

Helm Restorations Ltd

Cobbled and Metal Kerb Cleaning - Method Statement

Description of the Task/Activity:	This statement describes the methodology for the safe working methods required to carry out the work to the cobbled area which includes the metal kerbs. See also: • Risk Assessment documentation • COSHH assessment		
Project Name:	Cleaning of cobbled areas and metal kerbs, Tootal Courtyard.	Project Ref:	Q21/245
Site Address/ Location:	Tootal Coutyard, 90 Great Bridgewater Street, Manchester, M1 5JW	Start Date/Time:	TBC
		Finish Date/Time:	2-3 Days
Contract Manager:	James Wilson	Contact Tel:	07768 774638
Key Plant and Tools Required:	110V Transformer / Plant / Leads / Hand Tools		
Specific Identified Residual Hazards:	Please refer to attached risk assessments.		
Work force and working hours:	Work force: Ross Brown, Cameron Holder, Toby Burgess Working hours: Monday to Friday 07.30 – 17.30		
Specific Staff Training Requirements:	(i.e.: Abrasive Wheels/Working at Height/Plant Operators etc.) Site induction/CSCS/Appropriate Tool Box Talk/SSSTS		
Method of Access and Egress to the Work Area:	Access & egress as directed by site management. (Please identify) External Scaffold / Tower / Cherry Picker / Step Ladder / Ladder Yes / No _____ Yes / No _____ Yes / No _____ Yes / No _____ Yes / No _____		
Fall Protection Measures: (Where work at height cannot be eliminated - consider both Personnel & Materials)	(Please identify) Guard Rails / Toe Boards / Brick Guards / Exclusion Zones / Safety Harnesses Yes / No _____ Yes / No _____ Yes / No _____ Yes / No _____ Yes / No _____		
Emergency Procedures:	All Helm Restorations staff and subcontractors will attend a site-specific induction and ensure all emergency procedures are identified and adhered to throughout the project. Nearest A&E: Manchester Royal Infirmary, Oxford Road, Manchester, M13 9WL. Telephone: 0161 276 1234		

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Other Information & Comments:	Area of Work – Cobbled Archway Entrance Area Carry out cleaning of all ground level cobbled pavements upstands and metal kerbs etc.
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Other Information & Comments:	Supervisory Arrangements Adherence by tradesmen and operatives to the requirements of this method statement and the general control of operations will be provided by the site manager.
Sequence of Operations: (Specifying methods of working, tools, materials and equipment utilised)	• All works are to be carried out by trained and competent workers. • Works are to be carried out in accordance with Principal Contractor's sequence of works and any site instructions. • Helm Restorations will ensure that operatives are supplied with adequate instructions, correct equipment and PPE identified overleaf. • All equipment will be regularly tested (including PAT testing), maintained and correctly stored. Any defects will be reported immediately and defective equipment set aside. No equipment, including access equipment, will be used other than by personnel who are trained and competent in the use of that specific equipment. • Helm Restorations employees and any subcontractors will co-operate, in the interests of safety, with occupants of the buildings and with other workers on the site. Site Establishment • Any access and egress to the site is to be controlled by site management. • Any materials or plant to be stored on site in a designated area and unloaded by Helm Restorations operative(s) and/or subcontractors. • No potentially dangerous substances will be kept in the working area. Removal of Waste • Any excessive dirt/debris will be cleaned as required. • Waste debris to be removed from the working area at the end of each day and placed in a designated area before disposal. • Debris will not be left where it will cause an obstruction in the working area. Working at Height • N/A Material Handling • Operators involved in material handling will have received manual handling training. All operatives carrying out the work will receive a tool box talk prior to commencement. Fire Precautions • Ensure staff have information and instruction in emergency procedure. • Ensure other building users are made aware of the arrangements to alert them of a possible emergency evacuation. • Suitable fire extinguishers to be made available at all times. • Good housekeeping practices to be employed by all site personnel. • No smoking to be allowed on site. • Provision of good security to be maintained to prevent unauthorised entry.

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Cleaning Works

- TMT Group to barrier off the working area at ground level until the works are complete.
- Take all necessary precautions to protect site operatives and the general public from health hazards associated with the materials and procedures for the cleaning method(s) used.
- Before commencing cleaning of each area, ensure that surfaces are in a suitable condition to be cleaned and that all fixtures and fittings have been removed (to be undertaken by TMT Group).
- Remove loosely adhered deposits and heavy deposits of biological matter using suitable corrosion resistant brushes and scrapers/spatulas that do not abrade or gouge the surface. Do not use brushes with steel bristles.
- Using the steam function, determine the lowest possible temperature that will remove/soften/loosen deposits without abrading or disrupting the surface(s). For each area/surface, establish the optimum settings (temperature, volume and pressure), nozzle type and distance of nozzle from substrate. Assist removal of softened deposits with suitable corrosion resistant brushes and scrapers/spatulas that do not abrade or gouge the surface.
- Leave area clean and tidy on completion of the work.

General Items

- All operatives to ensure compliance with the Environmental 'Duty of Care' Regulations.
- Working area to be left in a clean and safe condition on completion of the work.

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Hazardous Substances: (Attach COSHH Assessments and MSDS)	(i.e.: Resins/Solvents/Flammable Materials/ etc)						
							
	Very Toxic	Harmful/Irritant	Corrosive	Dangerous for the environment	Oxidising	Highly flammable	Explosive
Applicable:	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No
Required Personnel Protective Equip.:							Other: 1. Hi-vis 2. 3.
	Safety Boots	Hard Hats	Safety Gloves	Hearing Protection	Respiratory Protection	Eye Protection	
	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No	Yes / No	

All work will be undertaken by qualified competent persons with experience of the type of work described above and in all cases in full accordance with safety procedures specified in the Company's Health and Safety Statement.

James Wilson

Prepared by:

Contract Manager

03/02/22

Position: **Date:**

I can confirm I have received the Helm Restorations safe working method statement for the above works. I also confirm I have understood the content and its application:

Print Name	Signature	Date

Helm Restorations Ltd
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Contact: Contract Manager: James Wilson (07768 774638)