Egress

Access to the site will be made through authorised access points and confirmed by TFGM.

B1.8 Security

All vehicles at site are to be parked at a location where they will not block any traffic or accesses (inside a site compound if possible).

After an increase in thefts and attempted thefts of equipment in the industry, Dywidag personnel must carry out the following:

- Remain vigilant at all times and ensure all tools and instrumentation are not left unattended.
- Ensure your van is locked when unattended and all windows are shut
- Do not leave expensive equipment in your vehicle.
- Try to park in a well-lit area, preferably inside a site compound
- If approached by anyone in a threatening manner stay calm and ring the police.

Should any security related issues or hazards arise, the relevant parties and authorities will be notified.

The present threat to the United Kingdom from international terrorism is severe (this means that the chance of an attack is highly likely). Report any suspicious behaviour to the Anti-Terrorist Hotline on 0800 789 321 or dial 999 in the event of an emergency.

B1.9 Permits

Any special access requirements are assumed to be provided by the client.

B2 Resources

B2.1 Dywidag Staff

Dywidag site personnel will be 2no engineers / technicians from the list below during the works.

All site personnel listed possess a valid CSCS card that must be produced at the start of shift. All Dywidag staff have an up to date medical and also hold a PTS card.

B2.2 Subcontractor Labour

Not applicable during this project.

B2.3 Training and Competencies

All personnel involved with or visiting the work site will carry proof of identification. Detailed records of all safety related training for DYWIDAG Monitoring staff are held at the company head office along with their Certificates of Competency to the levels required for their duties.

Minimum CSCS certification is required at this site.

B2.4 Road Traffic Management

This project does not require any road traffic management. Dywidag vehicles will be parked in a suitable location where they will not block any traffic or accesses.



B3 Communication and Contact Details

A full briefing will be undertaken prior to accessing the site and commencing works. In addition the Method Statement will be briefed and signed.

The project manager will be present at site during the works should any unforeseen problems or issues arise.

Dywidag Site Personnel

Name	Position	Office	Mobile
Aidan Taylor	Monitoring Lead	0161 797 5511	07738 740 364
Sam Hall	Project Engineer	0161 797 5511	07870 216 313
Matt Sutton	Project Engineer	0161 797 5511	0792 106 1365
Jack Holland	Site Technician	0161 797 5511	07734 964 189

Dywidag Management Staff

Name	Position	Office	Mobile
Mark Hodson	Operational Support Manager	0161 797 5511	07816 848 509
James Miller	Head of Service Delivery	0161 797 5511	07738 740 364
Nicola Fielding	SHE Manager	0161 797 5511	07773 291787

DOMIS Construction: Contacts

Name	Position	Contact Number
Shannon Massey	Main Contact	07795 805 533

Transport for Greater Manchester Contacts

Name	Position	Contact Number
NMC Emergency		01612035619
General Enquiries		01618487703

C Emergency Arrangements

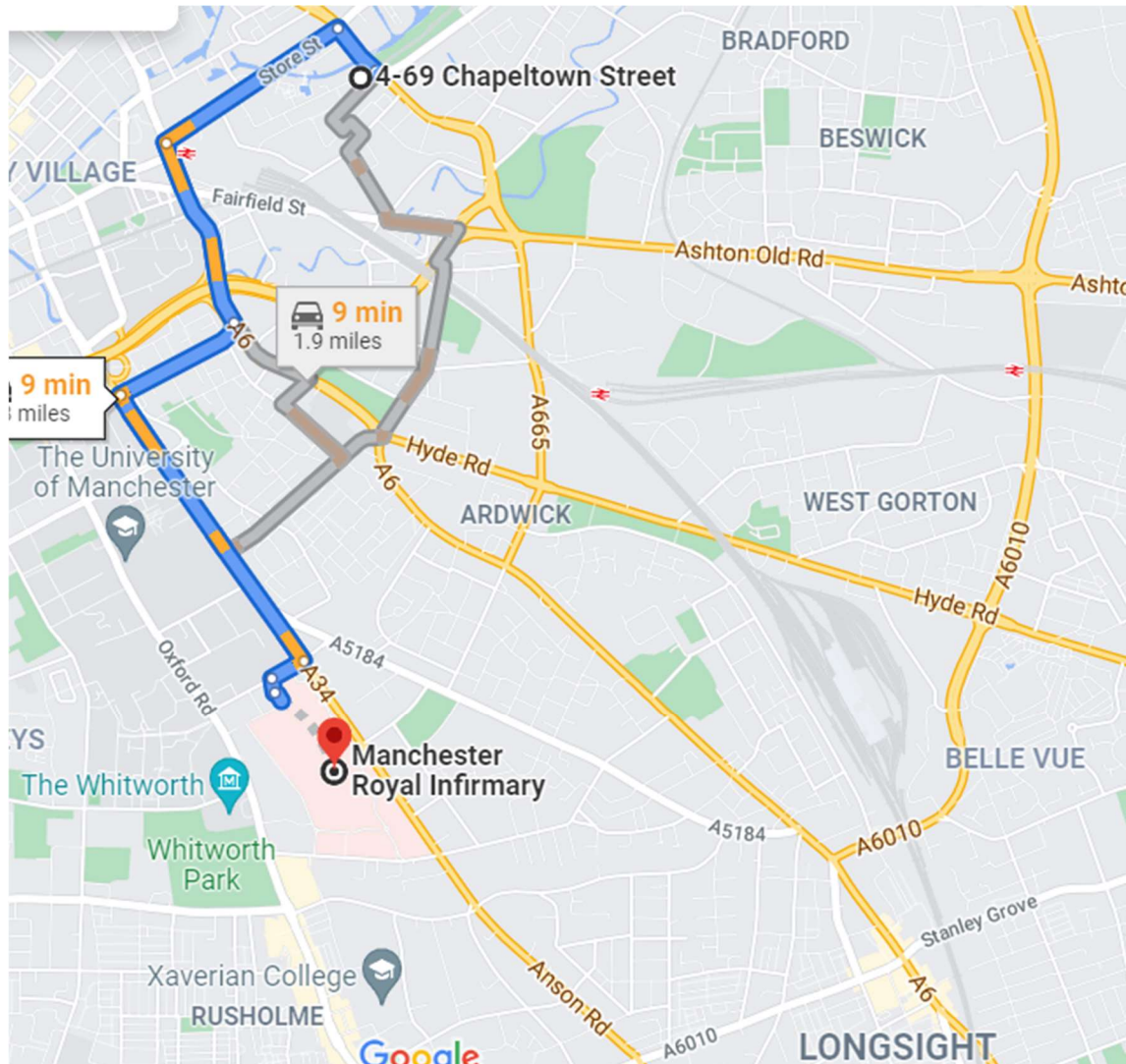
Accident and Emergency Facilities / Emergency Contact Details

Position/Company/Organisation	Location / Name	Contact No
Emergency Services	Nationwide	999 / 112
Police Non-Emergency	Nationwide	101



Position/Company/Organisation	Location / Name	Contact No
Anti-Terrorist Hotline	Nationwide	0800 789 321
Environment Agency	Nationwide	0800 807060
NHS 111 Service	Nationwide	111
CIRAS	Nationwide	0800 4101101
Water	United Utilities	0800 330 033
Gas	National Grid	0800 111 999
Electricity	National Grid	0800 404 090
Telephone	British Telecom	0800 917 3993
Nearest A & E Hospital Manchester Royal Infirmary	Oxford Road Manchester Greater Manchester M13 9WL	0161 276 4147
Site Access	Nearest Postcode	M4 1EY

Route to nearest A&E Department



D Briefing Arrangements

Prior to starting work Dywidag will conduct site safety briefings, these will include details on, expected weather conditions, ground conditions, risks, hazards, procedures and restrictions.

All site staff will sign the daily briefing to show they have understood the briefing

E Plant and Equipment

The following instrumentation, equipment, plant and tools will be used during the installation:

- 4No Tilt Sensors
- 2No Vibration Monitors
- Data Logger and Solar Panels
- Power Tools & Hand Tools
- Ladders



- Fixings and Consumables
- Hilti-Hy200 (if required) – COSHH assessments in appendix H3 pages 16-18

F Safety, Health & Environment

F1 Personnel Protective Equipment

The company will supply the following items of PPE, which will be worn by all staff on site:

- High Visibility Clothing (EN471)
- Safety Footwear (EN345)
- Hand Protection (Cut 5 gloves, EN388, EN374)
- Head Protection (EN397)
- Safety Glasses (if required)

Additional PPE will be worn as dictated by the works being conducted.

F2 Accident Reporting Procedure

It is the policy of DYWIDAG-Systems International Group that all accidents / incidents, near misses, dangerous occurrences and illnesses arising from its work activities will be reported in accordance with the statutory requirements (RIDDOR 2013)

The SHEQ Manager is responsible for managing accidents / incidents and emergencies in conjunction with contractual or client obligations. The circumstances of every accident will be investigated to determine the cause and recommend preventative measures. All notifiable accidents / incidents, dangerous occurrences and illnesses are reported to the statutory authorities within the prescribed timescale by the SHEQ Manager in conjunction with the client representative.

F3 Near Miss Procedure

In the event of a near miss (anything that has the potential to cause harm or damage to a person, the environment, or surrounding infrastructure, plant, vehicles, tools & equipment) a near miss form (form 18) must be completed and the close call reported to your line manager

F4 Drug and Alcohol Testing

For Cause – Call Out System: Should anyone suspect an employee or contractor to be under the influence of drugs or alcohol, Dywidag personnel must report to their site supervisor or line manager to activate the call out system which provides 24hr cover.

“For cause” Alcohol & Drugs testing shall be carried out in any of the following circumstances:

- Following a serious accident or incident
- Where an employee’s behaviour gives grounds to suspect that they may be unfit for work through alcohol or drugs
- As part of an on-going treatment monitoring programme

For cause testing shall not be restricted to Dywidag employees, but shall also be undertaken on contractor or agency employees working for the Company. Any refusal to



undergo unannounced testing for Alcohol and Drugs shall be regarded as a positive test and the appropriate action taken against the Employee concerned.

In addition random drug and alcohol testing will be carried out.

F5 First Aid

All Dywidag vehicles carry a First Aid kit. An accident book is maintained at the company office.

DYWIDAG-Systems International Group maintains 'First Aid' at Work and several staff members holding First Aid certificates. Other members of staff are certified in emergency aid for appointed persons including emergency aid for electrical accidents.

F6 Welfare Facilities

Welfare facilities will be made available for provision for site workers within the site compound. All welfare facilities will be left in a clean and tidy condition.

Should welfare facilities not be available onsite, all Dywidag vehicles carry suitable welfare facilities. A minimum provision of hand wipes, paper towels, anti-bacterial hand gel and portable water supplies are always available in the vehicles.

All workplaces meet the minimum standard detailed in the Workplace (Health, Safety and Welfare) Regulations 1992, the Management of Health and Safety at Work Regulations 1999, and other legislation.

F7 Evacuation Procedures

Should any accidents or incidents arise whilst working on site which requires the need for evacuation, Dywidag personnel shall follow the client's emergency evacuation procedures briefed during the site induction.

The emergency services shall be contacted if required by Dywidag dependant on the circumstances. Dywidag personnel will go to the designated assembly point and will only return to site upon approval from the site supervisor.

Site Documentation is carried at all times by Dywidag Staff onsite which include the site location, emergency services contacts and routes to the nearest A&E Hospital.

F8 Summoning Emergency Services

Should any accidents or incidents arise whilst working on site which requires the need for the emergency services to attend, Dywidag personnel shall follow Dywidag's emergency situation rules as per procedure I_P002.

In the event of an accident or incident occurring where the emergency services are required the following emergency action will be taken by the site supervisor or person acting on their behalf:

Contact the emergency services immediately on 999 (112 from a mobile phone)

- Give your name, your location (including area and postcode) and the phone number you are calling from.
- Explain the nature of the incident. State what has happened and where it has occurred.



- Stay in contact until you are told what to do or you are assured that nothing more is required of you

F9 Fire Safety Arrangements

The works being carried out do not require a fire safety plan. All works are classified as low risk.

F10 Asbestos

Dywidag have not been advised of any asbestos at site. Should any asbestos or materials suspected of being asbestos be discovered, works must immediately stop and report to the site supervisor. Working in an area with asbestos can only be carried out by competent and specialist contractors only.

F11 Utilities

No utilities have been identified onsite. Should any breaking of ground be required a permit to dig will be completed and service records checked.

Should any utilities be exposed or damaged, works must immediately stop and report to the site supervisor. The client and relevant parties to be immediately informed should any utilities be damaged.

F12 Risk Assessment

Project specific assessment has been completed (see attachment).

F13 Environmental and Waste Management Arrangements

F13.1 Environmental Protection Arrangements

To minimise the effect of its business on the environment DYWIDAG-Systems International Group will design all procedures in line with this objective.

Certain standard practices are in force including:

- Use of non-permanent/non-destructive marking systems.
- Use of approved access points where available.
- Use of approved walking routes in the countryside/rural areas.
- Use of recycled/recyclable, environmentally friendly materials where appropriate.
- All practicable precautions will be taken to keep noise disturbance to a minimum during the hours of site works.
- All practicable precautions will be taken to leave the site of work and all local access points tidy and free from litter at the end of the period of site works.

The engineers will check the installation procedures to keep to a minimum any environmental impact on the works area. All items and equipment used on site will be removed on completion of the work and the surveyor will check the locations prior to, and on completion of the monitoring, anything not installed will be removed from the site after every shift.

Should any environmental issues be encountered prior to or during works, then discussions with the Site Supervisor / client shall occur to ensure Control Measures are in place prior to works continuing, to minimise any environmental impact.



F13.2 Waste Management

Any waste generated will be returned to Dywidag's premises and disposed in accordance with the local authorities and national regulations.

Waste will be transferred only to authorised waste contractors for disposal and all relevant documentation will be retained, (waste transfer notes and licences).

Dywidag will ensure all waste is stored in a safe, tidy and secure manor in order to prevent it from being mislaid during transport or when stored.

Waste will be segregated where necessary, for example hazardous waste, inert waste and non-hazardous waste for recycling or re-use.

It is not anticipated that any hazardous waste would be produced for the duration of the project.

G Engineer Briefing Record

G1.1 Briefing Checklist

Key Points to be Briefed		
Work Arrangements		
Access to Site		
Worksite Extent		
Types Plant / Equipment		
Materials to be Used		
Roles of Individuals / Operatives		
Specific Risk Assessments & Controls Required		
Personal Protective Equipment Requirements		
Plant Certification		
Accident Reporting and Emergency Arrangements		
Other, please specify:		
Briefed by	Signature	Date



Name	Company & Role	Signature	Site Induction Tick to confirm attended client induction	CSCS Number (if required)
Agency Staff – Hours worked leading up to this shift		Name:		Hours:

G1.2 Equipment Location Responsibility

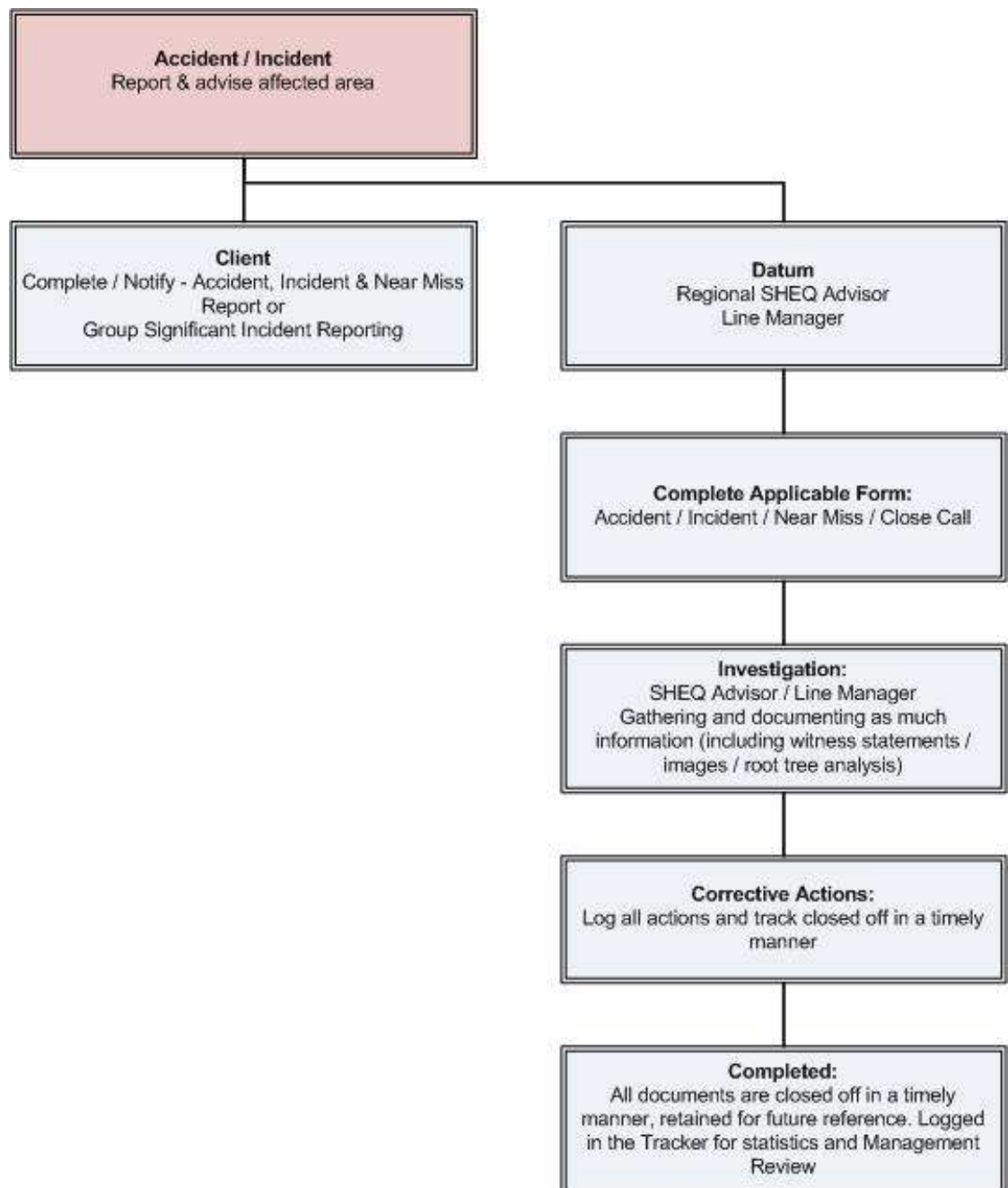
The location and position of instruments/equipment, complies with the details in this document. (2No. Signatures required ie DYWIDAG Representative / Client Representative).

Name	Company	Signature	Role
Date:		Contract No:	



H Attachments:

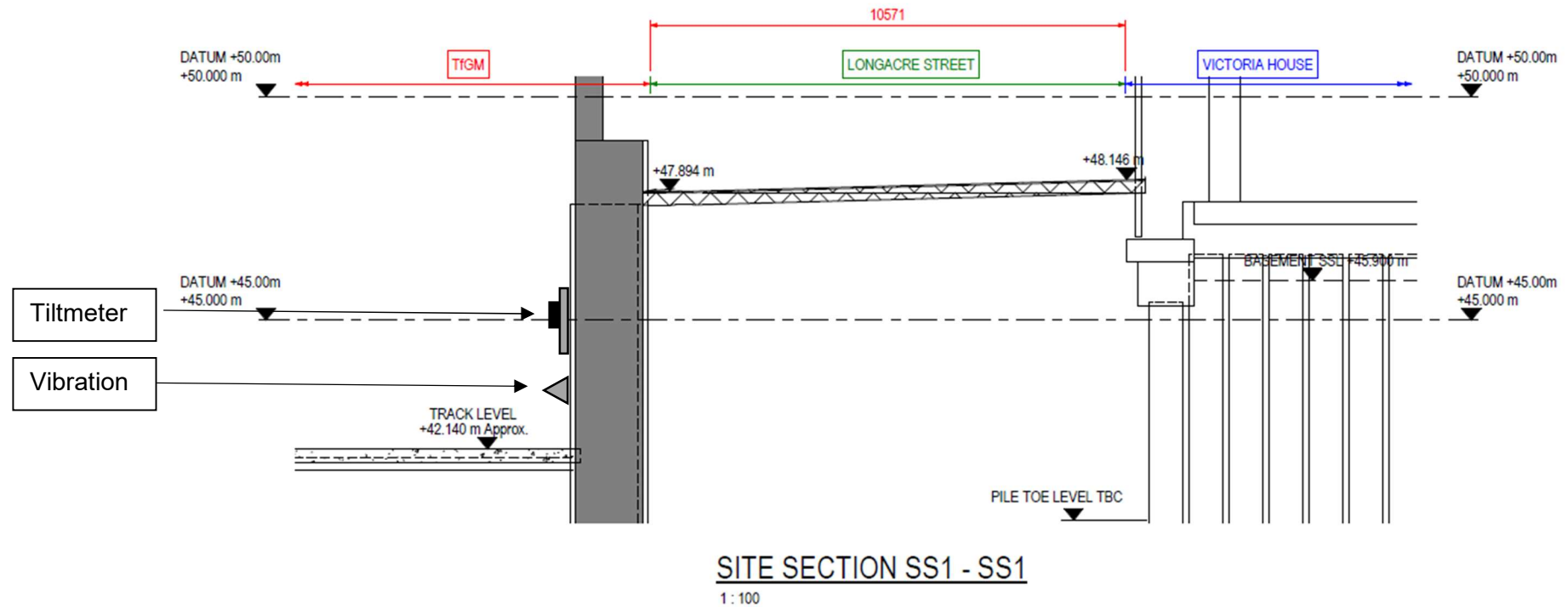
H1 Accident Reporting Procedure



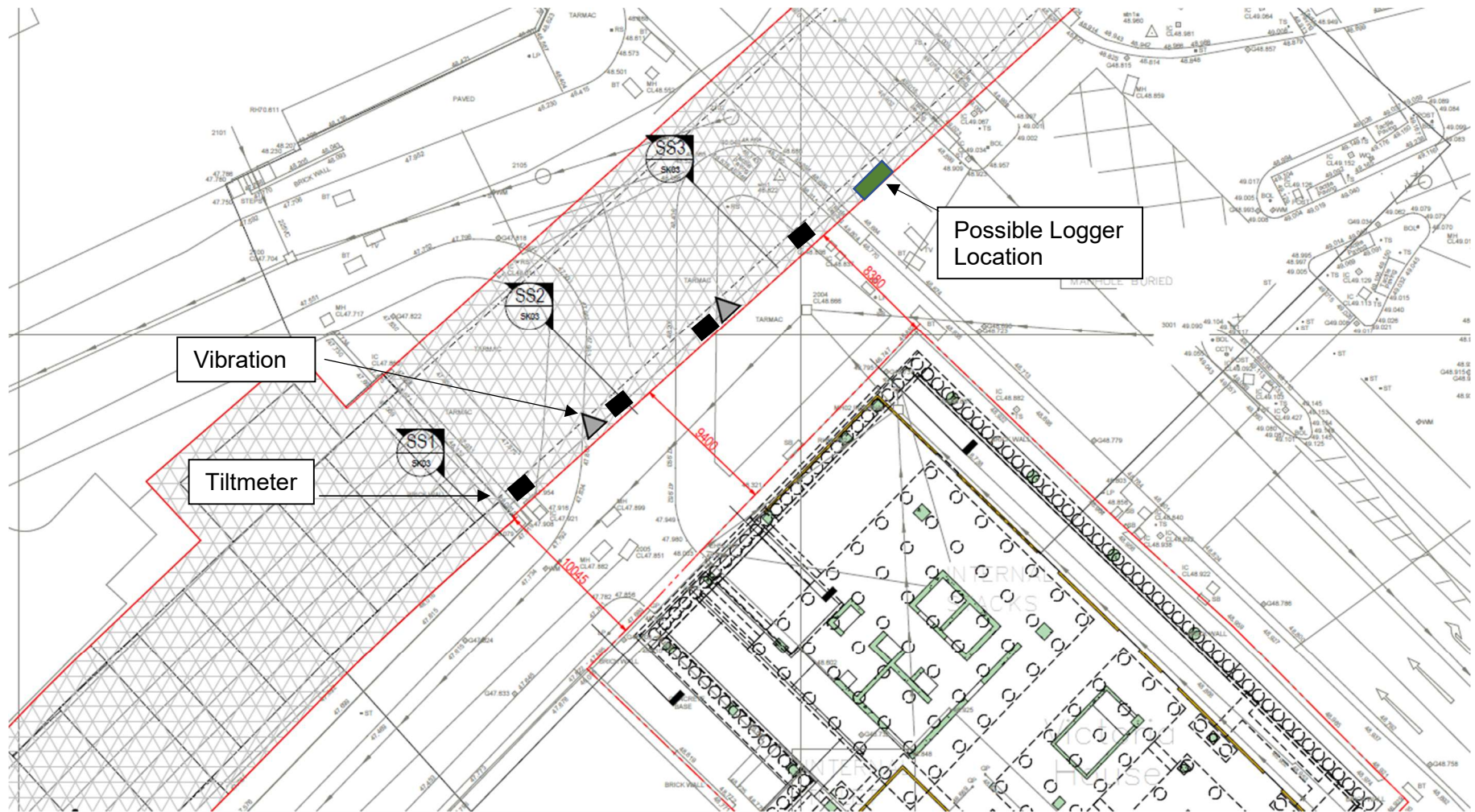




H2 Site Drawings



Example of location of Tiltmeter & Vibration Monitor



Locations of Tiltmeter & Vibration sensors



H3 COSHH Assessments

COSHH SUMMARY SHEET					
FACILITY	MAIN	SITE	SUB	TOPO	Date of Assessment: 26/10/20 500019
MATERIAL/PROCESS HILTI HIT-HY 200-A (A&B) MEDIUM HAZARD MULTI PACK SUPPLIER: HILTI (GB) LIMITED KEYWORD: Adhesive CONTENTS: A: tetramethylene dimethacrylate 10 - 25%, A: Methacrylic acid, monoester with propane-1,2-diol 5 - 10%, A: 1,1'-(p-tolylimino)diopropan-2-ol 0.1 - 1%, B: Dibenzoyl peroxide 10 - 15%, SIGNAL WORD: WARNING EXP LIMIT: Dibenzoyl peroxide 5mg/m3 8HWA WEL				HEALTH HAZARDS Harmful if swallowed Causes serious eye irritation May cause an allergic skin reaction Very toxic to aquatic life with long lasting effects Very toxic to aquatic life	
CONSIDERATIONS     					
METHOD Gun applying AREA Outside EXPOSURE TIME 2 to 4 hours per shift SPILLAGE Ventilate area Wear butyl or nitrile gloves Suitable eye protection must be worn Wear respiratory protection for large spills in poorly ventilated areas Wear protective overalls & chemical proof footwear Absorb in sand or inert absorbent material Small spills - wipe up with cloth Collect into a container, close lid Dispose or recycle of spillages in a controlled manner		MEDIUM ACUTE RISK - FULL EXPOSURE MEDIUM CHRONIC RISK - FULL EXPOSURE CONTROL MEASURES MEDIUM ACUTE RISK - INDIVIDUAL ACTIVITY MEDIUM CHRONIC RISK - INDIVIDUAL ACTIVITY  IMPERVIOUS OVERALLS  BUTYL OR NITRILE  BS EN166  WASH AFTER USE  IF SOILED  CLOSE ALL CONTAINERS  SENSITISER/ACUTE HAZARD		FIRST AID In case of allergic reaction/anaphylactic shock call for immediate assistance from trained first aiders Inhalation - remove to fresh air; get immediate medical attention after significant exposure or if feeling ill Ingestion - do not induce vomiting, wash out mouth with water Ingestion - give plenty of water in sips, obtain immediate medical attention Eye - rinse thoroughly with water for 20 minutes - take care not to affect uncontaminated eye. If irritation persists then consult a doctor Skin - wash with soap/detergent and rinse with water; if irritation persists then consult a doctor High pressure injection of material into skin - get immediate medical attention FIRE Isolated small scale fire: Water fog - carbon dioxide - powder - foam - inert material Do not use water jet Large fire: evacuate area, call fire brigade or follow site procedure Wear self-contained breathing apparatus and protective clothing	
		ACTIVITY COMMENTS Multi component material mixed in-situ during use.			



COSHH SUMMARY SHEET						
FACILITY	DATUM	MAIN	SITE	SUB	INSTALL	Date of Assessment: 15/10/20 500004
MATERIAL/PROCESS					HEALTH HAZARDS Biological hazard May cause human disease Effective prophylaxis or treatment usually available Disease unlikely to spread to the community	
BIRD DROPPINGS MEDIUM HAZARD SOLID SUPPLIER N/A KEYWORD Specialist CONTENTS Guano (Bird Droppings), Assessment covers contact with bird droppings. Psittacosis (parrot fever) may be caused by Chlamydia psittaci present in droppings.					CONSIDERATIONS    	
SIGNAL WORD NONE EXPLANIT						
METHOD Indirect Exposure		AREA Inside Well Ventilated		EXPOSURE TIME 1/2 to 2 hours per shift		SPILLAGE
MEDIUM ACUTE RISK - FULL EXPOSURE		MEDIUM CHRONIC RISK - FULL EXPOSURE		Mark the area and warn all personnel If spillage occurs outside of containment zone restrict access to authorised personnel Follow all requirements of control of infection policy Use all items of ppe as specified in control of infection policy All spills to be handled by designated responders Treat spillage with 5-7% bleach solution to preclude infection hazards Do not allow re-entry into the area until decontamination is completed and verified Collect into a hazardous waste bag and seal. <u>Dispose as clinical waste</u>		
CONTROL MEASURES		MEDIUM ACUTE RISK - INDIVIDUAL ACTIVITY		MEDIUM CHRONIC RISK - INDIVIDUAL ACTIVITY		
 IF CONTACT HAS OCCURRED		 KEEP SKIN COVERED		 HEAVY DUTY IMPERVIOUS		
		 IF CONTACT POSSIBLE		 AND		
		 IF CONTACT HAS OCCURRED		 IF SOILED		
		 BIOHAZARD		 FILTER TYPE P3		
				FIRST AID If feeling unwell, consult G.P and show assessment where possible Inhalation - remove to fresh air and blow nose hard Ingestion - do not induce vomiting Ingestion - rinse out mouth and give water or milk to drink Wash all cuts and abrasions thoroughly with clean water Get prompt medical attention Eye contact - seek medical advice Skin - wash with soap/cleanser and rinse with water If irritation persists then consult a doctor		
				FIRE Isolated small scale fire: Water fog - carbon dioxide - powder - foam - inert material Large fire: evacuate area, call fire brigade or follow site procedure Wear self-contained breathing apparatus and protective clothing		
DYWIDAG  SAFER. STRONGER. SMARTER.		ACTIVITY COMMENTS Exposure to others in the area - minimal exposure envisaged				



SUMMARY SHEET					
FACILITY	MAIN	TRIAL ASSESSMENTS	SUB	Date of Assessment	500007
MATERIAL/PROCESS NOVEL A CORONAVIRUS (2019-NCOV) HIGH HAZARD LIQUID				HEALTH HAZARDS Severe biological hazard May cause severe human disease and is a serious hazard to exposed individuals Effective prophylaxis or treatment usually available Disease may spread to the community	
SUPPLIER NOT APPLICABLE KEYWORD Biological Material CONTENTS Pathogens classified as Hazard Group 3 According to the Advisory Committee on Dangerous Pathogens,		SIGNAL WORD NONE EXP. LIMIT		CONSIDERATIONS     	
METHOD Indirect Exposure		AREA Inside Well Ventilated		EXPOSURE TIME Up to 1/2 hour per shift	
HIGH ACUTE RISK - FULL EXPOSURE HIGH CHRONIC RISK - FULL EXPOSURE		SPILLAGE Mark the area and warn all personnel If spillage occurs outside of containment zone evacuate area immediately Follow all requirements of control of infection policy Use all items of ppe as specified in control of infection policy All spills to be handled by designated responders Treat spillage with 5-7% bleach solution to preclude infection hazards Do not allow re-entry into the area until decontamination is completed and verified Collect into a hazardous waste bag and seal Dispose as clinical waste		  	
CONTROL MEASURES		HIGH ACUTE RISK - INDIVIDUAL ACTIVITY HIGH CHRONIC RISK - INDIVIDUAL ACTIVITY		FIRST AID Report all accidental exposures Seek medical attention after any accidental exposure	
 ISOLATE AND QUARANTINE		 DISPOSABLE		 COVER ALL CUTS	
 NITRILE		 IF CONTACT POSSIBLE		 AND	
 SURGICAL FACE MASK		 WASH AFTER EXPOSURE		 FULL DECONTAMINATION	
 AUTOCLAVE CLOTHING		 WASH AFTER USE		 REPORT ALL INCIDENTS	
ACTIVITY COMMENTS Exposure to operatives within the local vicinity, no direct contact envisaged. Isolate and quarantine the area; prohibit access to non-essential workers.		FIRE Isolated small scale fire: Water - carbon dioxide - powder - foam Large fire: evacuate area, call fire brigade or follow site procedure Wear self-contained breathing apparatus and protective clothing			