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Manchester City Council
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Network Rail
Asset Protection and Optimisation
North West & Central Region
1st Floor, Square One
4 Travis Street
Manchester
M1 2NY
Tel: 0161 880 3706

19 January 2022

Our Ref: 170362/NW6425

Dear Customer,

Re: Redevelopment works at Hammerstone Road, Gorton, Manchester, M18 8HE

We refer to your request to undertake the above work near the Railway.

We should be grateful if you would direct all enquiries and correspondence to Network Rail through the Construction Manager.

The contact with regard to your proposed work is:

Construction Manager: *Marlon Lannaman*

Mobile No: 07701 060738

**Network Rail
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Square One
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Manchester
M1 2NY**

Prior to dealing any further with your request you should now undertake the following:

1. Sign both copies of the attached Basic Asset Protection Agreement (Electronic Signatures are acceptable). A copy signed for Network Rail will be returned to you.
2. Provide a Purchase Order (plus VAT) for the amount shown in Schedule 2, Paragraph 4 of the Basic Asset Protection Agreement. An Estimate Calculation sheet is attached for your information, this is an estimate of costs likely to be incurred based on information supplied by you to date. The Purchase Order should be made out to: Network Rail, 1st Floor, Square One, 4 Travis Street, Manchester, M1 2NY or emailed to commercialassetprotectionLNWN@networkrail.co.uk. Please provide the correct invoicing address and quote the Network Rail Reference Numbers shown at the top of this letter on all Purchase Orders and subsequent correspondence.
3. Send both copies of the Agreement and the Purchase Order to Network Rail at the above address, and/or email address.
4. Please be aware that this proposal will expire 90 days from the date of this letter. If you wish to proceed return all documentation (signed BAPA and Purchase Order) within this timescale.

Please note that due to the Network Rail internal authority process we will not be able to secure resources or facilitate any aspect of the Works until both copies of the Agreement and the Purchase Order have been received and processed. In consideration of the fact that this process can take a number of weeks we recommend that you return your completed documentation at the earliest opportunity. Written permission must also be received from Network Rail before any site work can commence.

If you have no previous experience of working in an operational railway environment you may wish to appoint an adviser to assist you.

Yours faithfully

Andrew Hughes
Asset Protection Portfolio Manager
Tel: 0161 880 3706
Fax: 0121 345 4349
Email: AssetProtectionLNWNorth@networkrail.co.uk