

<u>Title:</u>	Method Statement WD Group
<u>Date:</u>	10/03/22
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<u>Project:</u>	Malmaison Hotel

1. Delivery wagon arrives to site on Clarence Street within heras fenced area loaded with glass and frames. Glass and frames for one floor at a time will be delivered to site.
2. Materials unloaded via manual handling off the wagon and distributed to the ground floor. Lay down areas agreed with GMI.
3. Glass and frames on flat bed, glass on A frame and distributed to ground floor lay down area agreed with GMI.
4. Glass placed in lay down area and stored on A frame and banded so it's secure.
5. Exclusion zone set up around glass storage area for segregation from site operatives and visitors.
6. Glass and frames distributed to GMI hoist and loaded up onto area of works when required.
7. Set up laser level to find highest point of window cill and work off the highest point.
8. Commence installing window frames with specified fixings which range from 50-75mm based on what areas we are working on.
9. Hoover out any swarf.
10. Once swarf removed, commence installing glass and install packers at 6 points to centralise the glass.
11. Beads re-instated, frame cleaned down and then foamed around frame with FR expanding foam (90 minutes+).
12. Mastic pointed externally.
13. Repeat for every window.
14. Protect windows as required.