



### **Removal of box sash window**

1. Carefully remove internal staff beads and tie top and bottom sash cords to prevent lead/cast weights pulling cords through pullies. Once bottom sash window is removed carefully remove parting bead. Once parting beads removed take out top sash, protect and store in safe place. Storage area to be agreed on site.
2. To remove sash box using a reciprocating saw to cut the top and bottom of the box to cut any screws attaching box to brick reveals. Remove any folding wedges to the side of the box and proceed to remove sash box from aperture. protect and store in safe place. Storage area to be agreed on site.
- 3, the sash box will be stored on site, in the store. The store is a lockable location on site, which will remain at the same temperature and humidity as the existing structure.