

HEALTH & SAFETY (CONSTRUCTION METHOD STATEMENT)



Huntington Public House Northmoor Road Longsight M12 4HP

Prepared by.....Ahmed Shahzad..... Date...01 February 2022..

Site Supervisor.....Ahmed Shahzad..... Date...01 February 2022..

Updates and Revisions

Date	Details of Changes Made
01 Feb 2022	Creation of Construction Method Statement

HEALTH & SAFETY PLAN (CONSTRUCTION METHOD STATEMENT)

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Introduction

This Construction Phase Plan has been produced to comply with the Construction Design and Management (CDM) Regulations 2015, Regulation 12 (1) & (2) and is set out as appendix 3 in the HSE Guidance document, Managing Health & Safety in Construction, (L153).

As the Principal Contractor we will:

- Address the health & Safety issues likely to be involved in the management of the construction phase.
- Plan, manage and monitor the construction phase, providing adequate resources and competent site management that is appropriate for the risks envisaged during the project.
- Provide contractors with the necessary information about the project that they need in order for them to carry out their work safely and without risk to health.
- Facilitate the co-ordination, co-operation and communication between contractors on the site.
- Provide information on any temporary works.

SECTION A - PROJECT DETAILS

Project Description	
Project Name:	Internal works to be carried out for a change Of Use from Sui Generis of Public House to E (b) Restaurant
Full Site Address:	Huntington Public House Northmoor Road Longsight M12 4HP
Scope of Works:	Construction of Internal works to be carried out for a change Of Use from Sui Generis of Public House to E (b) Restaurant - Site set up - Ground preparation/excavations - Demolition of existing bungalow - Sub-structure - Super structure - Temporary works/access, shuttering, shoring etc - External areas/hard standings, landscaping
Key Dates	
Start:	TBC
Duration:	6 months
Project Completion	TBC
Key Contacts	
Client:	Z. Iqbal Huntington Public House, Northmoor Road, Longsight, M12 4HP
Principal Designer:	Architecture and Interior Design Limited Morgan Reach House, 136 Hagley Road, Edgbaston, Birmingham, B16 9NX Tel No: 0121 783 6211
Architect / Designer:	Architecture and Interior Design Limited Morgan Reach House, 136 Hagley Road, Edgbaston, Birmingham, B16 9NX Tel No: 0121 783 6211
Principal Contractor:	A SHAHZAD CONSTRUCTION 32 Lascelles Road East, Harehills Corner, Leeds LS8 5PY
Health & Safety Consultant:	A SHAHZAD CONSTRUCTION 32 Lascelles Road East, Harehills Corner, Leeds LS8 5PY

Notification to HSE

Regulatory Authority Contacts

HSE:	The Lateral, 8 City Walk, Leeds, LS11 9AT
Local Authority:	Manchester City Council
Building Control:	TBC
Environment Agency	TBC
Police:	Greater Manchester Police Town Hall Albert Square, Manchester · 0161 856 3129
Hospital:	St Mary's Hospital, Oxford Road, Manchester, Greater Manchester M13 9WL
Fire Service:	Greater Manchester Fire And Rescue Service Thompson Street, Manchester · 0161 608 5302
Gas Emergency:	National Gas Emergency Service T: 0800 111 999 www.nationalgrid.com/uk/gas-transmission/safety-and-emergencies/emergencies-and-safety-advice
Electricity Emergency:	Western Power Distribution T: 0800 6783 105 www.westernpower.co.uk

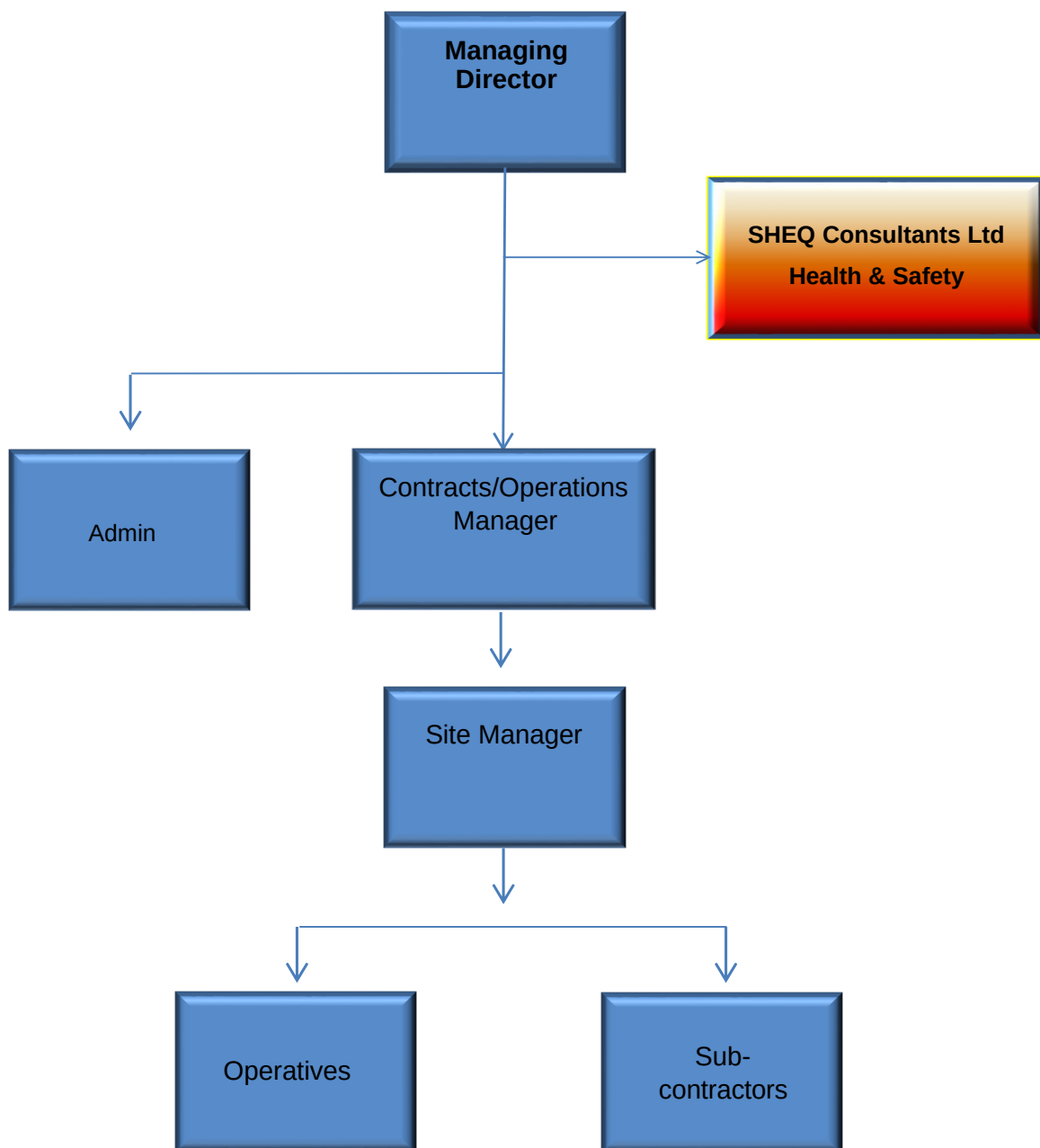
Location Details

SITE LOCATION PLAN



SECTION B – MANAGEMENT OF PROJECT

Management Structure



Management Responsibilities	
Description	Person(s) Responsible
Managing Director:	A Shahzad 07989 796990
Site Manager:	A Shahzad 07989 796990
Health & Safety Consultant	
Temporary Works Co-ordinator	A Shahzad 07989 796990
Produce Construction Phase Plan	A Shahzad 07989 796990
Review and update CPP	A Shahzad 07989 796990
Collate Health and Safety File information	A Shahzad 07989 796990
Carry out and record excavation/scaffold/lifting equipment inspections	A Shahzad 07989 796990
Carry out & record daily briefings	A Shahzad 07989 796990

Health & Safety Goals for the Project

The project team has set the following goals:

- To achieve, as far as is practicable, a site with zero harm.
- To ensure safe access and egress to and from the site.
- To protect pedestrians and adjacent occupiers from any risks associated with the site.
- To ensure all persons visiting the site have been given basic safety information on any hazards associated with the current phase of work.
- To ensure visitors are always escorted around the site.
- Ensure operatives act in a safe manner and where personal protective equipment appropriate to the task in hand.
- To investigate any accidents or incidents on site and take note of any recommendations coming from accident and incident investigations.
- To use (where required) professional support for assisting in the safety of the site.
- To provide regular toolbox talks throughout the project.

These safety goals are monitored and discussed during site meetings and actions given to the appropriate personnel.

Clients Project Objectives

To implement the “General Principles of Prevention” during the design and construction and to ensure that due consideration is given to neighbouring premises which are to remain occupied throughout the period of the works.

Arrangements for monitoring and review of health & safety performance

Monitoring will be carried out daily by the Site Manager, who will maintain a constant presence on site. These will be further checked by our independent Health and Safety Consultants, who will visit the site regularly and produce a written report in conclusion of each visit.

Inspections of the scaffolding, scaffold towers and plant & machinery are the responsibility of Site Foreman, who will arrange for these to be carried out.

Subcontractors are expected to carry out their own individual monitoring of site works in addition to the above and their ability to do so is checked prior to awarding contracts with them.

Regular Liaison Between Contractors on Site

A positive health and safety culture has effective co-operation and communication at its heart. A Shahzad Construction has the following liaison procedures in place.

Site meetings	Site Supervisor and Trade Supervisors	Regularly
Site Safety Induction	Site Supervisor with Operatives	Before starting on site
Toolbox Talks	Delivered by Site Supervisor	Regularly
RA/MS briefings	Delivered by Site Supervisor	Before starting site works

Contractors working on the site will be expected to cooperate with the above table so that A Shahzad Construction can carry out the Principal Contractors duties effectively.

Consultation with the workforce

At the site induction it will be made clear that A Shahzad Construction want to actively engage with the workforce on the project for feedback on near misses, ideas to improve health and safety on the site, and to install a better attitude towards health & safety culture on the project.

It is important that supervisors on the project convey all health and safety information to their team working on the site, and that they receive comments on the risk assessments and method statements that must be provided and explained to the workforce prior to the activity starting.

Site safety information

The following will be displayed in the site office/canteen area on the site safety notice board.

- HSE Law Poster.
- F10 Notification of Project.
- Certificate of Employers Liability Insurance.
- Details of actions to be taken in the event of a fire.
- Details of the nearest A & E Department.
- Details of First Aid arrangements for the site.
- Site Rules.

Exchange of design Information and design changes

A Shahzad Construction will liaise regularly with the principal designer regarding design carried out during the construction phase, including any designs by a specialist contractor.

Design meetings will be held pre-construction and during construction as necessary. These will be attended by the Designers and as required by the Client and Contractors.

Any changes to the initial design or additional design works which may include temporary works will be reviewed in regard to the health and safety aspects of the construction. The Principal Designer will be informed of any temporary works designs that may be required for construction works to progress, so that this information can be communicated to other designers on the project.

Selection and control of contractors

A Shahzad Construction requires that all contractors be evaluated prior to selection. Where high risk activities are being undertaken the H&S Consultants will be notified by the contracts management team to provide assistance in the evaluation process. The Contracts Manager & Site Supervisor with assistance from the H&S Consultants will collectively review risk assessments and method statements (risk assessments and method statements) issued by sub-contractors prior to commencement on site. Additionally, the H&S Consultant will review all high-risk activities and ensure that safety systems of work are agreed prior to start.

Site security

The site security measures allowed for this project are as follows:

Boundary Fencing/Hoarding/CCTV	2.4m high hoarding to front of the property and between the neighbouring properties (where necessary). CCTV cameras pointed at main areas within the site will also be considered where possible.
Access/Site Gates	Site entrance will be on Northmoor Road
Signing-In Procedures	All personnel and visitors to sign-in daily.
Lockable Cabins	All temporary accommodation will be lockable.

Suitable boundary fencing and signage will be installed as soon as possible following site possession. Boundaries and signage will be checked regularly as part of the Site Manager's daily checks. Should it become apparent that any breaches of security have occurred; the above provisions will be reviewed.

Site inductions and onsite training

Project specific site inductions and toolbox talks shall be carried out for all persons working on site. A site-specific induction will be delivered by the Site Manager prior to the individual being allowed to start work on site with a record of induction maintained on site.

Visitors to site will receive a shorter induction if they are to be accompanied – otherwise the full site induction will be presented. Operatives will be provided with on-site training for specific activities as required.

Safety aspects of all operations will be delivered via toolbox talks by the Site Manager. Face to face communication of safe working methods is considered to be a far more effective method of communication than the provision of documents.

Welfare facilities

Office, storage unit and welfare accommodation will be accommodated within an existing single storey currently used as a garage prior to the start of the works. Facilities will include site office, drying room, toilets, and canteen.

The welfare facilities provided on this site will be shared by the subcontractors. Due to the amount of people on site at any one-time breaks will be staggered to accommodate between 4-6 at a time. The welfare facilities provided by A Shahzad Construction for this project are as follows:

Maximum No. of persons on site	6
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No. and type of toilets	1no. self-contained toilet unit
No. of Break Rooms	1
Type of Water Supply	Mains water supply
Equipment for heating food	Microwave
Equipment for hot drinks	Kettle
Method of heating	Electric heaters
Type of lighting	Tube lighting
Unit power supply	Mains electricity 240v
Housekeeping Arrangements	Monitored and emptied when required

Personal Protective Equipment

Risks, which cannot be removed, are dealt with by the provision of personal protective equipment. The need is identified by risk assessment. However, the following PPE is mandatory:

- Safety helmets. EN 397:2012 – Industrial safety helmets
- Safety footwear. EN ISO 20345:2004 Steel Toe to 200J and Midsole protection
- High visibility vest. EN471: 2003

The following additional items of PPE may be needed in the course of the works:

- Eye protection. EN 166:2001 class B for medium energy impact e.g. cutting masonry. Class S for general robustness e.g. general wear (dust particles etc...)
- Ear defenders, dependant on noise monitoring.
- Dust masks min (FFP3).
- Gloves EN 420:2003 classification dependant on Risk Assessment.
- Protective wet weather clothing.

The type selected will be suitable for the protection needed and conforms to the relevant standard. All PPE will be inspected weekly as part of the weekly site audit. All persons on site will be expected to treat the facilities with respect and report any defects to the Site Supervisor for correction immediately.

First aid

A Shahzad Construction will provide First Aid cover for all those working on and visiting the site. The nominated fully trained First Aiders for the site are:

Name	Title
A Shahzad	Site Manager

The names of first aiders and location of first aid equipment will be identified and included on the Emergency Notice for the project that will be displayed on the project's health and safety notice board. These persons will also be identified to all employees during their induction and first aiders will be identified by green cross stickers on helmets. A 'First Aid' green cross symbol will be shown on the site office door. The first aid requirements for this project are as follows:

No of first aid boxes and size:	1 x 50 person
Location of first aid box:	Site Office

Reporting and investigation of accidents and near misses

In the event of an accident or incident on site, the priority will be to make the area safe and to ensure that any injuries are dealt with swiftly. Procedures outlined below that may follow such an incident are designed to enable A Shahzad Construction to determine the causes of the incident in order to be able to prevent a recurrence.

Following any accident/incident or near miss, the Site Manager will complete an incident report form. The purpose of this is to gather information as early as possible in order for the appropriate procedures to follow. Such procedures may include taking witness statements and photographs, calling in the Health and Safety Consultant or in the most serious cases, ensuring of the reporting the accident to the HSE under RIDDOR.

Records will be held securely & confidentially on the Company Incident Register/Database for Data Protection purposes.

The requirement to report all incidents, method of recording and location of blank incident reporting sheets will be communicated to persons working on the project during the site induction. Where any accident is reportable to the Health and Safety Executive the employer of the injured person will be responsible for ensuring it is reported, a copy of the Accident Report Form will be filed (confidentially) on the site. Where a contractor does not provide evidence of reporting to the Health and Safety Executive the project's contracts management team will report it directly to the Health and Safety Executive on behalf of the contractor.

Investigations will be carried out and risk assessment reviews undertaken following the investigation. Where lessons can be learnt Safety Alerts, Toolbox Talks, Information Sheets or other appropriate media will be used to communicate the information across the Company. Significant near misses will be treated in the same manner as an accident with appropriate investigations undertaken.

Risk assessments and safe systems of work

Risk Assessments will be provided for hazardous operations involved in the project. Method statements and permit to work systems will be introduced as applicable, and these will be mandatory for high risk activities.

A Shahzad Construction expects risk assessments from Subcontractors to follow the format advised in the HSE guidance: "5 Steps to Risk Assessment" and will check risk assessments follow this procedure before allowing a subcontractor to start work.

Copies of all contractor's risk assessments/method statements required are held in the Site Safety File. This will be updated as contractors are appointed through the lifetime of the project. The project's contracts management team will ensure that all risk assessments and method statements have been briefed to all relevant personnel and keep records of briefings held on site.

Where contractors are used to undertake the works, the contracts management team will review the risk assessments and method statements (RAMS). Where the work is identified as high risk, additional support will be provided by the H&S Consultant. To allow the review to be carried out in sufficient time subcontractors will be expected to submit their documents two weeks prior to the commencement of works where appointment allows.

Contractors will not be allowed to work on this project until they have provided a suitable and sufficient Safe System of Works (RAMS) as appropriate and received a positive review back from the contracts management team. A RAMS Review Form will be attached to the document reviewed.

Where required, a permit to work shall be issued by the Site Manager, the persons issuing and receiving the permit will sign it off and a copy of the permit will be held by both parties, when the work is complete the appointed person will check the work area before closing out the permit.

Permits for this project will include:

- Permit to carry out hot works.

- Permit to break ground / excavate.
- Permit to work on live electrics.

Site rules

- Report to the Site Manager on arrival at site and sign in.
- Attend the site induction and act on what is said.
- Read and work to your risk assessment/method statement – if you have any problems with the contents raise these with your supervisor immediately.
- Wear the minimum personal protective equipment at all times. Wear additional personnel protective equipment when it is deemed necessary for any specific undertaking or activity.
- Ensure plant and tools are secure when left unattended preventing unauthorised use.
- Any operative suspected of being under the influence of drugs and/or alcohol will be told to leave site and their respective employer will be informed.
- Inform the Site Manager if you have been prescribed medicines or have a medical condition that may be relevant for the work that you carry out.
- Do not interfere or misuse anything provided in the interests of health and safety.
- If you require an adaptation to scaffolding, inform the Site Manager - do not attempt it yourself.
- If you see any hazardous situations, tell the Site Manager.
- Keep the site in a tidy condition – trips and slips cause the majority of site accidents.
- Store equipment in the designated areas only.
- Report all incidents, spills, near misses and accidents to the Site Manager.
- Ensure safe working practices are followed as detailed in individual RAMS.
- Be familiar with the location of first aid equipment, fire extinguishers, fire exits and the site assembly point.
- Smoking is permitted in the designated area only.
- All reversing vehicles must be directed back until the vehicle is ready to be driven forward
- Deliveries using mechanical handling equipment such as skip delivery or HIAB lorry mounted cranes will be under the control of a traffic marshal.

Any personnel who breach Health & Safety site rules will be subjected to disciplinary procedures

Fire and emergency procedures

The fire and emergency procedures shall be reviewed at regular intervals throughout the project's duration or following any incident. Regular workplace fire inspections will be carried out by the Site Manager. The Emergency Notice for this Project will be displayed on the site notice board. Details will be communicated to all personnel during their site induction.

Access for emergency vehicles	Via main entrance on Grange Road
Fire assembly points	Adjacent to site entrance.
Names of fire wardens	Site Manager
Types of extinguishers	Water and Powder extinguishers
Location of extinguishers	Located at the site office and the entrance to the building during the initial phase of works. This will be assessed, and additional extinguishers provided as work progresses.
Means of raising the alarm	Hand operated fire alarm located outside the welfare units. Hand operated fire alarms will also be located at the entrance of the building. This will be reviewed as work progresses.

Flammable material storage areas

Dedicated Fuel Storage area, if required
 Suitable Flammable COSHH Storage as required

Location of nearest accident and emergency department**Good Hope Hospital**

Rectory Road, Sutton Coldfield, West Midlands, B75 7RR
 0121 424 2000

Important:

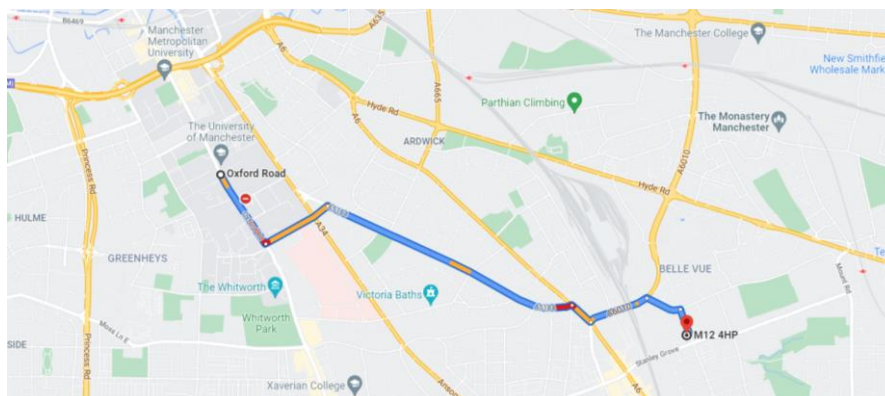
In the event of a serious accident, an ambulance must be called to transport the injured person to hospital. Please be aware that using private cars can be dangerous, particularly as there may be injuries that cannot be seen.

Fire Emergency:**999****Electricity Emergency:****0800 6783 10****Gas Emergency:****0800 111 999****Water:****08456 145 145****Health & Safety Executive****0300 003 1747****Nearest Hospital:**

St Mary's Hospital, Oxford Road, Manchester, Greater Manchester
 M13 9WL

Distance in Miles:

1.9 miles

Map to Nearest Hospital**SECTION C – ARRANGEMENTS FOR CONTROLLING SIGNIFICANT SITE RISKS****Arrangements for Controlling Significant Site Safety Risks**

The following significant risks are areas for A Shahzad Construction to be aware of. Suitable management arrangements will be put in place to control hazards and will be covered in the site specific risk assessments and method statements for the works.

A brief summary of likely actions is provided below.

Significant Site Risk	Those affected	Brief Outline of Control Measures
Interface with residents	Residents/Client	Regular liaison with the residents, to ensure they are aware of noisy operations and lifting operations. Provide substantial

		hoarding to ensure residents are kept out of the work area at all times. Provide adequate signage. Site specific risk assessment and method statement to be prepared prior to the start of the project.
Nuisance Noise and Vibration	Residents and Neighbours	Noise and Vibration monitoring to be carried out to ensure residents and neighbours are not subjected to excessive noise and vibration levels.
Building Movement and collapse	Residents, neighbours and workers	Building movement to be monitored and all temporary works installed and inspected as per temporary works design.
Work in a residential/commercial area	Children or unauthorised access to site	Ensure that all perimeters are adequately secured including site entrance to prevent any unauthorised entry.
Access through future development	Collision with pedestrian	Provide adequate access to the site throughout the life of the project including occupation.
Installation of Temporary Works	Collapse of structure. All site personnel	Temporary works design provided by competent structural engineers. Detailed method statement and risk assessments to be strictly adhered to.

Delivery and removal of materials to site

Deliveries will be given set times to arrive as per the allowed delivery times. Delivery instructions will be sent to all suppliers and contractors. All deliveries will be met by a traffic marshal when delivering to the site. Banksman will ensure the safe passage of pedestrians and vehicular traffic in the street when vehicles are being loaded or unloaded. Evacuation routes will be maintained at all times. The following material loading/unloading and storage procedures will be followed:

- Materials will be loaded/off loaded on site in designated loading bay areas
- Loading/unloading will be controlled by site Banksman using excavators
- Any hazardous material and COSHH materials will be stored in the correct lockable well-ventilated storage unit
- Valuable/plant/tools/materials will be stored in a lockup storage compound

The site will have limited manoeuvrability space once the new block's foundations are laid with concrete and materials stored within the site. The site will be allowed adequate space for vehicles to safely manoeuvre, therefore, the number of vehicle movements will be reduced as far as possible and will instruct drivers not to reverse unless absolutely necessary.

If large vehicle deliveries are necessary, their arrival will be coordinated directly between the contractor and their supplier. Prior to arriving, suppliers or drivers will notify the site manager to indicate their estimated time of arrival. If, in the rare event, a problem with access to the site is identified whilst the delivery is in transit, the supplier or driver will be advised to wait in his vehicle along Northmoor Road until such a time as access becomes available. All subcontractors will stipulate to the site manager their vehicle size, times for deliveries, access route and site access arrangement prior to delivery.

Only appropriately trained and experienced banksman will be used to direct vehicle manoeuvres in and around the site access. Only when necessary and essential to construction activities will vehicles park near the site. Site vehicles will not be permitted to park on any neighbouring residential streets or on the public highway within the vicinity of the site.

Drivers and signallers will be in constant communication during reversing operations. Signallers should not be put at risk from vehicle movement i.e. by standing directly behind reversing vehicles. All vehicles accessing the site are to be fitted with appropriate warning devices. All drivers must ensure reversing warning lights and alarms are in good working order and instruct workers to keep clear of moving vehicles. As work progresses, delivery bay area and storage places may be relocated to ensure safe operation of activities within the site.

To prevent/minimise the build-up of mud and grit on the highway, the Principal Contractor will periodically employ the services of a road sweeper and the necessary labour to attend to any debris mud/grit. Traffic movements will be kept to a minimum and inspected prior to leaving the site to ensure all excessive mud/grit is cleaned off the wheels/undercarriage of the vehicles. This operation will also be dependent on weather conditions and in the event of excessive wet periods will be carried out under the discretion of the Site Manager. Both the above tasks will be reviewed periodically during the construction period by the contractor

All vehicles will be directed to approach and leave the site via Northmoor Road

Services: water, gas, electricity

Existing service records and site survey will be obtained to establish details of services on site and around the boundary, if applicable.

All services installed on the site will be recorded so that they can be protected against accidental damage. The location of services (existing and newly installed) will be marked on site where possible.

Adjacent land use

The site is located on Northmoor Road and it is surrounded by residential dwellinghouses on both sides.

Impact on other neighbours

Noise, vibrations, dust, traffic from vehicles delivering goods on site and the vehicles of workers and visitors on site. Dust extraction or wet cutting will be used to minimise the creation of dust. Should the ground be a cause for creating dust from site traffic, the ground will be dampened with water to reduce the amount of dust. When required, during bulk excavations activities, all vehicles leaving the site shall leave through the wheel wash before entering the carriageway, which will be located near the exit gate and shall remove via jetting any loose material picked up whilst traversing site. During periods of inclement weather, when/were required, an external road sweeper shall be used to ensure no transfer of site arisings occurs and that the local sewer systems are clean. Any gulleys located near the access gate shall be protected with sand bags to collect any 'dirty' runoff water from site activities during periods of heavy rainfall.

Delivery times / restrictions on working

Deliveries or collections will be restricted according to the conditioned times.

No construction work or deliveries on Sundays and public holidays

The neighbouring properties will be contacted prior to the commencement of site activities and provided with the contact details of A Shahzad Construction staff to which they can raise any concerns regarding the works.

Clear signage will be displayed on the roads surrounding the site to warn of the presence of construction vehicles.

Excavations

All excavations will be undertaken within a permit to work system. A cable avoidance tool will be used by a competent person as part of the permit to work system. Work will be undertaken in accordance with HSG 47 "Avoiding Danger from Underground Services"

Where a competent person deems it necessary to batter or shore an excavation a record will be kept of regular inspections in accordance with Regulation 22 of the Construction (Design and Management) Regulations 2015.

- at the start of the shift in which the work is to be carried out,
- after any event likely to have affected the strength or stability of the excavation, and
- after any material unintentionally falls or is dislodged; and

All excavations will be adequately protected by physical barriers.

Working at height/preventing falls on site.

All work at height will be undertaken in accordance with the Work at Height Regulations 2005. Before work takes place on uneven/unsafe upper floors, once the beam and block are laid on the ground floor, scaffolding tower will be erected inside the building for the workers to carry out the safe operation of removing the redundant floor joists of the first floor. In addition, scaffolding platform and bridges will be erected all around the building at eaves height with fall protection safety bags underneath to enable the safe removal of the existing roof tiles/timbers.

All scaffolding will be erected in accordance with TG20:13 and SG4:10.

Scaffold will be inspected in accordance with section 12 of the Work at Height Regulations and Risk Assessment and Method Statements will be carried out for all tasks before staff are allowed to commence work. The following inspections will be carried out by a competent person.

- Before first use as part of the handover from the scaffolder.
- Every seven days if the scaffold has not been altered.
- After every adaption.
- After any incident that will affect the structural integrity of the scaffold e.g. heavy rain or strong winds.

All scaffold inspection records will be kept on site until the end of the project and then in head office for a further three months. Forms will be kept with the site safety file.

Scaffold towers will be erected by PASMA qualified individuals.

Mobile Elevated Work Platforms will only be operated by IPAF qualified individuals.

All excavations will be adequately protected by physical barriers to prevent any falls into the excavation.

No person shall enter the excavation without a suitable rescue plan being produced and discussed as part of the risk assessment briefing.

Controlling of lifting operations

A telehandler will be hired to service the whole site with lifting operations of materials. The plant will be used by qualified operators. A Lift Plan will be prepared together with the relevant plant insurance, which covers the following operations on site:

- Lifting of concrete formwork onto superstructure
- Lifting of materials on site as and when required
- Other high risk lifting operations

Risk Assessment and Method Statements will be carried out for all tasks. Accessories will be obtained from the plan supplier together with the relevant certification.

Maintenance of plant and equipment

All plant will be inspected prior to use by the operator. A weekly report sheet will be required from each Contractor for the plant that they have on site. Certificates for any plant requiring thorough lifting examination on site will be presented to the Site Management prior to its use.

Small tools will be 110v or battery powered. Electrical handheld tools will undergo a Portable Appliance Test every 3 months.

Traffic routes; segregation of vehicles and pedestrians

A Traffic Management Plan will be prepared prior to the start of the works and will detail the following:

- Traffic routes / turning areas

- Parking
- Vehicular/pedestrian access/egress from site
- Segregation of vehicles/plant and pedestrians/operatives
- Material unloading areas

In addition, signage will be clearly displayed on the approaches to the site warning of the danger of the site entrance.

Storage of hazardous materials and work equipment

Contractors will be made aware of their responsibilities and any such materials will be suitably stored in areas where they will not affect others or the environment. The arrangements for storage of such items will be detailed in the risk assessments/method statements provided by subcontractors.

Storage of diesel on site will be within a double bunded container. The bunding must have the capacity to hold 110 percent of the capacity of the container. Spill kits will be located next to each site next to the diesel storage.

Arrangements for Controlling Significant Site Health Risks

Significant health risks will be falls from heights, plant and machinery, incorrect lifting and moving of materials with the tower crane. All staff will be inducted before allowed to work on site. All plant will be operated by competent driver/signaller. All lifting will be carried out by competent operatives. Movement of plant/delivery vehicles within the site will be overseen by stewards to ensure safe manoeuvring on site. The site supervisor will maintain regular observations and checks during said operations and all operatives will be instructed as part of the induction to report to the site supervisor any unsafe working practices on site.

Covid-19 and other virus related matters

A Shahzad Construction have a duty to reduce workplace risk to the lowest reasonably practicable level by taking preventative measures. There will be a sanitation station by the main pedestrian entrance and another station at the side of the welfare unit where there is running water and a wash hand basin. In order to minimise the risk of COVID-19 for all employees, sub-contractors and visitors to site A Shahzad Construction must actively promote, encourage and enforce:

- Increasing the frequency of handwashing and surface cleaning with sanitising available for all operatives and visitors to site.
- Social distancing guidelines set out by the government (keeping people 2m apart wherever possible).

Where the social distancing guidelines cannot be followed in full, A Shahzad Construction will manage possible to reduce the risk of transmission between their operatives by:

- keeping the activity time involved as short as possible
- using back-to-back or side-to-side working (rather than face-to-face) whenever possible
- reducing the number of people each person has contact with by using 'fixed teams or partnering' (so each person works with only a few others)

Finally, if people must work face-to-face for a sustained period with more than a small group of fixed partners, then you will need to assess whether the activity can safely go ahead. No one is obliged to work in an unsafe work environment.

Asbestos

A land investigation has been carried out and it has found no known sources of Asbestos Containing Material (ACM) present on site. Should any ACM be found on site, the site management team will follow the recommended actions of the survey and have the asbestos product removed in the required manner.

Where the asbestos material is required to be removed by a specialist licenced contractor, a certificate of cleanliness will be obtained from the demolition contractor to state the site has been cleared of asbestos materials. This certificate will be retained on site and will be provided as part of the handover information file.

Manual handling

Manual handling will be reduced as far as is reasonably practicable by the use of mechanical means. Sub-contractors will be required to consider the risk of manual handling tasks through their risk assessments and method statements.

Use of hazardous substances

COSHH assessments will be produced by the employers of those affected for hazardous materials used during the construction phase. COSHH assessments will be presented and explained to operatives.

Reducing noise and vibration

Noisy activities will be minimised where practicable. Suitable PPE will be worn. The standard required will be identified within the risk assessment and will be communicated to the operatives. Where necessary hearing protection zones will be established, and clear signage posted to indicate their boundaries.

Records will be kept by individual employers of exposure to vibration. A Shahzad Construction will expect Subcontract employers to comply with their duties under the Control of Vibration Regulations 2005.

Arrangements for providing health and safety information

The first language will be English with some bilingual operatives. In order to overcome any language barriers with regards to the everyday communication and health and safety matters, all communications will be in the relevant language from the site manager and all health and safety signs around the site will be in English with a translated sign in the relevant language next to it, where required. In addition, as and when necessary, translated health and safety information will be provided upon request.

Responsibilities

A Shahzad Construction in liaison with their safety consultant will be responsible for compiling the health & safety information during and at the end of the project.

During the construction phase of the project the health & safety information will be located and managed at A Shahzad Construction Site Office.

On completion of the pre-construction phase A Shahzad Construction will take receipt of the Health & Safety File from the Principal Designer and continue to provide information to the end of the project. On completion of the construction works the health & safety file will be submitted to the Client in both electronic and hardcopy format.